

**Lynchburg City School Board
Regular Meeting
June 6, 2017**

**BOARD
MEMBERS
PRESENT:**

Michael J. Nilles, Chairman
Regina T. Dolan-Sewell, Vice Chairman
Sharon Y. Carter
James E. Coleman
Charleta F. Mason
Susan D. Morrison
Derek L. Polley
Kimberly A. Sinha
Katie K. Snyder
Indya M. Page, Student Representative, Heritage High School
Sidney M. Marshall, Student Representative, E. C. Glass High School

**BOARD
MEMBERS
ABSENT:**

None

**ADMINISTRATION
PRESENT:**

Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration
John C. McClain, Assistant Superintendent of Student Learning and Success
Anthony E. Beckles, Sr., Chief Financial Officer
LaTonya D. Brown, Director for Student Support, Behavior, and Alternative Education
April M. Bruce, Director for Data, Assessment, and Accountability
David A. Childress, Director for Information Technology
Steven L. Gatzke, Director for Facilities and Maintenance
Marie F. Gee, Director for Personnel
Ethel E. Reeves, Director for Engagement, Equity, and Opportunity
Maria T. Jaeger, Supervisor for Math and Science
Dixie B. Sears, Supervisor for Language Arts, History, Library, and Foreign Language
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA
PRESENT:**

Josh Moody, *The News & Advance*

**Agenda
Items:**

- A-1. Notice of Closed Meeting
- A-2. Certification of Closed Meeting
- B-1. Public Comments
- C-1. Student Recognition: Summer Residential Governor's School and Foreign Language Academy
- C-2. Student Recognition: Citizens for Clean Lynchburg, Heritage High School, and Paul Laurence Dunbar Middle School for Innovation
- C-3. Student Recognition: 24Game Challenge Award Winners
- C-4. Student Recognition: Regional Science Fair Winners
- C-5. Student Recognition: Regional Young Writers Winners
- C-6. Capstone Program
- D-1. Finance Report
- E. Consent Agenda
- F. Student Representative Comments
- G. School Board Committee Reports
- H-1. School Operating Budget: 2017-18
- I-1. Annual Personnel Report
- I-2. Policy EZF School Nutrition Meal Account Procedures
- I-3. Applications for Federal Programs: 2017-18
- I-4. Educational Broadband Lease: Clearwire
- I-5. Regional Alternative Education Program: 2017-18
- I-6. Individual Student Alternative Education Plan: 2017-18
- I-7. Authorization of Signature
- J. Superintendent's Comments

**Lynchburg City School Board – Regular Meeting
June 6, 2017
Page Two**

- K. Board Comments
- L-1. Notice of Closed Meeting
- L-2. Certification of Closed Meeting
- M. Informational items
- N. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:01 p.m. in the Board Room at the School Administration Building. Dr. Nilles opened the meeting.

Upon MOTION by Dr. Coleman, SECONDED by Mrs. Snyder, the school board added item A. Closed Meeting and re-alphabetized agenda items accordingly, added addenda to item E-2. Personnel Report, and replaced item I-6. Individual Student Alternative Education Plan: 2017-18 with a revised agenda report.

Yes Votes: Dr. Nilles, Dr. Coleman, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

A-1. Notice of Closed Meeting

Upon MOTION by Mr. Polley, SECONDED by Mrs. Morrison, the school board convened a closed meeting at 5:03 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) (7) to discuss an employee appointment and to receive a briefing from legal counsel.

Yes Votes: Dr. Nilles, Dr. Coleman, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

Mr. Polley left at 5:33 p.m.

A-2. Certification of Closed Meeting

Upon MOTION by Dr. Coleman, SECONDED by Mrs. Morrison, the school board reconvened in open session at 5:35 p.m.

Yes Votes: Dr. Nilles, Dr. Coleman, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

Upon MOTION by Dr. Coleman, SECONDED by Mrs. Snyder, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Dr. Nilles, Dr. Coleman, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

Dr. Nilles asked those in attendance to rise and recite *The Pledge of Allegiance*.

B-1. Public Comments

In accordance with Policy BDDH Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Mr. John Meadows spoke on behalf of seasoned and veteran teachers about inequalities in the teacher salary scale.

Mr. Reason Chandler spoke on behalf of the Lynchburg Chapter of Virginia Organizing about the student discipline system in the Lynchburg City Schools.

Mr. Karl Loos spoke on behalf of the Lynchburg Education Association about the teacher salary scale.

Ms. Mason arrived at 5:51 p.m.

C-1. Student Recognition: Summer Residential Governor’s School and Foreign Language Academy

The Summer Residential Governor’s Schools and Foreign Language Academies provide selected students with intensive educational experiences in visual and performing arts, mathematics, science and technology, and world languages. Students will live on a college/university campus for up to four weeks this summer where they are involved in classroom activities, laboratory work, field studies, research, projects, and performances. Those students selected for the Foreign Language Academies will experience full-immersion in the language from everyday activities to classroom discussions to field trips. All participating students gain valuable experiences and skills from practicing professors and professionals in their chosen field of study. These students are to be commended for their hard work. Congratulations on being accepted into these distinguished programs.

Visual and Performing Arts

Ella Legg – Heritage High School
Asia Miller – E. C. Glass High School

German Academy

Macy Brandon – E. C. Glass High School
Grace Chun – Heritage High School
Frederick Smallshaw – Heritage High School

French Academy

Reagan McDaniel – E. C. Glass High School
Margaret Gladieux – E. C. Glass High School

Mathematics, Science, and Technology

Ahyun Kim – Heritage High School

Ms. Carter arrived at 5:53 p.m.

C-2. Student Recognition: Citizens for Clean Lynchburg, Heritage High School, and Paul Laurence Dunbar Middle School for Innovation

The mission of Citizens for a Clean Lynchburg is to educate the community about solid waste management issues and to help instill in Lynchburg’s citizens a sense of individual responsibility for keeping the community safer, cleaner, and more beautiful. Members of the Citizens for a Clean Lynchburg contacted teachers at Heritage High School and Paul Laurence Dunbar Middle School for Innovation and proposed a project that would involve students’ help to inform the public about this mission, conserving resources, and protecting the environment through reduce, reuse, and recycle.

The project would be to create a calendar using student artwork that would reflect themes, such as litter education, composting, clean water, proper disposal of tires, and rain barrels, just to name a few. The schools would then select six entries for each theme and submit it to CCL for judging. Thirteen pieces of artwork would be selected to create the calendar for 2017-18, one for the cover and one for each month.

Students whose artwork is chosen were recognized during the school board meeting. Further, each school board member received a copy of the calendar.

C-3. Student Recognition: 24Game Challenge Award Winners

The 24Game Challenge occurred on April 24, 2017, at Linkhorne Middle School. Students from all of the Lynchburg City Schools elementary schools competed against each other in a series of challenges to determine the Grand Champion 24Game player for the entire division.

The 24Game program helps sharpen basic math skills such as computation, problem solving, number sense, critical thinking, and pattern sensing using mental math strategies. One of the goals of the game is to be able to use these strategies faster than your opponent. The winners of the 24Game Challenge are as follows:

Aran Johti	Gifted Opportunities Center	1 st Place
Drew Barnett	Gifted Opportunities Center	2 nd Place
Liam Rojas	Gifted Opportunities Center	3 rd Place
Lexi Felmllee	Gifted Opportunities Center	4 th Place

These students were recognized during this presentation.

C-4. Student Recognition: Regional Science Fair Winners

The Central Virginia Regional Science Fair occurred on May 9, 2017, and was hosted at Randolph College. There were 71 sixth through eighth grade students who were local school winners and who advanced to the regional event.

The following participants were nominated to compete at the national level for the Broadcom Masters Competition through the Society for Science and the Public:

**Lynchburg City School Board – Regular Meeting
June 6, 2017
Page Four**

Graysen Arnold – Sandusky Middle School
Jack Pitts – Paul Laurence Dunbar Middle School for Innovation
Kai Styrsky – Paul Laurence Dunbar Middle School for Innovation

Special Awards

Excellence in Communication

Ryan Wyche – Paul Laurence Dunbar Middle School for Innovation

National Biology Teachers' Award

Kai Styrsky – Paul Laurence Dunbar Middle School for Innovation

Naval Awards

Dylan Myaing – Linkhorne Middle School

Virginia Dental Awards

Jack Pitts – Paul Laurence Dunbar Middle School for Innovation
Kai Styrsky – Paul Laurence Dunbar Middle School for Innovation
Margaret Townsend – Linkhorne Middle School

Category Winners

Chemistry

Margaret Townsend – 3rd Place – Linkhorne Middle School

Engineering

Dylan Myaing – 2nd Place – Linkhorne Middle School
Malanie Myaing – 3rd Place – Linkhorne Middle School

Environmental Sciences

Graysen Arnold – 1st Place – Sandusky Middle School
Lily Jablonski – 2nd Place – Paul Laurence Dunbar Middle School
Maya Lewis – 3rd Place – Sandusky Middle School

Invertebrate Zoology

Kai Styrsky – 1st Place – Paul Laurence Dunbar Middle School for Innovation

Physics

Jack Pitts – 2nd Place – Paul Laurence Dunbar Middle School for Innovation

Planet Sciences

Annie Townsend – 2nd Place – Linkhorne Middle School
Justin Wingfield – 3rd Place – Sandusky Middle School

C-5. Student Recognition: Regional Young Writers Winners

The Lynchburg City Schools as 12 students in grades 1 – 12 placed first in the Regional Young Writers Competition, which is sponsored by the Piedmont Area Reading Council. These students were honored in an awards celebration at Lynchburg College on May 12, 2017. Those winners are as follows:

Bedford Hills Elementary School

Abigail Wheeler – Grade 1 – Dictated Poetry

Robert S. Payne Elementary School

Adilee Proffitt – Grade 3 – Fiction
Aurelia Quarantotto – Grade 3 – Poetry
Georgi Wynnyk – Grade 5 – Poetry

Sheffield Elementary School

Sadie Hageman – Grade 1 – Poetry

Linkhorne Middle School

Jack Lloyd – Grade 6 – Essay

Dr. Dolan-Sewell arrived at 6:11 p.m.

Sandusky Middle School

Ana Gonzales – Grade 8 – Poetry

E. C. Glass High School

Hal Creasy – Grade 11 – Poetry
Mary Guthrie – Grade 12 – Essay
Lia Stewart – Grade 10 – Poetry

Heritage High School

Mariana Davis – Grade 9 – Fiction
Trinity Fitch – Grade 9 – Poetry

C-6. Capstone Program

AP Capstone™ is an innovative diploma program from the College Board that equips students with the independent research, collaborative teamwork, and communication skills that are increasingly valued by colleges. AP Capstone is built on the foundation of two AP courses — AP Seminar and AP Research — and is designed to complement and enhance the in-depth, discipline-specific study experienced in other AP courses.

During this presentation, Ellie Stevens provided the school board with information about her research on Down Syndrome in Education. Conner McClain provided information about his research on Supreme Court Compliance Pertaining to Religion in Public Schools.

D-1. Finance Report

The school administration, in accordance with the FY2016-17 school operating budget, authorized, approved, and processed the necessary payments through April 30, 2017. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through April 30, 2017, for the operating fund.

Total Operating Fund Budget	\$ 93,056,175.00
Prior Year Encumbrances	\$ 121,556.00
Restricted Donations	\$ 1,000.00
Fund Balance Return	\$ 567,779.00
Insurance Proceeds	\$ 5,941.99
Registrations fees for VSBA	\$ 1,566.00
Adjusted Budget	\$ 93,754,017.99

Through April 30, 2017

Actual Revenue Received	\$ 70,518,175.83
Actual Expenditures	\$ 71,516,483.50
Actual Encumbered	\$ 3,342,199.80

Percent of Budget Received	75.22%
Percent of Budget Used, excluding encumbrances	76.28%
As of 4/30/17 – 10 months	83.34%

The revenue and expenditure reports detailed the transactions recorded through April 30, 2017. All reports appeared as attachments to the agenda report.

Mr. Beckles stated that sales tax revenue is on trend with what was projected for the school division. The health insurance claims remain high; however, this should not have a large negative impact on the budget. An increase in insurance premiums might be a necessary discussion for next year.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 6, 2017, EXHIBIT “A,” FOR A COPY OF THE FINANCE REPORT.)

E. Consent Agenda

Upon MOTION by Ms. Carter, SECONDED by Ms. Mason, the school board approved the school board meeting minutes for May 16, 2017 (Regular Meeting), and the personnel report and addenda for the period May 16 – June 6, 2017.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

Dr. Brabrand announced that with the approval of the consent agenda, Ms. Kellie S. Baldwin as appointed principal at Robert S. Payne Elementary School.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 6, 2017, EXHIBIT “B,” FOR A COPY OF THE CONSENT AGENDA ITEMS.)

F. Student Representative Comments

Ms. Indya M. Page, student representative for Heritage High School, and Ms. Sidney M. Marshall, student representative for E. C. Glass High School, shared comments about the events and activities occurring at their schools.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Mason, the school board adopted the following Resolution of Recognition for Ms. Indya M. Page:

A Resolution of Commendation and Appreciation

To

Indya M. Page

Presented by The Lynchburg City School Board

MS. INDYA PAGE was selected by her peers to represent Heritage High School on the Lynchburg City School Board during the 2016-2017 school year. The Lynchburg City School Board views this desire to serve in public life as the worthiest of ambitions. With this resolution, the Lynchburg City School Board seeks to pay tribute to **Ms. Indya Page**, a student who has conscientiously worked to keep the student body's viewpoint before the Lynchburg City School Board. In so doing, she fulfilled her responsibility and made a valuable contribution to public education in this community.

WHEREAS, MS. INDYA PAGE served Lynchburg City Schools as the Heritage High School Student Representative to the Lynchburg City School Board from July 2016 until June 2017; and

WHEREAS, MS. INDYA PAGE served as a role model for her peers, excelling as a leader and voice for her school by participating in important school board discussions that directly affect her peers. She achieved high academic success that placed her in the Top 15 of her graduating class, and plans to continue her education at Lynchburg College; and

WHEREAS, INDYA PAGE's attendance at Lynchburg City School Board meetings demonstrated her commitment to her role as a champion for the best possible educational experience for all students; now therefore,

BE IT RESOLVED: That the Lynchburg City School Board of Lynchburg, Virginia, commends **MS. INDYA PAGE** for many valuable contributions in providing the School Board with yet another viewpoint for their consideration and guidance. Furthermore, the School Board of the City of Lynchburg takes pride in this superior individual who so early in her life has already begun to make her mark by taking such an active part in public life in Lynchburg, Virginia.

THE LYNCHBURG CITY SCHOOL BOARD

Dr. Michael J. Nilles, Chairman

June 2014

Dr. Scott S. Brabrand, Superintendent

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

Upon MOTION by Mrs. Morrison, SECONDED by Ms. Carter, the school board adopted the following Resolution of Recognition for Ms. Sidney M. Marshall:

A Resolution of Commendation and Appreciation

To

E. C. Glass High School Student Representatives

Presented by the Lynchburg City School Board

Four students jointly represented E. C. Glass High School on the Lynchburg City School Board during the 2016-2017 school year. The Lynchburg City School Board views this desire to serve in public life as the worthiest of ambitions. With this resolution, the Lynchburg City School Board seeks to pay tribute to Sidney Marshall and her fellow students who worked to keep the student body's viewpoint before the Lynchburg City School Board.

WHEREAS, THESE STUDENTS served Lynchburg City Schools as E. C. Glass High School Student Representatives to the Lynchburg City School Board from July 2016 until June 2017; and

WHEREAS, THESE STUDENTS' participation at Lynchburg City School Board meetings demonstrated the school's commitment to its role as a champion for the best possible educational experience for all students; now therefore,

BE IT RESOLVED: That the Lynchburg City School Board of Lynchburg, Virginia, commends these students for contributions in providing the School Board with yet another viewpoint for their consideration and guidance. Furthermore,

the School Board of the City of Lynchburg takes pride in these individuals who so early in life have already begun to make their mark by taking such an active part in public life in Lynchburg, Virginia.

THE LYNCHBURG CITY SCHOOL BOARD

Dr. Michael J. Nilles, School Board Chairman

June 2017

Dr. Scott S. Brabrand, Superintendent

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

G. School Board Committee Reports

Dr. Coleman offered comments about discussions occurring among the Equity Task Force members regarding the GPA for student athletes.

H-1. School Operating Budget: 2017-18

The school administration presented the school operating budget for 2017-18 to the school board for its review during the meeting on May 16, 2017. The review included the school revenue and expenditure adjustments proposed for next year's budget. The school board considered adoption of its operating budget for 2017-18 during this presentation.

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Dr. Coleman, the school board adopted the School Operating Budget for 2017-18.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

I-1. Annual Personnel Report

1. Recommendation for continuing contracts for personnel completing fifth year or completing one year after attaining continuing contract status in another Virginia system.
2. Recommendation for renewal of annual contracts for fourth year personnel.
3. Recommendation for renewal of annual contracts for third year personnel.
4. Recommendation for renewal of annual contracts for second year personnel.
5. Recommendation for renewal of annual contracts for first year personnel.
6. Recommendation for renewal of annual contracts for personnel completing less than 160 days.
7. Recommendation for continuing contracts to remain in force for part-time personnel.
8. Recommendation for renewal of annual contracts for part-time personnel and/or full-time personnel with a part-time administrative assignment.
9. Recommendation for Title/Grant funded personnel.
 - A. Recommendation for continuing contracts, Title/Grant funded personnel completing fifth year or completing one year after attaining continuing contract status in another Virginia system.
 - B. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing fourth year.
 - C. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing third year.
 - D. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing second year.
 - E. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing first year.

- F. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing less than 160 days.
 - G. Recommendation for continuing contracts to remain in force for part-time and/or partially funded Title/Grant personnel.
 - H. Recommendation for renewal of annual contracts for part-time and/or partially funded Title/Grant personnel.
 - I. Recommendation for continuing contracts to remain in force for Title/Grant funded personnel.
- 10. Recommendation for non-renewal of contracts.
 - 11. Recommendation for continuing contracts to remain in force for 2015-16.
 - A. Personnel earning continuing contract status under Policy BBFA.
 - B. Other administrative and instructional personnel.
 - 12. Recommendation for renewal of contracts for non-mandatory licensed administrative personnel.
 - 13. Reduction in force in accordance with School Board Policy 5-18.
 - 14. Recommendation for renewal of annual contracts, locations, and/or assignment to be determined.

Upon MOTION by Dr. Coleman, SECONDED by Mrs. Morrison, the school board approved the Annual Personnel Report for the 2017-18 school year.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 6, 2017, EXHIBIT "C," FOR A COPY OF THE ANNUAL PERSONNEL REPORT.)

I-2. Policy EZF School Nutrition Meal Account Procedures

The USDA Food and Nutrition Service requires all school divisions that participate in the National School Lunch Program to have a policy regarding local meal charges in place by July 1, 2017. These meal charge policies must be communicated to all households at the beginning of each school year as well as to those parents whose children transfer into the school division during the school year. The policy must address how students who pay the reduced or full price for meals will be impacted if they do not have sufficient funds to purchase a meal.

The school administration has developed a policy that outlines meal account procedures. A copy of the policy appeared as an attachment to the agenda report.

A hard copy of this policy will be provided along with a meal application at the time of registration so that all parents are aware of the new procedures.

This item will be considered for action at the next school board meeting.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 6, 2017, EXHIBIT "D," FOR A COPY OF POLICY EZF SCHOOL NUTRITION MEAL ACCOUNT PROCEDURES.)

I-3. Applications for Federal Programs: 2017-18

Lynchburg City Schools will be submitting individual applications for four federally funded programs for 2017-2018. These applications include Title I, Part A, Title I, Part D, Title II, Part A and Title III.

Administrators developed these applications with input from many stakeholders. While the division anticipates leveled funding for Title I, Part A, Title I, Part D, and Title III, a slight increase in Title II, Part A funds is expected. Anticipated allocations are based on guidance from federal program administration staff at VDOE. The school board will be updated when final allocations are provided in the fall.

Title I, Part A:
Anticipated allocation for 2017-2018: \$3,917,148.83
Final allocation for 2016-2017: \$3,917,148.83

**Lynchburg City School Board – Regular Meeting
June 6, 2017
Page Nine**

	\$	0
Title I, Part D:		
Anticipated allocation for 2017-2018:	\$	80,979.46
Final allocation for 2016-2017	\$	80,979.46
	\$	0
Title II, Part A:		
Anticipated allocation for 2017-2018	\$	566,186.58
Final allocation for 2016-2017:	\$	532,463.59
	\$	33,722.99
Title III, Part A (ESL)		
Anticipated allocation for 2017-2018:	\$	23,841.00
Final allocation for 2016-2017:	\$	23,841.00
	\$	0
Total net gain in funding:	\$	33,722.99

Personnel and services provided through federal program grants for 2017-2018 remain very similar to those provided in the 2016-2017 grants. Changes that have been made include the following:

- Salaries for all personnel funded through federal program grants are able to be absorbed into the anticipated allocations for 2017-2018.
- While there is an anticipated increase to the Title IIA allocation for 2017-2018, there is a net loss of spendable revenue for LCS as allocations to private schools from Title IIA have increased due to changes in enrollment in both private schools and Lynchburg City Schools.
- Indirect costs are being charged to all four grants which has resulted in changes in account codes used to fund certain central office positions.
- Staffing at select schools to address specific school needs includes a parent liaison and behavioral specialists.

School board approval is necessary prior to submitting the applications for federal funds for the 2017-2018 academic year to the Virginia Department of Education.

Members of the school board received a copy of the completed applications prior to the school board meeting. This item will be considered for action at the next school board meeting.

I-4. Educational Broadband Lease: Clearwire

Lynchburg City Schools owns four channels of 2.6Ghz Educational Broadband Spectrum (EBS) licensed under call sign WQCK987. The EBS was previously leased to nTelos. nTelos was purchased by Shantel. Shantel is affiliated with Sprint. We are proposing to enter into a contact with Sprint to lease WQCK987.

Lease Summary

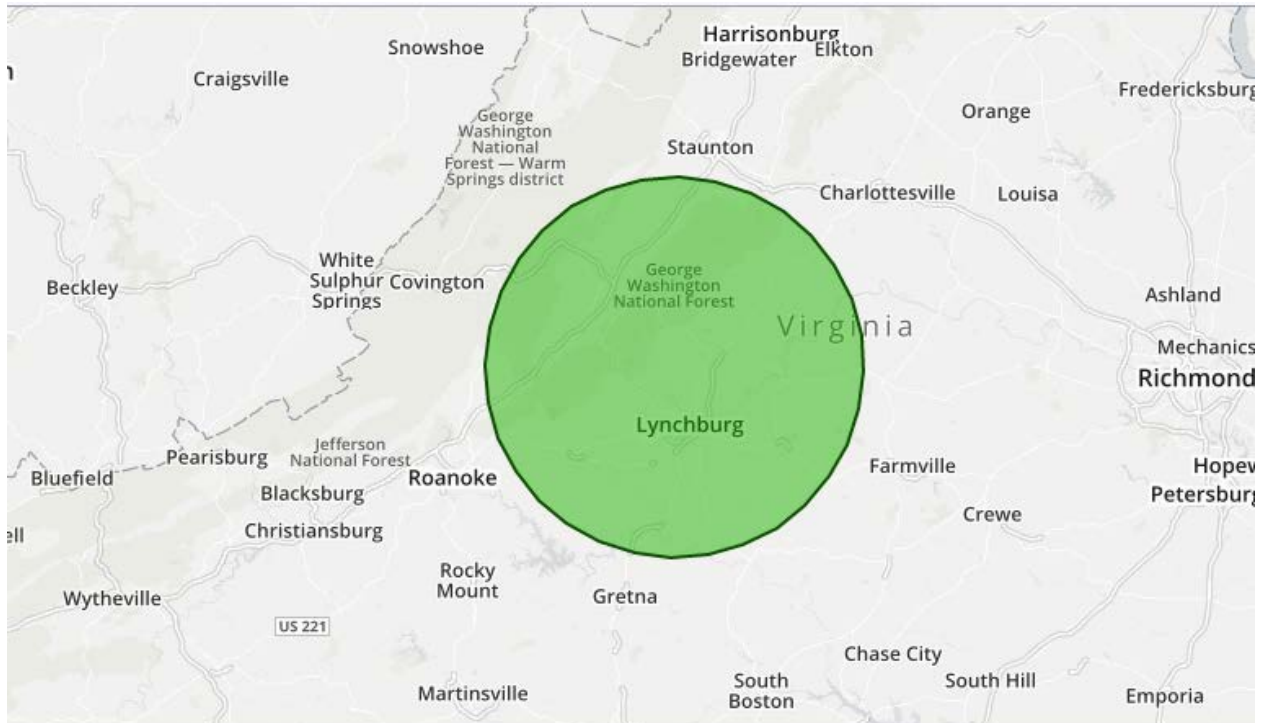
Compensation: [REDACTED]
Initial Fee: [REDACTED]
Term: [REDACTED]

EBS is an acronym for Educational Broadband Service. And, Educational Broadband Service is the nomenclature that was established in 2005 by the FCC to be used to identify a band of frequencies/spectrum that were formerly known as the Instructional Television Fixed Service (ITFS).

The change in nomenclature was made necessary because of the FCC Rules changes in 2005 and years previous that permitted a broader use of the spectrum and it was felt that ITFS was no longer a descriptive enough term to describe the broader use allowed for this band of frequencies/spectrum.

Educational Broadband Service or EBS is used to describe flexible use service, a specific band/block of microwave frequencies, licensed to educational institutions or non-profit educational organizations for uses that are designed to accommodate a variety of fixed, portable, and mobile services relating to education and instruction. Licensees can also lease excess capacity to other entities so long as they meet educational programming requirements

This license can be used to provide educational content to schools and other educational locations using special transmission and reception equipment



License Spectrum Range: 2596-2602; 2673.5-2679; 2679-2684.5; 2684.5-2690

Associated Frequencies (MHz)

New G1: 002673.50000-002679.00000 MHz
 New G2: 002679.00000-002684.50000 MHz
 New G3: 002684.50000-002690.00000 MHz
 New G4: 002596.00000-002602.00000 MHz

The previous contract was with Shentell, and the school division received █████ per month in rental fees. The new contract is with Clearwire who now owns the spectrum. The contract was negotiated through the city attorney's office.

This item will be considered for action at the next school board meeting.

I-5. Regional Alternative Education Program: 2017-18

The Regional Alternative Education Program will provide an alternative educational setting for up to 67 middle school students and 180 high school students from Lynchburg City, Amherst, Appomattox, Bedford and Nelson counties at the Fort Hill Community School. Utilizing intervention strategies to help students improve their academic performance, as well as their behavioral challenges. The Regional Alternative Education Program promotes collaboration between families, schools, public agencies, and the juvenile judicial system in an effort to foster students' success. The instructional staff uses individualized and small group instruction, as well as blended or hybrid instruction utilizing technology, to meet the academic needs of a diverse population of students.

Budget

Expenditure Categories	State Funds
1000 - Personnel Services	\$221,124.83
2000 – Employee Benefits	\$91,928.17
3000 – Purchased Services	\$0
4000 – Internal Services	\$0
5000 – Other Charges Travel, Postage	\$4,000.00
6000 – Materials & Supplies	\$0
8000 – Equipment Laptops/calculators	\$0
Total Requested	\$317,053.00

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Ms. Mason, the school board approved the Regional Alternative Education Program budget for 2017-18.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

I-6. Individual Student Alternative Education Plan: 2017-18

Lynchburg City Schools received \$23,576.00 in ISAEP State Grant Funds. The Individual Student Alternative Education Plan (ISAEP) funds will be used to meet the needs of students enrolled in the Lynchburg City Schools Adult Learning Center/ Reach Out and Develop Education Opportunities (RODEO) instructional program. The ISAEP Program provides an opportunity for students who meet and complete the ISAEP requirements assistance in preparing for the General Education Development (GED®) tests while enrolled in public high school. Lynchburg City Schools graduated eleven students with their GED® during the 2017-2018 school year.

BUDGET FOR ISAEP GRANT

Expenditure Categories	State Funds
1000 - Personnel Services	\$14,000.00
2000 – Employee Benefits	\$6,000.00
3000 – Purchased Services	\$1,450
4000 – Internal Services	\$200.00
5000 – Other Charges Travel, Postage	\$50.00
6000 – Materials & Supplies	\$1,876.00
8000 – Equipment Laptops/calculators	\$0
Total Requested	\$23,576.00

Upon MOTION by Dr. Dolan-Sewell, SECONDED by Dr. Coleman, the school board approved the Individual Student Alternative Education Plan budget for 2017-18.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

I-7. Authorization of Signature

The Virginia Department of Education requires that the school division identify an individual, who, in the absence of the superintendent, has authorization to sign all Virginia Department of Education correspondence, reports, documents, requisitions, and other official correspondence. The superintendent recommends that the school board authorize Mrs. Wendie L. Sullivan, school board clerk, to fulfill the necessary signature obligations in the absence of the superintendent. Many of the matters associated with the delegation of this authority tend to be financial and operational in nature.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board authorized Mrs. Wendie L. Sullivan, school board clerk, to sign Virginia Department of Education correspondence in the absence of the superintendent.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JUNE 6, 2017, EXHIBIT “F,” FOR A COPY OF THE SUPPORTING DOCUMENT.)

J. Superintendent’s Comments

Hill City Hoops will occur on Tuesday’s and Saturday’s throughout the summer from 6:00 p.m. until 10:00 p.m. at Miller Park. The School Nutrition program is providing food services for participants.

Dr. Brabrand shared that Mr. Harry Smith, former Lynchburg City School Board member, had recently passed.

Dr. Brabrand shared information about the passing of Martha Lipscomb, Kathy Abbott, and Karin Ferguson, staff members at LAUREL Regional School, Perrymont Elementary School, and Hutcherson, respectively.

The director of transportation, Mr. Russell E. Stone, has started his new position with the school division.

Project Search will have its graduation on June 8, 2017. Dr. Brabrand applauds the work of Mr. VanDerwerker for taking the lead role in getting this program going.

The girls E. C. Glass High School track team has won its fifth state championship this year.

K. Board Comments

Dr. Sinha met with Dr. McClain for a very informative meeting about the school division.

Dr. Coleman provided information about the events and activities in which he participated over the past few days.

Dr. Dolan-Sewell stated that it was just six years ago when the board members had to make a decision about where to go next with finding a new superintendent. She reminded the school board that this is the most important job they will undertake during their membership on the board.

Ms. Carter stated that during her brief time as a member of the school board that she has appreciated the practices Dr. Brabrand has put in place, the salaries he has increased for employees, and his reputation within the state. She wished him well and hopes that the school division will be able to get someone to continue the good work he has started.

Dr. Nilles stated that the superintendent search is going to be a major focus of the school board. Regardless of how qualified a new superintendent might be, there will only be one Dr. Brabrand. This year as board chair, Dr. Nilles has appreciated the dedication and commitment the superintendent has to all students, the parents, and the staff. Dr. Nilles appreciated the time and effort that Dr. Brabrand has put forth. Dr. Brabrand is a sincere and committed educator.

L-1. Notice of Closed Meeting

Upon MOTION by Ms. Carter, SECONDED by Mrs. Snyder, the school board convened a closed meeting at 7:50 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) for the purpose of discussing personnel matters.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

L-2. Certification of Closed Meeting

Upon MOTION by Mrs. Snyder, SECONDED by Dr. Dolan-Sewell, the school board reconvened in open session at 8:49 p.m.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

Upon MOTION by Mrs. Morrison, SECONDED by Dr. Coleman, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Dr. Nilles, Dr. Dolan-Sewell, Ms. Carter, Dr. Coleman, Ms. Mason, Mrs. Morrison, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

M. Informational Items

Graduations

Fort Hill Community School – Cafeteria – June 7, 2017 – 12:00 noon

Heritage High School – Field House – June 11, 2017 – 8:30 a.m.

E. C. Glass High School – Civic Auditorium – June 11, 2017 – 3:00 p.m.

Next School Board Meeting: Tuesday, June 20, 2017, 5:30 p.m., Board Room, School Administration Building

N. Adjournment

The meeting adjourned at 8:50 p.m.

Michael J. Nilles, Chairman

Wendie L. Sullivan, Clerk

SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)