

RS Payne Elementary School PTO Agenda

January 4th, 2018

Attendance:

Sheri Quinones, President **Danielle Englund**, Vice President, **Trish Pabis**, Treasurer, **Liz Dop**, Co-treasurer, **Kellie Baldwin**, Principal, **Sarah Muminovic**, Secretary, **Keeley Tuggle**, Spirit, **Adrienne Scruggs**, Volunteer Coordinator, **Cindy Tolle**, CCCH, **Ashley Khurana**, Box Tops, Elianna Lobb

Welcome and Introductions

Sheri Quinones

Approval of December Minutes

Trish Pabis motions. **Danielle Englund** seconds. All in favor. None opposed. Motion Carries. December Minutes are approved. As a FYI, this school year, meeting minutes will be sent out via Infinite Campus by **Ms. Davis**, and will also be posted on the school's website.

Principal/Staff Report

Mrs. Baldwin followed up with Mr. Rudder from LCS Administration regarding the PTO hosting fundraising events during Title 1 funded events at school. Mr. Rudder indicated that there was no "conflict of policy" to combine the events. He advises that the PTO seek feedback specifically regarding this question.

Regarding some private matters related to the Attractions Books fundraiser and the Candy Cane Clubhouse fundraiser; they will be resolved with discretion amongst staff and committee chairs with the oversight and guidance of **Principal Baldwin**.

Committee Reports

Treasurer, **Trish Pabis**

December's bank statement is reconciled and balanced. All statements are available upon request. \$26K currently in account. Taxes for the 2017 Fiscal Year (FY) are in process. Trish Pabis has filed for an extension to file. This extension will provide additional time for the taxes to be filed correctly by the PTO for the first time as a 501c3.

Expenses paid in December

- Paid \$750 in expenses for Candy Cane Clubhouse in December.
- Paid \$500 to Mrs. Proffitt to purchase supplies for the Reknreks approved via email vote.

Income in December

-Candy Cane Clubhouse did well. Total of \$2,391 in total income. Net profit of \$1,741.

Fundraising

Candy Cane Clubhouse

Cindy Tolle-CCCH looking to collect excess inventory for one of a kind items for next year's sale.

School Store-Tabled from last meeting

Discussion took place regarding the execution of the the school store and whether or not this would be an initiative that the PTO would go forward with. The School Store Fundraising Campaign took place in last year, directly after the Attractions Guide Fundraising Sale. Possibility of low participation in this initiative due to the proximity to the Attractions Guide Sale. **Trish Pabis** communicated that a representative from the company that provides the materials for the School Store has sent a message to the PTO saying that the initiative could still be an option to continue with in the Spring. Some feedback is that the company running this program solicits customers after they purchase too aggressively. Additionally, there may not be volunteer available to take on chairing this committee.

Restaurant night

Sarah Muminovic and Danielle Englund are working on an event for February at Chipotle on Wards Rd. for February 5th from 5pm-9pm.

Sarah Muminovic will follow up with Mister Goodies and Mi Patron to find out the results from December's Restaurant Night.

Carnival

A communication was sent in October via backpacks to solicit volunteers for Carnival 2018. 13 responses came back from individuals interested in volunteering. Following the receipt of the forms indicating interest, a meeting was held in December for interested volunteers to receive further instructions and complete details. Of the 13 responses, only 1 individual attended the meeting.

Without a dependable, dedicated volunteer based committee to run Carnival, it would be impossible to put on an event of that scale. At this time there is not a Carnival chair or committee, thus the PTO will look to explore other avenues of fundraising to replace this initiative if ultimately necessary.

Alternative avenues of Fundraising discussed to replace the Carnival revenue stream discussed were:

- Tagging PTO fundraisers onto already existing Title 1 events, i.e., Hosting a Silent Auction alongside Dr. Seuss night or having an art auction/contest on Fine Arts Night.

-A community and school picnic with food, bounce house, and access to the playground. **Adrienne Scruggs** indicated that the No Walls Ministry does a free picnic on the second Saturday of the month in the spring. So if this option is to be explored further, it would be wise to not plan on the same date as the No Walls event.

Cindy Tolle inquired if the tagging on other items events would occur as well or if it is either or with the picnic. The discussion seemed to generally support that these alternatives were in exploratory phase and nothing was to be officially decided at this time.

Adrienne Scruggs will respond to inquiries from some volunteer organizations that would like to provide volunteer support to Carnival the day of to indicate that Carnival is in a state of postponement at this time.

Box Tops

Ashley Khurana

Ms. Holmes' class is assisting with Box Tops collections along with Mrs. Buerle. They are using it as a counting, sorting activity etc. Discussion occurred the possible ways to best execute the Box Tops program as it is a new initiative for the PTO to run. Discussion suggested that in the past there were rotating awards for winning groups/grades.

Staff Appreciation

Sheri Quinones will follow-up with **Alys Miller** to confirm her role as chair of the Hospitality committee going forward. The staff appreciation is a function of the Hospitality committee.

Spirit Committee

Mrs. Nelson produced a video of Spirit Committee Chair **Keeley Tuggle** going into the winning classroom and present Chilly the Dragon to the students to inspire participation in Spirit Day. This video was done in November and shown on morning announcements. After the showing of the video, there was an uptick in participation from those who had never won before.

New Business

Superintendent's Advisory Panel

No official representatives from R.S. Payne Elementary attended this event on December 13, 2017. However, there were several parents there that were representatives for other elementary schools that also had children at R.S. Payne Elementary in the GO Center. Two of those parents, **Keeley Tuggle** and **Sarah Muminovic** shared the discussion from the highlights from this meeting with the Payne PTO Board.

Highlights include:

- Discussion around the 2018-2019 school calendar. Dr. Massie hopes to present a rough draft of the calendar to the school board no later than February. The feedback given was to start school later in August, no intersessions, no half-days, keep a fall break, and get out earlier in June.
- Discussion around the discipline challenges at Linkhorne Middle School.
- Discussion around training for faculty in how to best deal with students that have behavioral issues due to disabilities, trauma, or personal circumstance.
- Discussion around the technology program LCS One for the purchase of Chromebooks through 4th grade and the lack of funding for this program.

Bus Rides

Discussion around the length of bus rides home particularly in the GO Center. Some parents indicated that buses were not arriving to afternoon stops until after 5pm. This was creating scheduling and homework havoc for those students and families affected.

Old Business

Recess Equipment

Sheri Quinones is still working to finalize a list of needed items and preparing a list of total expenditures in this category.

Parent Partners

There are still openings for parent partners in grades still 2, 4, and 5. **Sheri Quinones** has been working diligently to gather information from teachers about best practices for this initiative and for ideal time slots for parent partners to visit the units for discussion and to listen to the needs of the specific grades. **Sheri Quinones** will send out an email with the requested information needed to be gathered by parent partners during unit meetings. Any confirmed parent partner can reach out to their grade level leader after receipt of the email.

Sarah Muminovic inquired if it was too late in the year to begin this initiative and if should be table until the beginning of next year. The general consensus following discussion is that the PTO still wants to push forward with the initiative. The feeling is that any information gathered in

this capacity could still be useful information to have for planning and budget purposes.

Our next meeting is February 1st at 10:30am