

**Lynchburg City School Board  
Regular Meeting  
January 16, 2018**

**BOARD  
MEMBERS  
PRESENT:**

Michael J. Nilles, Chairman  
James E. Coleman, Vice Chairman  
Robert O. Brennan  
Sharon Y. Carter  
Charleta F. Mason  
Susan D. Morrison  
Derek L. Polley  
Kimberly A. Sinha  
Katie K. Snyder  
Eva Marie Barauskaus, Student Representative, E. C. Glass High School  
Manan A. Shah, Student Representative, Heritage High School

**BOARD  
MEMBERS  
ABSENT:**

None

**ADMINISTRATION  
PRESENT:**

Larry A. Massie, Acting Superintendent  
Ben W. Copeland, Assistant Superintendent for Operations and Administration  
John C. McClain, Assistant Superintendent for Student Learning and Success  
Anthony E. Beckles, Sr., Chief Financial Officer  
LaTonya D. Brown, Director for Student Support, Behavior, and Alternative Education  
April M. Bruce, Director for Data, Assessment, and Accountability  
Steven L. Gatzke, Director for Facilities  
Marie F. Gee, Director for Personnel  
Michael K. Rudder, Director for School Improvement  
Russell E. Stone, Director for Transportation  
Wyllys D. VanDerwerker, Director for Exceptional Learners  
Dixie B. Sears, Supervisor for Language Arts, History, Library, and Foreign Language  
Maria T. Jaeger, Supervisor for Math and Science  
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA  
PRESENT:**

Liz Ramos, *The News & Advance*

**Agenda  
Items:**

- A-1. Public Comments
- B-1. Superintendent Appointment
- B-2. Heritage High School Pioneer Theater
- B-3. Efforts to Improve Student Achievement: Heritage Elementary School and Linkhorne Elementary School
- C-1. Finance Report
- D. Consent Agenda
- E. Student Representative Comments
- F. School Board Committee Report
- G-1. High School Program of Studies: 2018-19
- G-2. Administrative Regulation 6-48: Secondary Student Evaluation and Grading Procedures
- G-3. Equity Task Force Advisory Committee
- H-1. Fund Balance Recommendation
- H-2. School Operating Budget: 2018-19
- H-3. Student Enrollment Trends
- H-4. School Calendar: 2018-19
- H-5. Policy BCFZ Advisory Committees to the School Board
- H-6. Capital Improvement Plan: 2019-23
- H-7. Lynchburg City School Board Policies – Personnel
- H-8. 2017-18 Final Allocations for Federal Programs
- H-9. Grant Allocation for Title IV – Part A
- H-10. Central Virginia Governor’s School for Science and Technology: 2017-18 Budget
- H-11. Governor’s Regional XLR8 STEM Academy: 2017-18 Budget

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- H-12. LAUREL Regional Program: 2017-18 Budget
- H-13. Pauline F. Maloney STEP with Links: 2017-18 Budget
- I. Superintendent's Comments
- J. Board Comments
- K. Informational Items
- L. Adjournment

The Lynchburg City School Board met for its regular business meeting at 5:49 p.m. in the Board Room at the School Administration Building. Dr. Nilles opened the meeting.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Mason, the school board added approval of minutes for December 15, 2018 (Special Meeting), and December 21, 2018 (Special Meeting), an addendum to item D-2. Personnel Report, removed item H-2. Employee Salary Scales, and replaced the attachment for item H-5. School Calendar: 2018-19.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

**A-1. Public Comments**

In accordance with Policy BDDH Public Participation at School Board Meetings, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

**B-1. Superintendent Appointment**

The superintendent search process incorporated input from over 700 community stakeholders, LCS employees, parents, and students. Over 70 applications were received for the position, and interviews were conducted with multiple highly qualified candidates from within the Commonwealth and across the country. During the candidate screening and interview process, several down-select processes were performed. Dr. Crystal M. Edwards was the preferred candidate each time. Her qualifications, collaborative leadership style, and accomplishments convinced the school board that she was most suited to lead the Lynchburg City Schools to full accreditation and success for all our students.

Upon MOTION by Mrs. Morrison, SECONDED by Ms. Carter, the school board appointed Dr. Crystal M. Edwards as superintendent of the Lynchburg City Schools for a term commencing May 1, 2018, and ending June 30, 2021, and authorized the school board chairman and the clerk to enter into a contract with Dr. Edwards setting forth, among other things, salary and benefits and in the form attached to the minutes of this meeting.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

Dr. Edwards made remarks to those in attendance regarding her upcoming superintendency and the challenges she is eager to face as she takes on this new role.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT "A," FOR A COPY OF THE SUPERINTENDENT'S CONTRACT.)

**B-2. Heritage High School Pioneer Theater**

During this presentation, the Heritage High School Pioneer Theater Acting II students were recognized for their hard work which led them to place first in Virginia out of 60 other schools at the Virginia Theater Conference in Norfolk, Virginia. The group went on to compete in the VHSL State Theater Competition where they took 1<sup>st</sup> Runner Up. Further, the group will compete at the Southeastern Theatre Conference in Alabama in March.

Way to go Pioneers!

**B-3. Efforts to Improve Student Achievement: Heritage Elementary School and Linkhorne Elementary School**

Heritage Elementary School and Linkhorne Elementary School continue their efforts to improve student achievement through instructional activities that will garner success for students in the classroom. The two schools shared key aspects of their improvement efforts in reading during this presentation.

**C-1. Finance Report**

The school administration, in accordance with the FY2017-18 school operating budget, authorized, approved, and processed the necessary payments through November 30, 2017. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through November 30, 2017 for the operating fund.

Total Operating Fund Budget	\$ 95,324,667.00
Adjustment – Insurance Proceeds	\$ 33,833.00
Adjustment – Prior Year Encumbrances	\$ 1,275,388.88
Total Operating Fund Budget - revised	\$ 96,633,888.88

Through November 30, 2017

Actual Revenue Received	\$ 35,488,479.11
Actual Expenditures	\$ 33,987,171.95
Actual Encumbered	\$ 52,992,735.72

Percent of Budget Received	36.72%
Percent of Budget Used, excluding encumbrances	35.17%

As of 11/30/17 – 5 months	41.67%
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The revenue and expenditure reports detailed the transactions recorded through November 30, 2017. All reports appeared as attachments to the agenda report.

Ms. Julia Moore from Brown Edwards and who was lead on the recent audit of school division funds, stated that the school division once again received a clean opinion. Further there was no management letter nor were there any comments.

Mr. Beckles explained that there were no items to bring forth for the finance report for November. Next month he will begin presenting the revised revenue forecast to the school board. Also, he continues to monitor health insurance claims. While they are still a bit erratic, they appear to be coming down.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT “B,” FOR A COPY OF THE FINANCE REPORT.)

**D. Consent Agenda**

Upon MOTION by Ms. Carter, SECONDED by Mrs. Snyder, the school board approved the school board meeting minutes for December 5, 2017 (Regular Meeting); December 12, 2017 (Student Discipline Committee Meeting); December 15, 2017 (Special Meeting); and December 21, 2017 (Special Meeting); the personnel report and addendum for the period December 5, 2017 – January 16, 2018; Capital Improvement Plan: Linkhorne Middle School; Capital Improvement Plan: School Administration Building; and Blue Ridge Regional Authority Special Education Program Budget: 2017-18.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT “C,” FOR A COPY OF THE CONSENT AGENDA ITEMS.)

**E. Student Representative Comments**

Ms. Eva Marie Barauskas, student representative for E. C. Glass High School, and Mr. Menan A. Shah, student representative for Heritage High School, shared comments about the events and activities occurring at their schools.

**F. School Board Committee Reports**

Ms. Mason announced that the Governor’s School Board had met just before the holidays. She also stated that some students have received early admission to colleges and universities such as Clemson, John Hopkins, Va Tech, and Duke.

Dr. Brennan stated that the STEM Academy Board met to discuss recruiting efforts for the next school year.

Ms. Carter stated that the LAUREL School Board has begun its budget process for next year. The focus is to ensure that funding is provided for additional playground equipment and to provide additional access to the playground for students.

**G-1. High School Program of Studies: 2018-19**

The school board annually reviews and approves the High School Program of Studies for the next school year. The updated version for 2018-2019 is as follows:

- 1) Incorporate changes in the Virginia Standards of Accreditation for incoming ninth grade students which includes the change in verified credit requirements, testing requirements, and diploma seals;
- 2) Add Environmental Science course;
- 3) Update and clarify PE/Health course options and requirements;
- 4) Update timelines regarding dropping or changing courses;
- 5) Modify GPA “bump” for AP exam score; and
- 6) Clarify language and course descriptions in various areas, including +/- grades, dual enrollment process, grade levels for some courses, and location of some CTE courses.

Upon MOTION by Ms. Carter, SECONDED by Ms. Morrison, the school board approved the High School Program of Studies for 2018-19.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

**G-2. Administrative Regulation 6-58: Secondary Student Evaluation and Grading Procedures**

Several updates are proposed to Administrative Regulation 6-58: Secondary Student Evaluation and Grading Procedures to better account for dual enrollment courses and to adjust the timing for dropping and changing courses in high school. Revisions to this administrative regulation were reviewed during this presentation.

Upon MOTION by Ms. Mason, SECONDED by Ms. Carter, the school board approved changes to Administrative Regulation 6-58: Secondary Student Evaluation and Grading Procedures.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT “D,” FOR A COPY OF ADMINISTRATIVE REGULATION 6-58: SECONDARY STUDENT EVALUATION AND GRADING PROCEDURES.)

**G-3. Equity Task Force Advisory Committee**

In September 2016, the membership of the Equity Task Force Advisory Committee was approved by the school board. The membership for that committee has been updated and appeared as an attachment to the agenda report.

Upon MOTION by Dr. Brennan, SECONDED by Ms. Mason, the school board approved the membership for the Equity Task Force Advisory Committee.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT “E,” FOR A COPY OF THE MEMBERSHIP.)

**H-1. Fund Balance Recommendation**

During the previous school year, the school administration, with school board approval, requested a withdrawal of \$1,300,000 from the Health Insurance Reserve due to the anticipated increase in medical claims over the amount budgeted. The actual claims for the year exceeded the budget by \$2,093,424.

The fund balance for the FY2016-17 school year is \$426,317. The school administration recommends the entire fund balance be returned to the city in order to replenish the Health Insurance Reserve for future use.

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board approved the request for the FY2017 fund balance in the amount of \$426,317 to be placed in the Health Insurance Reserve.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

**H-2. School Operating Budget: 2018-19**

The school administration has collected budget requests from all principals and departments heads and complied those requests. The requests have been recorded and prioritized on the first draft of the Superintendent's Tier 1 Budget Requests. The budget requests, which were reviewed with the school board during this presentation, allowed the school board members to provide comments about the budget requests and their priority listing.

The school administration shared comparison information about the governor's proposed budget for 2018-19 and the current 2017-18 budget. The governor's proposal increases the school division's funding by \$2 million. That funding along with savings that will occur due to the reduction in VRS rates for next year and salary and benefits savings through position attrition, the school division will realize a total of \$2,516,384 for the 2018-19 budget.

Tier I budget requests presented by the school administration included \$2,888,448 in mandated costs associated with special education. Also presented were requests for the purchase of eight school buses in the amount of \$713,000 and a pay scale adjustment for all employees in the amount of \$1,394,073. This presents a grand total of \$4,995,521.

The school board will continue its discussion regarding the 2018-19 operating budget at its next meeting.

**H-3. Enrollment Trends**

The school administration provided the school board with an update on student enrollment trends for the school division. The data presented was from the Weldon Cooper Center's demographics research group located at the University of Virginia. Their five-year enrollment projection for LCS dated November 28, 2017, appeared as an attachment to this agenda report.

Overall, the projections show a small decline in enrollment as the large cohort in upper elementary and middle school are replaced by smaller cohorts. Aside from Appomattox, Lynchburg has had the least enrollment decline in the region over the past five years. One of the main reasons for this is that births have not declined as much in Lynchburg as in most of the region. Based on the enrollment projections for other divisions, Lynchburg's projected decline in enrollment over the next five years will likely be smaller than any other school division in the region, aside from Appomattox.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT "F," FOR A COPY OF THE SUPPORTING DOCUMENTS.)

**H-4. School Calendar: 2018-19**

The proposed school calendar for 2018-19 contains many of the features that were included in the school calendar for 2017-18. The calendar includes

- a start date of August 15, 2018,
- a total of two half-days (one at the end of each semester),
- a fall and spring break (two days in October and March), and
- an ending date of May 31, 2019.

The calendar for William Marvin Bass Elementary School has also been adjusted for the 2018-19 school year. The dates relative to staff development and breaks are consistent with the division calendar.

The school board will consider this item for action at the next school board meeting.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT "G," FOR A COPY OF THE 2018-19 DIVISION CALENDAR AND THE 2018-19 CALENDAR FOR WILLIAM MARVIN BASS ELEMENTARY SCHOOL.)

#### **H-5. Policy BCFZ Advisory Committees to the School Board**

The membership for the Equity Task Force Advisory Committee has been restructured so that it no longer includes school board participation. School Board Policy BCFZ has been revised so that it now reflects this change. A copy of the policy appeared as an attachment to the agenda report.

Dr. Brennan made comments regarding terms for committee members, reappointment procedures, criteria about meeting attendance, and the number of meetings per year. That information is included in the bylaws for this committee, and that document will be forwarded to school board members.

Dr. Coleman stated that equity is around race but also around so many other issues and that the committee should be reflective of all of those dynamics and to have an appreciation that our city is not only one zip code. All of those things need to be meted out as for what will occur in the future.

Upon MOTION by Dr. Brennan, SECONDED by Ms. Carter, the school board approved changes to Policy BCFZ Advisory Committees to the School Board.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT "H," FOR A COPY OF POLICY BCFZ ADVISORY COMMITTEES TO THE SCHOOL BOARD.)

#### **H-6. Capital Improvement Plan: 2019-23**

The Lynchburg City Schools FY2019-2023 Capital Improvement Plan is a component of the overall budget compiled by the city of Lynchburg and presented to Lynchburg City Council. The schools' CIP needs are consolidated with other projects from across all city departments. The proposed plan is aligned with previous year's work efforts with a focus in three key areas:

1. New buildings and major renovations;
2. Major maintenance (HVAC, electrical, athletics facilities, and restroom renovations); and
3. Roof replacements.

The cost and final recommendations for the 2019 CIP totals \$4,925,000 and the attachment to the agenda report details the breakdown of costs by project type and location for all years up to FY2023.

The school administration continues to focus on renovation for Sandusky Elementary School. Funding has been projected for Paul Munro Elementary School, Linkhorne Elementary School, and Sandusky Elementary School, for the replacement of roofs, HVAC, and electrical if renovation/new construction does not occur for these schools.

This item will be placed on the consent agenda for the next school board meeting.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT "I," FOR A COPY OF THE CAPITAL IMPROVEMENT PLAN FOR 2019-23.)

#### **H-7. Lynchburg City School Board Personnel Policies and Regulations**

Converting the Lynchburg City School Board policies and administrative regulations to the Virginia School Board Association policies is an ongoing process. The policies in the first part of Section 5 - Personnel was approved by school board members on August 1, 2017. The remaining Personnel policies are being presented this evening to school board members as Section 5 – Personnel Part 2 which will complete the conversion process for policies related to finance.

In addition, legal counsel has reviewed these policies and regulations relative to personnel. The school administration provided an overview of the policies and responded to questions during this presentation.

School board members should contact Mr. Copeland with any questions they have regarding the policies prior to the next school board meeting. This item will be considered for action at the next school board meeting.

#### **H-8. 2017-18 Final Allocations for Federal Programs**

In June 2017, the Lynchburg City School Board approved applications for four federally funded programs for 2017-2018. These applications include Title I - Part A, Title I - Part D, Title II - Part A and Title III – Part A. Applications were approved based on projected allocations. On October 20, 2017, the Virginia Department of Education notified the school division of revised allocations for 2017-18. These revised allocations are reflected below:

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Title I - Part A	
Anticipated allocation for 2017-2018:	\$3,917,148.83
Final allocation for 2017-2018:	<u>\$4,034,065.55</u>
	\$ 116,916.72
Title I - Part D	
Anticipated allocation for 2017-2018:	\$ 80,979.46
Final allocation for 2017-2018	<u>\$ 63,443.78</u>
	\$ (17,535.68)
Title II - Part A	
Anticipated allocation for 2017-2018	\$ 566,186.58
Final allocation for 2017-2018:	<u>\$ 517,411.70</u>
	\$ (48,774.88)
Title III - Part A (ESL)	
Anticipated allocation for 2017-2018:	\$ 23,841.00
Final allocation for 2017-2018:	<u>\$ 24,235.92</u>
	\$ 394.92

**H-9. Grant Allocation for Title IV – Part A**

On August 25, 2017, the Virginia Department of Education notified Lynchburg City Schools that it would receive a grant award under a new federal program, Title IV - Part A, in the amount of \$104,070.99. Funds from this grant entitled, *Student Support and Academic Enrichment (SSAE)*, are awarded to provide all students with access to a well-rounded education, improve school conditions for student learning, and improve the use of technology in order to improve the academic achievement and digital literacy of all students. According to grant guidelines and instructions, the use of the funds for these purposes are restrictive making utilization difficult with the way the money would need to be allocated. In lieu of using the award for these purposes, it is also allowable to transfer funds to either Title I - Part A or Title II - Part A at the discretion of the local educational agency.

On October 20, 2017, the school division received notification from the Virginia Department of Education that the 2017-18 allocation under Title II - Part A is being reduced by \$48,774.88. With funds from Title II - Part A being used to support salaries and benefits of staff members as outlined in the approved Title II - Part A application, there is a need for additional funding to support salaries and benefits of staff members that are currently under contract. Coupled with the need to also fund the increased benefits costs due to a rise in health care premiums, the transfer of Title IV - Part A funds to Title II - Part A will allow the school division to meet its current obligations to employees funded by Title II - Part A.

Title II - Part A	
Anticipated allocation for 2017-18	\$ 566,186.58
Final allocation for 2016-17:	<u>\$ 517,411.70</u>
	\$ (48,774.88)
Transfer from Title IV, Part A	<u>\$ 104,070.99</u>
	\$ 621,482.69

Upon MOTION by Dr. Coleman, SECONDED by Ms. Carter, the school board approved the transfer of \$104,070.99 from Title IV – Part A to Title II – Part A.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

**H-10. Central Virginia Governor’s School for Science and Technology: 2017-18 Budget**

The Lynchburg City School Board serves as fiscal agent for the Central Virginia Governor’s School for Science and Technology. The governing board of the school has approved its 2017-18 operating budget in the amount of \$1,137,250, which represents an increase of \$51,300 over the prior year budget of \$1,085,950. All funds expended at the school are totally reimbursable from participating school divisions and state funds as listed on the attached budget. School divisions supporting this program are Amherst County Schools, Appomattox County Schools, Bedford County Schools, Campbell County Schools and Lynchburg City Schools.

Provided below is the financial impact summary for the Lynchburg City Schools:

	<u>2016-17</u>	<u>2017-18</u>
Student Tuition	\$4,700	\$4,700
Number of Students	32	32
Total Tuition	\$150,400	\$150,400

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Lynchburg City Schools has a total of 42 slots available for students to attend the Central Virginia Governor's School. In addition to the 32 students listed above, there are two additional non-resident students attending that pay their own tuition and two additional students attending at no charge (paid by another locality). They also receive 10 students attending at no charge as a result of the Heritage High School rental agreement that was entered into on September 24, 2014.

Upon MOTION by Ms. Carter, SECONDED by Mrs. Morrison, the school board authorized the school administration to act as fiscal agent for the Central Virginia Governor's School for Science and Technology and to administer its 2017-18 budget in the amount of \$1,137,250.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT "I," FOR A COPY OF THE BUDGET FOR 2017-18.)

**H-11. Governor's Regional XLR8 STEM Academy: 2017-18 Budget**

The Lynchburg City School Board serves as the fiscal agent for the XLR8 STEM Academy. The governing board of the school has approved its 2017-18 operating budget in the amount of \$298,800, which represents an increase of \$11,592 from the 2016-17 approved budget.

Funds expended at the XLR8 STEM Academy are totally reimbursable from participating school divisions and through grants or donations. School divisions which are members of the regional program are Amherst County Public Schools, Appomattox County Public Schools, Bedford County Public Schools, Campbell County Public Schools, and Lynchburg City Schools.

Upon MOTION by Ms. Carter, SECONDED by Mrs. Morrison, the school board authorized the school administration to act as fiscal agent for the Governor's Regional XLR8 STEM Academy and to administer their 2017-18 budget in the amount of \$298,800.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT "J," FOR A COPY OF THE BUDGET FOR 2017-18.)

**H-12. LAUREL Regional School: 2017-18 Budget**

The Lynchburg City School Board serves as the fiscal agent for the LAUREL Regional School. The governing board of the school has approved its 2017-18 operating budget in the amount of \$5,528,524.16, which represents a decrease of \$155,157.84 from the 2016-17 approved budget.

This decrease is due to Bedford County failing to submit their non-center projected expenditures by the budget deadline. Once Bedford County's numbers are included – the revised, all inclusive budget represents an increase of \$59,805.50.

Funds expended at the LAUREL Regional School are totally reimbursable from participating school divisions and the Commonwealth of Virginia. School divisions which are members of the regional program are Amherst County Public Schools, Appomattox County Public Schools, Bedford County Public Schools, Campbell County Public Schools, and Lynchburg City Schools. The LAUREL Regional School provides services for students with severe disabilities. The following services are also provided by staff employed through LAUREL Regional School to identified students with disabilities at their schools: occupational therapy, physical therapy, vision services, and autism services.

Upon MOTION by Ms. Carter, SECONDED by Mrs. Morrison, the school board authorized the school administration to act as fiscal agent for the LAUREL Regional School and to administer their 2017-18 budget in the amount of \$5,528,524.16.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT “K,” FOR A COPY OF THE BUDGET FOR 2017-18.)

**H-13. Pauline F. Maloney STEP with Links Program: 2017-18 Budget**

The Lynchburg City School Board serves as fiscal agent for the Pauline F. Maloney STEP with Links program. The organization’s governing board has approved its 2017-18 operating budget in the amount of \$42,010, which represents an increase of \$610 over the 2016-17 fiscal year.

The Pauline F. Maloney STEP with Links program enhances academic and cultural development of minority students who are in the sixth grade and is sponsored by the Links, Inc., a national organization of professional women. The program is funded entirely through donations. Lynchburg City Schools contributes \$10,000 annually to this program.

Upon MOTION by Ms. Carter, SECONDED by Mrs. Morrison, the school board authorized the school administration to act as fiscal agent for the Pauline F. Maloney STEP with Links Program and to administer the 2017-18 budget in the amount of \$42,010.

Yes Votes: Dr. Nilles, Dr. Coleman, Dr. Brennan, Ms. Carter, Ms. Mason, Mrs. Morrison, Mr. Polley, Dr. Sinha, Mrs. Snyder

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JANUARY 16, 2018, EXHIBIT “L,” FOR A COPY OF THE BUDGET FOR 2017-18.)

**I. Superintendent’s Comments**

The Empowerment Academy will conduct its fall graduation ceremony on January 19, 2018, at the Marie Waller Lecture Hall at E. C. Glass High School beginning at 6:00 p.m.

Over the past weekend, students from Dunbar Theater attended the annual Junior Theatre Festival in Atlanta. Dunbar was recognized for several awards for their performance of Elf Junior.

Please keep the Heritage High School family in your thoughts and prayers as they were made aware of the death of a student last week. Mr. Beatty and his team have had a number of tragic situations this year, and we want to continue to support them as they go through this difficult time. As a division, we pull together to provide grief support as needed. Many thanks to the counselors, school psychologists, and social workers who provide support to our students, families, faculty, and staff during occasions such as these.

2018 National School Counseling Week – “School Counselors: Helping Students Reach for the Stars,” will be celebrated from February 5 – 9, 2018, and focus on the unique contribution of school counselors within the United States’ school systems. National School Counseling Week, sponsored by the American School Counseling Association, highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career. National school counseling Week is always celebrated the first full week in February.

On January 15, 2018, Lynchburg City Schools supported the Martin Luther King, Jr., Breakfast sponsored by the Dr. Martin Luther King, Jr., Lynchburg Community Council. E. C. Glass High School graduate, Dr. Khalilah Brown-Dean was the keynote speaker. Congratulations to E. C. Glass High School seniors Maegan Richards (1<sup>st</sup> place essay contest winner), Chandler Calloway (2<sup>nd</sup> place winner), and Heritage High School senior Grace Chun (3<sup>rd</sup> place winner.)

**J. Board Comments**

Dr. Brennan thanked Mr. Copeland for their efforts in ensuring that all ran smoothly during the recent frigid weather.

Ms. Mason extended a warm welcome to Dr. Edwards. She is happy to be a part of the progressive board who appointed Dr. Edwards as superintendent.

Dr. Coleman thanked Dr. Massie for his continued leadership, and he expressed his excitement about the coming of Dr. Edwards as superintendent.

Dr. Nilles reminded school board members that the Statement of Economic Interests was due to the school board clerk by January 29, 2018.

**K. Informational Items**

Next School Board Meeting: Tuesday, February 6, 2018, 5:30 p.m., Board Room, School Administration Building

**L. Adjournment**

The meeting adjourned at 8:22 p.m.

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Michael J. Nilles, Chairman

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Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)