

**Lynchburg City School Board
Special Meeting
December 12, 2012**

**BOARD
MEMBERS
PRESENT:**

Charles B. White, Chairman
Trenay L. Tweedy, Vice Chairman
Mary Ann H. Barker
Regina T. Dolan-Sewell
Jennifer R. Poore
Katie K. Snyder
J. Marie Waller
Thomas H. Webb

**BOARD
MEMBERS
ABSENT:**

Albert L. Billingsly

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction
Ben W. Copeland, Assistant Superintendent of Operations and Administration
Anthony E. Beckles, Sr., Chief Financial Officer
Steven L. Gatzke, Director of Facilities and Maintenance
Marie F. Gee, Director of Personnel
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Jessie Pounds, *The News & Advance*

The Lynchburg City School Board met for a special meeting at 5:30 p.m. Mr. White asked those in attendance to rise and recite the *Pledge of Allegiance*.

The two objectives of this meeting are to prioritize the budget items into two tiers, and to seek guidance from the school board about how far down in terms of revenue the school board wants to go for a budget proposal, i.e., cost for each tier.

School board members asked if budget requests/items were provided by building staff to ensure that they had input into the budget tier process. Dr. Brabrand indicated that principals and department heads had provided input into the process.

Priority for salary increases is that all employees receive a 2.5 percent increase with the possibility of additional increases for employees at lower pay grades. Elementary principals would like for secretaries to have 12-month contracts rather than 11-month contracts or at least have the opportunity to work additional hours (overtime) if necessary.

There was overwhelming support for the elementary alternative education concept. Middle school principals like the support for instructional materials. They also suggested that teachers who are teaching block sections receive additional compensation and that there be reading intervention opportunities for students who are reading below grade level.

Questions were asked about the possibility of employing a grant writer. Dr. Brabrand has discussed the possibility of a partnership with Central Virginia Community College to hire a full-time grant writer that would support both organizations. Dr. Brabrand also provided information about the Parent Center and options for moving that program to the Public Library. The current program is being housed in rental property at the Tarkington Building. In order to maintain viable community support for the program, it would be beneficial to move it to the Library so that parents could have access.

There is a request for three teachers for the elementary alternative education program. Dr. Brabrand stated that there is a need for systematic alternative education at this level. It is believed that more funds are being spent at the middle school level that should have been spent at the elementary school level implementing programs that could have prevented behaviors at the secondary level.

Other items included in the Tier I budget request includes; three gifted/enrichment teachers; one career guidance counselor, eight attendance staff for elementary schools; paraprofessional training; one speech pathologist; two nurses for elementary schools; department chair stipends; two custodians positions – one for

Lynchburg City School Board – Special Meeting
December 12, 2012
Page Two

each high school; four social workers; one custodian from part time to full time; one-to-one initiative; and two technology technicians.

The school administration will present a budget with the items that are currently in the tiers that have been identified and answer questions posed by school board members. This information will be presented at the December 18, 2013, school board meeting.

The meeting adjourned at 7:27 p.m.

Charles B. White, Chairman

Wendie L. Sullivan, Clerk