

Good evening, Spartan Family! This is Matthew A. Mason, proud principal of Sandusky Middle School, and here is an Important Message for today, Sunday, July 11. This message has also been forwarded to you via email.

This year all parents will need to show two proofs of residency in order for your child to begin the school year. Our school counseling office has set up opportunities for parents to come to the school to show this information. Parents will need to make sure that you have registered your child online prior to coming to show your proof of residency. Please listen to hear your specific dates and times of when you can come in to show your proof of residency ONLY.

For students who have the last names that start with <u>A-K</u>, the day for you to come to the school for proof of residency is <u>Thursday</u>, <u>July 29th</u>. The school counseling office will be available from <u>8:00 AM - 11:30 AM</u>, and again at <u>12:30 PM - 2:30 PM.</u>

For students who have the last names that start with <u>L-Z</u>, the day for you to come to the school for proof of residency is <u>Friday, July 30th</u>. Again, the school counseling office will be available from <u>8:00 AM - 11:30 AM</u>, and again at <u>12:30</u> <u>PM - 2:30 PM</u>.

If you are unable to make those dates, you will need to call the school counseling office to see what times are available for you to come in **AFTER** August 5th.

Your proof of residency can be **<u>TWO</u>** of the following:

- Current utility bill (gas, oil, electric, water, cable, landline)
- Rent/mortgage agreement
- Current rent receipts with address on receipt
- Closing papers of home purchased

• City registration of vehicle (The City of Lynchburg requires that vehicles be registered within 30 days of moving to Lynchburg)

If you have any questions or concerns, you may reach us at 434-515-5350.

Again, this is Matthew A. Mason, and SMS is pleased to serve our community! Thank you for your time.