

Lynchburg City School Board
Regular Meeting
June 21, 2011

BOARD
MEMBERS
PRESENT:

Mary Ann H. Barker, Chairman
Thomas H. Webb, Vice Chairman
Keith R. Anderson
Albert L. Billingsly
Regina T. Dolan-Sewell
Troy L. McHenry
Trenay L. Tweedy
J. Marie Waller

BOARD
MEMBERS
ABSENT:

Charles B. White

ADMINISTRATION
PRESENT:

William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction
Edward R. Witt, Jr., Assistant Superintendent of Operations and Administration
April M. Bruce, Director of Testing, Guidance, and Gifted Education
Leigh F. Farmer, Public Information Officer
Steven L. Gatzke, Director of Facilities and Transportation
Michael K. Rudder, Director of Elementary Education
Gregory P. Sullivan, Director of Information Technology
Billie Kay Wingfield, Director of Personnel
Kimberly D. Lukanich, Assistant Director of Finance
Wendie L. Sullivan, Clerk/Recording Secretary

MEDIA
PRESENT:

Jessie Pounds, *The News & Advance*

Agenda
Items:

- A-1. Public Comments
- B-1. Resolution of Recognition
- C-1. Finance Report
- D. Consent Agenda
- E-1. Local Consolidated Application: 2011-12
- E-2. Local Gifted Plan
- E-3. Athletics Advisory Report
- E-4. Capital Improvement Plan: Sheffield Elementary School
- E-5. Capital Improvement Plan: Heritage High School
- E-6. School Bus Replacement
- F-1. Superintendent Selection Process
- F-2. Performance Contracting
- G. Board Comments
- H-1. Notice of Closed Meeting
- H-2. Certification of Closed Meeting
- H-3. Student Disciplinary Matters
- I. Informational Items
- J. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:34 p.m. in the Board Room at the School Administration Building. Mrs. Barker opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Mr. Billingsly, the school board added items E-4. Capital Improvement Plan: Sheffield Elementary School, E-5. Capital Improvement Plan: Heritage High School, and E-6. School Bus Replacement.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Mrs. Tweedy, Ms. Waller

No Votes: None

Abstentions: None

A-1. Public Comments

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

B-1. Resolution of Recognition

During this presentation, the school board recognized Thomas H. Webb for his service as a member of the Lynchburg City School Board. Mr. Webb has served as a school board member and vice chairman for the last three years. The resolution of recognition is as follows:

A Resolution of Commendation and Appreciation

To

Thomas H. Webb

Upon His Retirement as a

Member of the Lynchburg City School Board

Presented by the Lynchburg City School Board

MR. THOMAS H. WEBB, a passionate advocate for public education in the City of Lynchburg, worked diligently as a member of the Lynchburg City School Board from July 1, 2008, to June 30, 2011. His kind manner in dealing with people and issues earned him favor as a caring and friendly individual who devoted himself wholly and earnestly to the service of the Lynchburg City Schools. **MR. WEBB**, although a gentle leader, was a fiery public servant who demanded the best for students, teachers, and the City of Lynchburg. **MR. WEBB'S** pride in the division made him a powerful beacon for Lynchburg City Schools. With this resolution, the Lynchburg City school board pays tribute to **MR. THOMAS H. WEBB**, a man of excellence and integrity who by effort and example, made valuable and far-reaching contributions to public education in Lynchburg, Virginia.

WHEREAS, **MR. THOMAS H. WEBB** served with distinction as a member of the Lynchburg City School Board for a total of six years, from July 1, 2004 to June 30, 2007 and again from July 1, 2008, to June 30, 2011, serving as vice chairman for four of those years; and

WHEREAS, his 38 years of experience as an educator made him a valuable and sympathetic leader on the school board whose contributions were necessary during this time of economic and legislative change and challenge; and

WHEREAS, **MR. THOMAS H. WEBB** made his duties on the school board top priority as evidenced by his 92 percent attendance rate, attending 166 meetings of the 180 meetings held during his time on the board; and,

WHEREAS, **MR. THOMAS H. WEBB**, was a hard-working journalist, attending as many Lynchburg City school events as physically possible and reporting each one to the rest of the school board and the city during school board meetings, always relishing in the highlights with excitement; and,

WHEREAS, **MR. THOMAS H. WEBB** leveraged his leadership skills as a former principal, business owner, and church leader to make a palatable difference for Lynchburg City Schools' students and teachers by persistently highlighting the school division's major attributes at every opportunity; and

WHEREAS, **MR. THOMAS H. WEBB'S** service to his community can most accurately be demonstrated by the legacy he will leave behind, a "top notch" school division that has "so many great things happening;" now, therefore,

BE IT RESOLVED: That the Lynchburg City School Board of Lynchburg, Virginia, takes pride in the excellent service that **MR. THOMAS H. WEBB** rendered to the operation and successes of the public schools of this community; and

BE IT RESOLVED: That the Lynchburg City School Board of Lynchburg, Virginia, hereby affirms its appreciation to **MR. THOMAS H. WEBB** for six years of devoted service to public education during which he demonstrated courage and tenacity in the pursuit of educational excellence. His numerous contributions will affect generations to come. The Lynchburg City School Board wishes to commend **MR. THOMAS H. WEBB** for

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the quality of leadership on behalf of the school division and its youth and for the quality of his stewardship on behalf of the City of Lynchburg, Virginia.

The Lynchburg City School Board

Paul McKendrick, Superintendent

Mary Ann H. Barker, Chairman

June 21, 2011

Upon MOTION by Rev. Anderson, SECONDED by Mrs. Tweedy, the school board adopted the resolution of recognition for Thomas H. Webb.

Yes Votes: Mrs. Barker, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Mrs. Tweedy, Ms. Waller

No Votes: None

Abstentions: Mr. Webb

C-1. Finance Report

The school administration, in accordance with the 2010-11 school's operating budget, authorized, approved, and processed the necessary payments through May 31, 2011. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through May 31, 2011, for the operating fund.

Total Operating Fund Budget	\$75,663,290.00
❖ 2009-10 Fund Balance Return	\$1,467,931.00
❖ Use of Health Insurance Reserve	\$ 300,000.00
❖ Use of Lease Purchase Funds	\$ 96,687.56
Total Budget, reflecting all budget adjustments	\$77,527,908.56
❖ Less Basic Aid, given as final phase of SFSF (Fund 5)	(\$ 899,601.00)
Adjusted Balance	\$76,628,307.56
Expenditures through 5/31/11	(\$60,818,314.52)
Outstanding Encumbrances	(\$ 529,140.63)
Available Balance	\$15,280,852.41
Outstanding Payroll Encumbrances	(\$12,246,320.72)
Available Balance after Payroll	\$3,034,531.69
Percent of Budget Used as of 05/31/11 - with payroll encumbrances	96.04%
Percent of Budget Used as of 05/31/11 - without payroll encumbrances	80.06%
Percent of Budget Used as of 5/31/10 - without payroll encumbrances	75.79%
As of 5/31/11 – 11 months	91.67%

The revenue and expenditure reports detailed the transactions recorded through May 31, 2011. All reports appeared as attachments to the agenda report.

Mrs. Lukanich provided a brief overview of expenses and adjustments for health insurance costs. It appears that the costs for May are not as substantial as expected. Following analysis of the payroll for May, the Department of Finance hopes to reverse some of the adjustments back into the operating budget.

The overall budget for the Department of Facilities and Transportation is under budget; however, there are a few accounts that are over budget. This information will be used to allot funding for accounts more accurately. The surpluses in other areas of the maintenance budget will be used to fund the overages.

The official audit begins in August and will not be completed until October. The pre-audit that occurred in March will help staff move more efficiently through the process. Further, the school division is not renewing its contract with R. J. Singleton, the firm that has provided auditing services for activity funds. The school administration has worked with the city to develop a contract with Brown Edwards LLP who performs the school operating budget auditing services as well as the city's auditing services.

Mrs. Tweedy left at 5:46 p.m.

The school board expressed its appreciation to the Department of Finance for doing an outstanding job of keeping the school board informed.

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(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 21, 2011, EXHIBIT “A,” FOR A COPY OF THE FINANCE REPORT.)

D. Consent Agenda

Upon MOTION by Mr. McHenry, SECONDED by Rev. Anderson, the school board approved the school board meeting minutes for May 10, 2011 (Special Meeting); May 17, 2011 (Regular Meeting); May 26, 2011 (Student Discipline Committee Meeting); June 7, 2011 (Regular Meeting); June 9, 2011 (Student Discipline Committee Meeting); and June 14, 2011 (Special Meeting); the personnel report and addendum for the period June 7 – 21, 2011; and the Revised Expenditure Plan: Individuals with Disabilities Education Act (IDEA) Part B Sub-grant Awards – Under the American Recovery and Reinvestment Act.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 21, 2011, EXHIBIT “B,” FOR A COPY OF THE CONSENT AGENDA.)

E-1. Local Consolidated Application: 2011-12

The No Child Left Behind Act (NCLB) of 2001 was signed into law as P.L.107-110 on January 8, 2002. In the Act, the federal government established minimum standards for teachers and paraprofessionals in all public schools. In addition, the Act set a mandatory deadline for all public schools to bring all students, particularly five subgroups of students, to "proficient" achievement. Funding to assist in the attainment of these standards flows from the federal government to approved state NCLB plans. Funding designed to ensure educational faculty and staff are "highly qualified" and to close the achievement gap between high- and low-performing children is then provided through the states' educational agencies to eligible local school divisions in several program areas.

Both federal and state educational agencies encourage local school divisions to submit consolidated applications for funding for these programs. The consolidated application allows greater cross-program planning and coordination to improve teaching and learning. The consolidated application also allows school divisions to complete one comprehensive needs assessment and to establish division goals and objectives supported by all programs. In addition to the comprehensive needs assessment, the consolidated application is based on needs assessments for individual schools as well, and it contains detailed measurable objectives and benchmarks, specific individual program services and activities, a staff and budget breakdown, and other information specific to individual programs.

The Lynchburg City Schools' Consolidated Application for 2011-2012 includes the budgets for Title I Parts A and D, Title II Part A and Title III. We anticipate a 10% reduction in funds for both Title I Part A and Title II Part A. We have not received any information regarding allocations for Title I, Part D or Title III, Part A. Title I Part A allocates funds for teachers, assistants, and materials for supplemental services in reading and math and parental involvement. Because we have Title I schools that are in school improvement sanctions, we are required to set-aside specific funds for professional development for staff in those schools and for public school choice and supplemental educational services for students in those schools. Title I Part D provides funding for part of the truancy program and some alternative education programs. Title II Part A supports professional development, including partial funding for the instructional specialists' positions. Title III funds support the Limited English Proficiency program.

In previous years our consolidated application included funds for technology education (Title II, Part D), but these funds have been cut at the federal level. This equates to a loss of \$23,473.29, which had been used to fund summer technology academy initiatives and purchase technology equipment.

School board approval is necessary prior to submitting the Local Consolidated Application for the 2011-2012 academic year to the Virginia Department of Education.

Members of the school board have received a copy of the Local Consolidated Application for 2011-12.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Mr. Billingsly, the school board approved the Local Consolidated Application for 2011-12.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

E-2. Lynchburg City Schools Local Gifted Plan

The Virginia Board of Education adopted revised *Regulations Governing Educational Services for Gifted Students* (8 VAC 20-40-10 et. seq.). These revisions were made in order to strengthen the regulations and to bring them into conformity with best practices in gifted education. The Lynchburg City Schools Gifted Education Advisory Committee has worked to revise and update our local plan.

Among the new revisions is the requirement that local school boards must approve their division's local plan for the education of gifted students annually. Upon approval, the school division shall submit a copy of its plan to the Virginia Department of Education (VDOE) for technical review on a schedule determined by the VDOE. The technical review for the Lynchburg plan is July 31, 2014.

The plan has been posted on the Lynchburg City Schools website since May 17, 2011. All public comments related to the Lynchburg City Schools Local Gifted Plan have been reviewed. The final version of the plan is being brought to the school board for approval.

Upon MOTION by Rev. Anderson, SECONDED by Mr. Webb, the school board approved the Lynchburg City Schools Local Gifted Plan.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

E-3. Athletics Advisory Report

At its May 17, 2011 meeting, the school board received the final report from the athletics advisory committee and requested that the administration develop a plan to bring the recommendations of the advisory committee to the school board for possible action. On June 7, 2011, the administration met with administrators from the five secondary schools to discuss the 12 recommendations of the athletics advisory committee.

At this administrative meeting, consensus was reached to request that the school board consider approving the following recommendations:

- Recommendation 1: The designation of a central office administrator to provide oversight and support to the secondary principals in the area of athletics.
- Recommendation 3: The development and implementation of a standardized evaluation process to evaluate the athletic directors and head coaches on an annual basis.
 - The one suggested change was for the first area of review to read, "Discuss the progress and improvement of the varsity team," instead of, "Discuss the won/loss record of the varsity team."
- Recommendation 4: Removal of the "Phenom Rule," thereby allowing 8th grade students to try out for sub-varsity high school teams.
- Recommendation 7: Support for a city-wide study group to analyze the availability and use of athletic facilities.
- Recommendation 8: Support for a state-wide review of coaching supplement plans culminating with a report of the findings to the school board.
- Recommendation 10: Support for additional athletics academic coaches when funding is available.

The secondary administrators asked that more detail be provided to the school board regarding discussion of five of the recommendations.

- Recommendation 2, the inclusion of the middle school coaches as an integral part of the high school staff, was discussed more than any of the other recommendations. Concerns of the middle school principals did not focus on the wording of the recommendation but on the state, "The purpose of this recommendation is to provide the head varsity coaches with autonomy over all athletes in grades 6-12."
- Regarding Recommendation 5, academic eligibility requirements for middle school students, the administration and secondary principals yield this discussion to the school board, knowing that the school board may want to discuss this recommendation after July 1, when the 2011-12 school board is in place.
- With Recommendation 9, the principals suggested the addition of the phrase, "When necessary" to the wording because of instances, especially in minor sports, when the next head coach has prepared for the head coaching position by serving as a successful assistant coach.
- While the principals have no objections to the intent of Recommendation 11, a study on the feasibility of embarking on a major fund-raising initiative, they do ask that the study group carefully consider how these funds will be administered and the relationship of this fund-raising board to other

groups like the sports booster organizations and other existing boards that manage contributed funds.

- Recommendation 12 will require discussions with and the involvement of the sports marketing teacher. Those discussions have not yet occurred.

Finally, Recommendation 6, which focuses on providing opportunities for students in alternative education to earn enough credits to be eligible to participate in athletics, will be addressed in a different agenda report. The secondary principals support this recommendation of the athletics advisory committee.

The school board and the school administration reviewed each of the recommendations individually. A brief summary of each recommendation as they were discussed follows:

Recommendation 1: One of the primary goals of this person would be to ensure that the recommendations are carried out in accordance with what the school board adopts. This person would provide support/mediation for athletic directors.

Recommendation 3: This process is currently in place. The purpose of this recommendation is to ensure that all areas, progress/improvement and win/loss, are discussed with each of the head coaches of each sport. This recommendation is also an effort to formalize and standardize the process between the two high schools. It was decided through consensus that the wording “won/loss record” should be included in the evaluation process.

Recommendation 4: This is handled differently by the two high schools. Heritage High School does not label someone as a Phenom; however, at E. C. Glass High School, there have been Phenoms. Football is the only JV team at the ninth grade level.

Recommendation 7: The school board will need to approve a committee to include colleges, universities, city, and schools to review and study space availability throughout the city.

Recommendation 8: This recommendation can be implemented immediately using resources available through the Virginia High School League.

Recommendation 10: The school board supported this recommendation.

Recommendation 2: The purpose of this recommendation is to provide continuity and consistency for a 6-12 program within each sport. The school board indicated that the recommendation needs to be more thorough in identifying expectations and to ensure that this is a cooperative effort between both middle and high schools.

Recommendation 5: The school board requested data on what prospective student eligibility would look like if Virginia High School League guidelines were applied. The school board also like information about what other middle schools in surrounding school divisions are doing.

Recommendation 9: Omit the wording “when necessary.”

Recommendation 11: Additional information and study is necessary before the school board can consider this item. While it is a worthy proposal, there are a number of issues regarding how the funding would be administered.

Recommendation 12: There was no discussion of this recommendation.

Recommendation 2 and Recommendation 5 should be considered separately.

The school board will consider recommendations at the school board meeting on July 19, 2011.

E-4. Capital Improvement Plan: Sheffield Elementary School

The student population at Sheffield Elementary School is increasing. Some of the growth is attributable to public school choice as this school is one of the receiving schools for Heritage Elementary School and Perrymont Elementary School. During school year 2011-12, Sheffield Elementary School will require an additional section of kindergarten, first grade, and third grade due to funding that is received for K-3 Class Size Initiative. This funding is provided to school divisions that maintain a lower class size in those grades. Further, due to No Child Left Behind regulations associated with AYP, schools in school improvement must offer students the opportunity to attend a school that is not in school improvement. Sheffield Elementary School is one of those schools. Additionally, growth in the Heritage Elementary School and Sheffield Elementary School attendance zones has increased during the past few years which has caused an increase in student enrollment for those schools.

Upon MOTION by Mr. Webb, SECONDED by Mr. Billingsly, the school board approved the first year costs for setup and rental of the modular units at approximately \$21,930 plus \$35,000 for parking lot, walkways, ramps,

intercom, fire, network, and security, and the remainder of costs for rental, removal, and dismantling for the second year.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

E-5. Capital Improvement Plan: Heritage High School

At its June 7, 2011, meeting, the Lynchburg City School Board discussed the bid received for curtain wall repairs at Heritage High School. The school board asked the school administration to consider alternate approaches to the repair and to identify other items in the capital improvement plan which may serve as additional funding for this project. While the school administration did consider alternate approaches to the repair, it was noted that the energy saving will be greatly reduced and the project will have to be rebid because the scope of the work will be changed. The school administration has identified funding sources that will allow for the original project to be completed. Funding for the project would be as follows:

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Mr. Webb, the school board requested that the school administration continue with the original project using the EIFS system and that the city council should be contacted to learn if funding can be re-appropriated from the Sandusky Middle School paving project to this project.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

E-6. School Bus Replacement

On June 7, 2011, the school board approved the acquisition of three new busses to replace the busses that were destroyed by fire in April 2011. Funding for those busses was to come from a combination of insurance proceeds (\$141,692), remaining lease-purchase funds (\$66,000), air show revenue (\$10,000), and capital improvement plan contingency funds (\$18,042). The school administration was informed by the City of Lynchburg that the school division could not use capital improvement funds for the purchase as those funds are only to be used for improvements for buildings and grounds owned by the city. Therefore, the school administration would like to use funding from previous insurance proceeds in the amount of \$17,525.06 to assist in paying for the school busses.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Mr. Billingsly, the school board approved the purchase of three new replacement busses in the amount off \$235,734 using funds from insurance, lease-purchase funds, air show revenue, and insurance proceeds.

Yes Votes: Mrs. Barker, Mr. Webb, Rev. Anderson, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

F-1. Superintendent Selection Process

The school board is actively considering candidates to serve as interim superintendent and intends to make the announcement of this appointment prior to the current superintendent's departure on June 30, 2011. The school board will then begin the process of identifying someone to become the school division's new superintendent. The school board provided information to the public regarding the last superintendent search process. Several members of the school board support the use of a consulting firm or services provided by the Virginia School Boards Association to help with this process.

F-2. Performance Contracting

Beginning in December 2010, a team of administrators consisting of Steven L. Gatzke, director of facilities and transportation, Dr. Roger L. Roberts, interim chief financial officer, and Edward R. Witt, Jr., assistant superintendent of operations and administration has been meeting with Charlie Barksdale, performance contracting manager for the Virginia Department of Mines, Minerals, and Energy (DMME). Also in December, the city's Department of Buildings and Grounds was invited to participate. As a result, Gaynelle Hart and Randy Dalton joined the group.

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In its simplest terms, performance contracting uses energy savings to pay for new capital equipment over a period of time. Energy Savings Companies (ESCOs) perform this service. The typical length of a performance contracting agreement is 15 years.

Due to early abuses of this approach to upgrading municipal facilities, the industry is highly regulated by the Commonwealth. Currently, the Virginia Department of Mines, Minerals and Energy (DMME) oversees the industry in Virginia. Seventeen ESCOs are approved to do business in Virginia. Savings are guaranteed by performance bonds.

The schools' team identified Linkhorne Elementary, Paul Munro Elementary, Sandusky Elementary and Robert S. Payne Elementary as candidates for free "back of the envelope" evaluations. The City team identified the health department's site and the information technology center for the studies. Five ESCOs were invited to provide "back of the envelope" proposals for operational savings and capital equipment replacement. They were:

- AMERESCO
- Johnson Controls
- Noresco
- Siemens
- Schneider Electric

On May 25, 2011, "back of the envelope" proposals provided by AMERESCO, Johnson Controls and Siemens were evaluated by a team consisting of Mr. Barksdale, Mr. Gatzke, Dr. Roberts, Mr. Witt, Ms. Hart, Mr. Dalton, Ms. Stephanie Suter (City procurement), and Ms. Barbara Hudson (City finance). The field was narrowed to two firms, AMERESCO and Siemens, by unanimous vote.

The next move is to select an ESCO. The schools and the city do not have to select the same ESCO or any ESCO at all. At this juncture the school administration would ask the selected ESCO to come before the school board to present the plan for operational savings and proposed capital upgrades. If a decision is made to go forward with the concept of performance contracting, the parties enter a negotiations phase.

The project may be expanded to include other buildings. These buildings would be subjected to a much more detailed "investment grade audit". There is a charge for the "investment grade audit". The cost will be included in the final contract between the schools and the ESCO. If the parties fail to reach a contractual agreement, the school division must pay for the "investment grade audits"

This presentation was to provide the school board with information regarding the school division's participation in this project.

Rev. Anderson left at 7:47 p.m.

G. Board Comments

Mrs. Barker announced that due to the process associated with the superintendent search, it would be necessary to consider two meetings in July. Those meetings would occur on July 12, 2011, at 5:00 p.m., and July 19, 2011, at 5:30 p.m.

Mr. Billingsly announced that the Heritage High School Task Force met on June 17, 2011, at 1:00 p.m. and explained that the sub-committees are in the final stages of completing their assignments. The next meetings will occur on July 15, 2011, at 1:00 p.m. and July 22, 2011, at 10:00 a.m. The task force hopes to have a report completed for the school board in early fall.

Mr. McHenry announced that the Superintendent's Evaluation Tool Committee will meet on June 29, 2011, at 12:00 noon at the School Administration Building.

Dr. Dolan-Sewell thanked the school administration for their leadership and patience during this transition period. She also thanked Mr. Webb for his continued future support and assured him that she will be contacting him on a regular basis.

Mrs. Barker provided the following remarks:

As I had informed my fellow colleagues a couple of months ago, this is the final regular meeting over which I will preside as chair. I want to thank you for giving me this opportunity. It has been one of tremendous personal and professional growth and one for which I will always be grateful.

I admire each and every one of you for your unwavering commitment and dedication to Lynchburg City Schools. This has to be one of the most stressful yet rewarding volunteer jobs that any of us will ever hold.

I am most appreciative for the mutual respect that is shown toward one another when we come together at this table. We will bring different experiences and add a different dynamic to the Board yet we have been able to disagree with each other from time to time and move on and continue to work towards the common good of our

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school division. You have made it easy to sit in this chair.

I also want to thank Dr. McKendrick and the administrative staff for the support that I have received as chair. Everyone has always been readily available to provide information and answer questions to assist the board in making the most informed decisions.

We have endured much over the past couple of years and we have a lot of work ahead of us as we continue to ensure that Lynchburg City Schools continues to provide the best educational opportunities for all of our students.

As chair, I have had the opportunity to speak with each of you often and it has truly been an honor to get to know and work with you. I look forward to continuing that work but from of your seats. Thank you.

Mr. Webb stated that he had admired Mrs. Barker and her work as chairman for the past two years. He also thanked city council for appointing him to the school board, school board members for their support, and his wife who always kept him on track. He asked that the community continue to keep raises or bonuses on the front burner for city schools staff.

H-1. Notice of Closed Meeting

Upon MOTION by Ms. Waller, SECONDED by Mr. McHenry, the school board convened a closed meeting at 8:09 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) (2) to discuss an employee appointment and student disciplinary matters.

Yes Votes: Mrs. Barker, Mr. Webb, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

H-2. Certification of Closed Meeting

Upon MOTION by Mr. Webb, SECONDED by Dr. Dolan-Sewell, the school board reconvened in open session at 9:13 p.m.

Yes Votes: Mrs. Barker, Mr. Webb, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

Upon MOTION by Mr. Billingsly, SECONDED by Ms. Waller, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Mrs. Barker, Mr. Webb, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

H-3. Student Disciplinary Matters

Upon MOTION by Mr. Billingsly, SECONDED by Mr. Webb, the school board stayed the suspension of the student H-2-A and H-2-B for the remainder of their suspension for so long as there are no additional violations of School Board policy 7-19.

Yes Votes: Mrs. Barker, Mr. Webb, Mr. Billingsly, Dr. Dolan-Sewell, Mr. McHenry, Ms. Waller

No Votes: None

Abstentions: None

I. Informational Items

Next School Board Meeting: Tuesday, July 19, 2011, 5:30 p.m., Board Room, School Administration Building

J. Adjournment

The meeting adjourned at 9:15 p.m.

Mary Ann H. Barker, Chairman

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)