

**Lynchburg City School Board
Regular Meeting
July 10, 2012**

**BOARD
MEMBERS
PRESENT:**

Charles B. White, Chairman
Trenay L. Tweedy, Vice Chairman
Mary Ann H. Barker
Albert L. Billingsly
Regina T. Dolan-Sewell
Jennifer R. Poore
Katie K. Snyder
J. Marie Waller
Thomas H. Webb

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer
Steven L. Gatzke, Director of Facilities and Maintenance
Marie F. Gee, Director of Personnel
Gregory P. Sullivan, Director of Information Technology
Wyllys D. VanDerwerker, Director of Special Education
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Jessie Pounds, *The News & Advance*

**Agenda
Items:**

- A-1. Election of Chairman of the School Board: 2012-13
- A-2. Election of the Vice Chairman of the School Board: 2012-13
- A-3. Appointment of the Clerk and Deputy Clerk: 2012-13
- A-4. Appointment of the Agent and Deputy Agent: 2012-13
- A-5. Appointment of the Designee of the Division Superintendent: 2012-13
- A-6. Meeting Time, Dates, and Location for School Board Meetings
- A-7. Election of School Board Representative: LAUREL School Board
- A-8. Election of School Board Representative: Central Virginia Governor's School for Science and Technology
- B-1. Public Comments
- C-1. Update: School Division Status Report
- C-2. Lynchburg City Schools Education Foundation, Inc.
- C-3. Presentation of Director of Personnel and Principal of E. C. Glass High School
- D-1. Finance Report
- E. Consent Agenda
- F. Unfinished Business
- G-1. School Nutrition Program: Meal Prices
- G-2. School Board Policy 7-15: Student Attendance
- G-3. School Board Policy 7-33.3: Student Uniforms
- H. Superintendent's Comments
- I. Board Comments
- J. Informational Items
- K. Adjournment

The Lynchburg City School Board met for its organizational meeting at 5:30 p.m. in the Board Room at the School Administration Building. Mr. Brabrand opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*. The floor was then given to the clerk to begin proceedings for nominations for chairman of the school board.

A-1. Election of Chairman of the School Board: 2012-13

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2012-13 school year. The process of reorganization begins with the election of the chairman of the school board for 2012-13.

Mrs. Poore nominated Mr. White as chairman of the school board, SECONDED by Mr. Billingsly.

There were no further nominations.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Mr. Webb, the nomination process for chairman of the school board was closed.

Upon MOTION by Mr. Billingsly, SECONDED by Dr. Dolan-Sewell, the school board elected Mr. Charles B. White at chairman of the school board for 2012-13.

Yes Votes: Mr. White, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Mrs. Tweedy, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

Mr. White was then given the floor.

A-2. Election of the Vice Chairman of the School Board: 2012-13

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2012-13 school year. The process of reorganization requires the election of the vice chairman of the school board for 2012-13.

Mr. Webb nominated Mrs. Tweedy as vice chairman of the school board, SECONDED by Dr. Dolan-Sewell.

There were no further nominations.

Upon MOTION by Mrs. Barker, SECONDED by Ms. Waller, the nomination process for vice chairman of the school board was closed.

Upon MOTION by Mr. Webb, SECONDED by Ms. Waller, the school board elected Mrs. Treney L. Tweedy as vice chairman of the school board for 2012-13.

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

Mr. White was then given the floor.

A-3. Appointment of the Clerk and Deputy Clerk: 2012-13

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2012-13 school year. The process of reorganization requires that the school board appoint a clerk and may appoint a deputy clerk for terms of one year.

The superintendent recommends the following appointments:

Clerk of the School Board

Wendie L. Sullivan

Deputy Clerk of the School Board

William A. Coleman, Jr.
Assistant Superintendent of Curriculum and Instruction

Upon MOTION by Mr. Billingsly, SECONDED by Mrs. Barker, the school board appointed Mrs. Wendie L. Sullivan as clerk of the school board and Mr. William A. Coleman, Jr., as deputy clerk of the school board for the 2012-13 school year.

**Lynchburg City School Board – Regular Meeting
July 10, 2012
Page Three**

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

A-4. Appointment of the Agent and Deputy Agent: 2012-13

In accordance with Section 22.1-122 (B) of the Code of Virginia, it is necessary that the school board reorganize for the 2012-13 school year. The process of reorganization requires that the school board appoint an agent and may appoint deputy agent for terms of one year.

The superintendent recommends the following appointments:

Agent for the School Board

Anthony E. Beckles, Sr.

Deputy Agent for the School Board

Kimberly D. Lukanich

Upon MOTION by Mrs. Barker, SECONDED by Ms. Waller, the school board appointed Mr. Anthony E. Beckles, Sr., as agent and Mrs. Kimberly D. Lukanich as deputy agent for the 2012-13 school year.

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 10, 2012, EXHIBIT "A," FOR A COPY OF THE SUPPORTING DOCUMENT.)

A-5. Appointment of the Designee of the Division Superintendent: 2012-13

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2012-13 school year. The process of reorganization requires that the school board approve a designee of the division superintendent to attend meetings of the school board in the absence or inability to attend by the superintendent.

The superintendent recommends William A. Coleman, Jr., assistant superintendent of curriculum and instruction, as the designee.

Upon MOTION by Ms. Poore, SECONDED by Mrs. Tweedy, the school board appointed Mr. William A. Coleman, Jr., as the designee of the division superintendent for the 2012-13 school year.

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

A-6. Meeting Time, Dates, and Location for School Board Meetings

Annually, the school board establishes the meeting dates, time, and location for the regular school board meetings. During the 2011-12 school year, the school board conducted its meetings on the first and third Tuesday of each month, beginning at 5:30 p.m. in the Board Room at the School Administration Building. With school board approval, meetings for 2012-13 will follow the 2011-12 schedule.

Upon MOTION Dr. Dolan-Sewell, SECONDED by Mr. Billingsly, the school board approved the first and third Tuesday of each month, beginning at 5:30 p.m. in the Board Room at the School Administration Building as the meeting schedule for the 2012-13 school year.

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

**Lynchburg City School Board – Regular Meeting
July 10, 2013
Page Four**

Abstentions: None

A-7. Election of School Board Representative: LAUREL School Board

Each school year the school board elects a school board member to represent the Lynchburg City Schools on the LAUREL School Board. In addition, the school board elects an alternate member to represent the school division as necessary.

Upon MOTION by Mr. Billingsly, SECONDED by Mrs. Tweedy, the school board approved Ms. J. Marie Waller as representative and Ms. Jennifer R. Poore as alternate representative to the LAUREL School Board.

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

A-8. Election of School Board Representative: Central Virginia Governor's School for Science and Technology

The school board elects a school board member to represent the Lynchburg City Schools on the Central Virginia Governor's School for Science and Technology Governing Board each year. In addition, the school board elects an alternate to represent the school division as necessary.

Upon MOTION by Mrs. Tweedy, SECONDED by Mr. Webb, the school board approved Mr. Albert L. Billingsly as representative and Mrs. Mary Ann H. Barker as alternate representative to the Central Virginia Governor's School Board.

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Ms. Waller, the school board added an addendum to item E-2. Personnel Report, a revised attachment for item G-1. School Nutrition Program: Meal Prices, a revised attachment to item G-2. School Board Policy 7-15: Student Attendance, and item H. Superintendent's Comments to its meeting agenda.

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

B-1. Public Comments

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

C-1. Update: School Division Status Report

Mr. Gatzke provided the school board with the following summary of Lynchburg City Schools' response to the storm of June 29, 2012. Employees began in the early morning hours of June 30, 2012, under the leadership of F. Donald Floyd, assistant director of facilities, to assist the city in establishing an emergency shelter at Heritage High School. The shelter was open by mid-day on Saturday. Mr. Timothy T. Beatty, associate principal at Heritage High School, played a significant role in assisting the Red Cross and city emergency response personnel in setting up the shelter and staying through the night on Saturday. On Sunday, it was decided to move the shelter to Sandusky Middle School as the layout of that building is more conducive for use as an emergency shelter. The transition went very smoothly due to the coordination efforts with the shelter staff by Mr. Floyd and other schools' staff. On Monday, July 2, 2012, a cooling station for city workers was set up at Paul Laurence Dunbar Middle School for Innovation. On Wednesday, July 4, the department of transportation began running two shuttles from the Plaza to the shelters to help relieve the burden placed on GLTC drivers. These shuttles continued, as needed, until the emergency shelters closed. Food services were very

instrumental in the operation of the shelter at Sandusky Middle School by staffing the kitchen and supplying food to feed those staying at the shelter and others who had food delivered to them.

On Monday, July 5, the staff at the department of facilities conducted an inspection of all property. Of the 16 schools, eight were without power as well as the School Administration Building. Damage to the buildings was minimal. The most significant damage was at LAUREL Regional School where a tree crushed a storage shed and damaged the flashing on a corner of the roof. Other relatively minor damage included pump motors at the School Administration Building, a light pole at Heritage High School, and the walkway awning at Linkhorne Middle School. We have many broken and down trees, and it will be several weeks before all of the grounds will be cleaned up. There was a lot of damage to fences and screens at most of the schools.

The power has been restored at most of the sites at this time with Carl B. Hutcherson, Bedford Hills Elementary School, and William Marvin Bass Elementary School being the last schools at which power was restored. The only site of concern was Bass due to the severity of the damage to the power system and the fact that Bass is at the very end of the line and thus, possibly, a low priority for AEP. The start of the new session at Bass has been delayed one week, with the students returning on July 16. All other summer programs were scheduled to resume on Monday, July 9.

To date, storm related damages and costs are estimated at \$52,350, with more costs for cleanup expected. These costs are being provided to the city so that the schools division will receive reimbursement, if any, offered by the state.

Dr. Brabrand and members of the school board thanked Mr. Gatzke and members of his team for their efforts on behalf of the citizens of Lynchburg.

C-2. Lynchburg City Schools Education Foundation, Inc.

Mrs. Jodi K. Gillette, director of the Lynchburg City Schools Education Foundation, Inc., provided the following information to the school board.

The Lynchburg City Schools Education Foundation, Inc. was founded in 1985 with the primary mission to encourage innovation in the classroom and to raise public funds above and beyond public revenues. We are pleased to inform you that we had a very successful year. During the 2011-2012 academic year, the Lynchburg City Schools Education Foundation, Inc.:

- Awarded 43 teacher grants totaling \$56,754 bringing our grant total over the years to more than \$329,000. These grants came from individual donors as well as 39 corporate sponsors, including 9 new business supporters.
 - Our Annual Reception to recognize our grant recipients, showcase their projects, and thank our corporate sponsors was held at EC Glass on Wednesday, May 8th. Teachers, Principals, School Administrators, School Board Members, Lynchburg City School Education Foundation Board Members and sponsors were invited to see the impressive projects developed with these funds.
 - We also had the great fortune of having this event catered by the culinary arts students at EC Glass which provided another platform for the division to showcase one of our many career tech programs.
 - We want to thank our grant review team of Anne Berry, Al Coleman, Ethel Coles, Bob Dozier, Christine Hutchison, Mike Rudder, Wyllys VanDerWerker, Patty West, Doug Wickham, and Linda Williams who committed time and expertise to our grant review process to ensure that all approved grants were of academic value and beneficial to the classroom.
- Our **Tools4Schools** Warehouse is being met with great success. During this school year, we had 335 teacher visits and were able to leverage a \$5,575 investment into \$34,033 worth of supplies to benefit both our teachers and our students.
- In March, our 6th Annual 'Breakfast with the Superintendent' was held at Lynchburg College with an audience of 300 business and community leaders. Our topic this year was 'Inviting Everyone to Celebrate and Strengthen Virginia's Public Schools' and Paul Laurence Dunbar Middle School Teacher Meg Smith, Virginia's 2012 Teacher of the year, did an outstanding job effectively engaging the audience with her presentation and interactive class lesson demonstration.
- On Wednesday, May 16th, the Foundation hosted our 8th annual Senior Honors Recognition program. This event is our opportunity to recognize the top 15 graduating seniors from each high school. Ms. Kim Spraker, an engineer at the Babcock & Wilcox Company and Heritage High School graduate, gave this year's keynote address and offered the students words of wisdom and practical advice as they head off to their next phase of their education. This program was sponsored by Lynchburg's six area colleges and we thank Central Virginia Community College, Liberty University, Lynchburg College, Randolph College, Sweet Briar College, and Virginia University of Lynchburg for honoring these students' accomplishments and making this special recognition possible.

- The Education Foundation awarded \$3000 in scholarships to graduating seniors thanks to the ongoing support of Technical Management Resources (also known as TMR), and the Greater Lynchburg Community Trust's Faye Marcum Mifka's fund, for supporting our graduates.
- The Education Foundation also bridged the gap for economically disadvantaged students enrolled in Dual Enrollment Classes. As you know funding for these classes changed two years ago and we are pleased that we were able to supplement the student portion of these courses so these students could continue with their intended course work and receive college credit without interruption.
- The Education Foundation continues to work as advocates for the Lynchburg City Schools. The Foundation helped to coordinate and fund marketing for 'Get to Know Your Schools'. This was an open house event showcasing our schools across the division and was held during National Education Week in November of 2011.

The Foundation also coordinated support for the Lynchburg City Schools during the city's budget season by arranging for speakers from various sectors of the business community and committed citizens to speak to city council of the importance of public education in our community.

- In addition to the above mentioned 'scheduled' events and programs, the Foundation stands ready to assist the school division however we can when needed.

In January of this year, the division marked the 50th Anniversary of Integration in the Lynchburg City Schools. The Foundation worked with the school division and the Greater Lynchburg Community Trust to facilitate the necessary funding to bring Dr. Virgil Wood to our community and the programs created to mark this historic event.

When RS Payne experienced tremendous flooding this winter, the Foundation presented a \$2000 check to the school to help the teachers impacted by this unfortunate event get back on their feet. Insurance money alone can not replace the hard work and dedication these teachers invested in their classroom resources, and we felt the modest gesture of support from the community might serve as a morale boost for these teachers in their time of need.

A strong relationship between the school division and the business community is critical and the Foundation continually works to build these connections. On June 27th, the Lynchburg City Schools Education Foundation hosted a 'Superintendent Meet & Greet' inviting businesses from throughout the community to meet Dr. Brabrand. We had over 150 guests at this event that was co-hosted by Partners in Education, The Lynchburg Economic Development Authority, and the Lynchburg Regional Chamber of Commerce and we thank the business community for their interest in, and commitment to, our schools.

Looking forward to the 2012/2013 school year:

- The Lynchburg City Schools Education Foundation is getting a new look. We will be launching our new logo this summer which we hope gives us a more modern look and better reflects the mission and goals of the Foundation to help support our teachers and students to achieve success. The ultimate goal of 'graduation' is reflected in our new logo along with our desire to provide resources to not only 'support', but 'advance' the Lynchburg City Schools.



In addition, we are changing the name of our 'Teacher Grants' to "Classroom Innovation Grants" to better reflect the intention of this program. The goals and criteria are the same, just a more descriptive title.

- Our college intern created a survey for our **Tools4Schools** Warehouse that was sent to teachers throughout the division. With a 26% response rate, we received a lot of valuable input, many of which was very positive with some very constructive suggestions. We are working to take action on as many of these as possible, starting with extending our **Tools4Schools** hours to include a few Saturday mornings.
- We are facing a date challenge with our Senior Honors dinner and are working to find a time that is late enough in the college acceptance process to capture this valuable information about each student while minimizing conflicts between AP exams, prom, and sport tournaments. A tentative date of Wednesday, May 22, 2013 is currently secured but subject to change if a more conducive date can be identified.

**Lynchburg City School Board – Regular Meeting
July 10, 2012
Page Seven**

- Our Classroom Innovation Grant cycle is now open and applications are available online. We hope that you will encourage all of our teachers to apply for these grants.
- The Education Foundation continues to work to grow all of our programs. We thank both the Lynchburg City School Board and the Lynchburg City Schools for the outstanding working relationship they offer. The Foundation Board of Trustees is very energized by, and appreciative of, the quality and magnitude of the reports Dr. Brabrand brings to our board meetings. Thank you for all that you do for the students of Lynchburg and for allowing us to be part of your team.

Mr. White thanked Mrs. Gillette for the comprehensive report and the amazing level of support provided to teachers and students by the Foundation.

C-3. Presentation of Director of Personnel and Principal of E. C. Glass High School

Mrs. Marie F. Gee, director of personnel, and Dr. Tracy S. Richardson, principal at E. C. Glass High School, introduced themselves to the school board and provided information about their teaching careers and goals they wish to accomplish as members of the Lynchburg City Schools' team.

D-1. Finance Report

The school administration, in accordance with the 2011-12 school's operating budget, authorized, approved, and processed the necessary payments through June 30, 2012. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through June 30, 2012, for the operating fund.

Total Operating Fund Budget	\$75,705,953.00
Return of Fund Balance	\$ 1,692,695.00
Use of Lease Purchase Funds	\$ 79,070.59
HHS Settlement	\$ 333,350.00
Insurance Proceeds – HHS	\$ 87,359.85
Designation of Prior Year Encumbrances	\$ 15,616.00
Adjusted Budget	\$77,914,044.44

Through June 30, 2012

Actual Revenue Received	\$ 67,799,004.87
Actual Expenditures	\$ 75,874,319.11
Actual Encumbered	\$ 372,736.88

Percent of Budget Received	87.02%
Percent of Budget Used, excluding encumbrances	97.38%

As of 06/30/12 – 12 months	100.00%
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The revenue and expenditure reports detail the transactions recorded through June 30, 2012. All reports appeared as attachments to the agenda report.

Please note these are preliminary numbers only and do not reflect final year end amounts. At this time, total revenue is not reflected, most notably with the final city appropriation transfer not yet received. The expenditure total is not finalized at this time as there are pending adjustments to be entered, such as the June p-card expense and year end accruals.

Mr. Beckles explained that by the end of July he hopes to have solid numbers as most all adjustments and accruals will have been completed at that time. At this point, 97 percent of the budget has been spent. Adjustments were made to revenue as a result of the receipt of the settlement from the Heritage High School roof.

The auditors will arrive on August 15 to begin work on the year end statements.

Mr. Beckles has completed the budget detail for the school operating budget document, and he hopes to have that document to school board members by the end of the month.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 10, 2012, EXHIBIT "B," FOR A COPY OF THE FINANCE REPORT.)

E. Consent Agenda

Upon MOTION by Mr. Billingsly, SECONDED by Mrs. Tweedy, the school board approved the school board meeting minutes for May 1, 2012 (Regular Meeting); May 15, 2012 (Regular Meeting); June 5, 2012 (Regular

**Lynchburg City School Board – Regular Meeting
July 10, 2012
Page Eight**

Meeting); and June 19, 2012 (Regular Meeting); and the personnel report and addendum for the period June 19 – July 10, 2012.

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 10, 2012, EXHIBIT “C,” FOR A COPY OF THE CONSENT AGENDA ITEMS.)

F. Unfinished Business

None

G-1. School Nutrition Program: Meal Prices

On July 19, 2011, the school board approved raising prices for school lunches in accordance with the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296), which was signed into law by President Obama on December 13, 2010. The Act reauthorized the federal school nutrition programs, including the School Lunch and School Breakfast programs.

Section 205 of the Act requires school food authorities (SFAs) participating in the National School Lunch Program (NSLP) to ensure that schools provide the same level of support for lunches served to students paying for lunch as for lunches served to students eligible for free lunch. This provision was effective July 1, 2011, for school year 2011-2012 and applies to student lunch prices.

School food authorities must compare the price for paid lunches to the difference between the per meal federal reimbursement for free and paid lunches. For school year 2011-2012, this value was \$2.46 (difference between the free reimbursement rate of \$2.72 and the paid reimbursement rate of \$0.26). Specific requirements are as follows:

- If the SFA’s price for paid lunch is \$2.46 or more, it is in compliance. Lunch prices are not required to be increased.
- If the SFA’s price for paid lunch is less than \$2.46, they must either gradually adjust the prices or provide non-federal funding to cover the difference. The price adjustment must be increased by two percent plus an inflation rate of 1.14 percent (3.14 percent total), as specified in the law. The inflation rate is adjusted annually.
 - For Lynchburg City Schools, the mandatory increase for 2011-12 was \$0.05
- Any price increase may be rounded down to the nearest five cents. The law caps the required increase in lunch prices at ten cents in any year.
- This year’s relatively low food inflation rate combined with the ability to round down, means that SFA’s with paid lunch prices at \$1.60 to \$2.45 will be required to increase prices by only five cents. Those with lunch prices below \$1.60 or at or above \$2.46 will not be required to increase prices.

Meals served to adults are not eligible for federal reimbursement, nor do they count toward determining the value of USDA donated food assistance.

For the 2011-12 school year, School Nutrition increased student meals as indicated below. The request also included an increase for adult meals.

	Elementary			Middle			High			Adult		
	Breakfast	Lunch	Total Cost	Breakfast	Lunch	Total Cost	Breakfast	Lunch	Total Cost	Breakfast	Lunch	Total Cost
2010-11	\$0.85	\$1.40	\$2.25	\$0.95	\$1.60	\$2.55	\$0.95	\$1.60	\$2.55	\$1.20	\$2.25	\$3.45
2011-12	\$0.85	\$1.50	\$2.35	\$0.95	\$1.70	\$2.65	\$0.95	\$1.70	\$2.65	\$1.20	\$2.35	\$3.55
Increase	\$0.00	\$0.10	\$0.10	\$0.00	\$0.10	\$0.10	\$0.00	\$0.10	\$0.10	\$0.00	\$0.10	\$0.10

For the 2012-13 school year, School Nutrition requests an increase to student meals as indicated below.

Elementary		Middle and High		Reduced Price		Adults	
Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch
.95	1.75	1.05	1.95	No Cost	.40	1.30	2.60

It was explained that paid lunches cannot be subsidized by federal funding. The difference between the reimbursement through federal funding and what is paid needs to be supported by the paid lunches. Meal prices will increase over the next four years so that the school division is in compliance with the Hunger-Free Kids Act. At this time, the school division has not been given a timeline about when it needs to be in compliance nor what repercussions will be if it is not in compliance. The school board asked the school administration to investigate if there are repercussions and provide any pertinent information.

Upon MOTION by Mrs. Barker, SECONDED by Mr. Webb, the school board approved the increase in meal prices.

Yes Votes: Mr. White, Mrs. Tweedy, Mrs. Barker, Mr. Billingsly, Dr. Dolan-Sewell, Ms. Poore, Mrs. Snyder, Ms. Waller, Mr. Webb

No Votes: None

Abstentions: None

G-2. School Board Policy 7-15: Student Attendance

During several community meetings which occurred this past spring, The Honorable Kenneth W. Farrar, who presides over truancy cases for the Juvenile and Domestic Relations Court, expressed concern about the number of days students miss before their case appears in court. Judge Farrar has asked the school administration to streamline the process so that charges are filed after a student has seven days of unexcused absences in hopes to decrease truancy for students.

The school administration has reviewed School Board Policy 7-15: Student Attendance and has made revisions to coincide with the Judge Farrar’s suggestions. Those revisions appeared as an attachment to the agenda report. Some of the changes within the policy were noted by the school administration. These changes place all grade levels of students under the same guidelines. Further, changes are being made by the Juvenile and Domestic Court so that all truancy petitions are placed on a “fast track,” and adjudications will take place much sooner.

This item will be considered by the school board on August 7, 2012.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 10, 2012, EXHIBIT “D,” FOR A COPY OF SCHOOL BOARD POLICY 7-15: STUDENT ATTENDANCE.)

G-3. Administrative Regulation 7-33.3: Student Uniforms

Administrative Regulation 7-33.3: Student Uniforms currently lists Heritage Elementary School and Sandusky Elementary School as schools which have a student uniform policy. Those schools have chosen to discontinue student uniforms and use the school board’s policy and administrative regulation regarding dress and appearance. Removal of the two schools from Administrative Regulation 7-33.3: Student Uniforms appeared on the attachment to this agenda report.

Both principals worked with faculty and school communities to determine whether or not to keep student uniforms. Since achievement, behavior and culture will be addressed in each school’s improvement plan, the principals determined they could address this without the use of student uniforms as part of their policy.

School board members asked questions about the consistency of the continuation/discontinuation of the policy at each school and the importance of the process. There needs to be criteria in place so that there is a process for schools to add student uniforms as part of or eliminated from their school’s policy so that it does not need to come before the school board each time.

The school administration will review this criteria and present information to the school board.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 10, 2012, EXHIBIT “E,” FOR A COPY OF ADMINISTRATIVE REGULATION 7-33.3: STUDENT UNIFORMS.)

H. Superintendent’s Comments

Dr. Brabrand extended congratulations to Mr. White and Mrs. Tweedy for being elected chairman and vice chairman again. He also welcomed Mr. Webb and Mrs. Snyder to the school board.

**Lynchburg City School Board – Regular Meeting
July 10, 2012
Page Ten**

Dr. Brabrand explained that the time teachers and students at William Marvin Bass Elementary School missed due to the storm would be counted as inclement weather days. If time is missed over the 10 days built into the school year, days will be added to the end of the school year for them.

The meet and greet sponsored by the Lynchburg City Schools Education Foundation, Inc., the Lynchburg Regional Chamber of Commerce, the Partners In Education, and the City of Lynchburg Communications and Marketing was a big success. Dr. Brabrand looks forward to reaching out to more members of the business community over the next few months.

Dr. Brabrand announced that Dr. Mark L. Mear, former principal at Heritage High School, will be assuming the position of director of secondary education for Campbell County Schools. He thanked Dr. Mear for his 20 years of service and wished him well as he takes on this new role.

Dr. Brabrand announced that he had met with the regional superintendents earlier today along with representatives from Region 2000 regarding an application recently completed for a regional STEM academy. Dr. Brabrand will provide additional information to the school board once he receives feedback from the state department.

I. Board Comments

Mr. Billingsly stated that he is excited about the new school year and having a new superintendent who has already put great talent into key positions. He thanked Mr. Beckles for his efforts over the past year indicating that he had done a “Yeoman’s” job. He also welcomed new members to the school board.

Dr. Dolan-Sewell thanked teachers and staff involved in the summer programs offered to students. She is grateful that her children have the opportunity to have access to these programs.

Mrs. Barker thanked Mr. White and Mrs. Tweedy for assuming their respective roles of chairman and vice chairman.

Mr. Webb stated that he had attended the Amelia Pride Center and Fort Hill Community School graduations. He also announced that Ms. Nina Bibb, longtime employee of the Lynchburg City Schools, had passed away.

Mrs. Tweedy thanked members of the school board for entrusting her with the role of vice chairman. During the past year she learned a lot. She also believes that the school administration is building a good team and looks forward to the coming school year and the success it will bring.

Mrs. Snyder thanked the Lynchburg City Council for appointing her to the school board. She is looking forward to working as a member of the school board.

Mr. White welcomed the new school board members and stated that he is honored to be a part of this team. He also stated that he is honored by the support of school board members and is always open to suggestions about how he can serve better.

Mr. White announced that the Virginia School Boards Association has requested that the school board appoint a delegate and an alternate delegate for the delegate assembly that will occur during the VSBA Annual Convention. The school board, through consensus, appointed Mr. White and Mrs. Tweedy as delegate and alternate delegate.

J. Informational Items

School Board Retreat: July 26 – 27, 2012, Lynchburg College, Schewel Lecture Hall, Room 231

Next School Board Meeting: Tuesday, August 7, 2012, 5:30 p.m., Board Room School Administration Building.

K. Adjournment

The meeting adjourned at 7:24 p.m.

Charles B. White, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)