



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

**SCHOOL BOARD MEETING
November 19, 2013 5:00 p.m.
School Administration Building
Board Room**

Regina T. Dolan-Sewell
School Board District 1

Mary Ann Hoss
School Board District 1

Michael J. Nilles
School Board District 3

Jennifer R. Poore
School Board District 2

Katie Snyder
School Board District 3

Treney L. Tweedy
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

William A. Coleman, Jr.
Assistant Superintendent of
Curriculum and Instruction

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

A. CLOSED MEETING

- 1. Notice of Closed Meeting
Scott S. Brabrand. Page 1
Discussion/Action
- 2. Certification of Closed Meeting
Scott S. Brabrand. Page 2
Discussion/Action

B. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 3
Discussion/Action (30 Minutes)

C. SPECIAL PRESENTATION

- 1. American Education Week: November 18 – 22, 2013
Scott S. Brabrand. Page 4
Discussion
- 2. Lynchburg City Schools' Award for Excellence in Science
William A. Coleman, Jr. Page 5
Discussion

D. FINANCE REPORT

- 1. Finance Report
Anthony E. Beckles, Sr. Page 14
Discussion

E. CONSENT AGENDA

- 1. School Board Meeting Minutes: October 30, 2013 (Student Discipline
Committee Meeting)
November 5, 2013 (Regular Meeting)

2. Personnel Report
Marie F. Gee.Page 19
Discussion/Action

F. STUDENT REPRESENTATIVE COMMENTS

G. UNFINISHED BUSINESS

1. School Security Equipment Grant
Ben W. Copeland.Page 21
Discussion/Action

2. High School Weighted Courses
William A. Coleman, Jr. Page 22
Discussion/Action

3. School Board Policy 6-2: Grade Level Organization
Ben W. Copeland. Page 27
Discussion/Action

H. NEW BUSINESS

1. Collaborative Review of Elementary School Improvement Plans
William A. Coleman, Jr. Page 29
Discussion

2. Legislative Positions: 2013-14
William A. Coleman, Jr. Page 30
Discussion

3. Lynchburg Juvenile Detention Center Education Program
Budget: 2013-14
William A. Coleman, Jr. Page 37
Discussion/Action

4. Request for Fund Balance
Anthony E. Beckles, Sr. Page 39
Discussion/Action

5. Policy DK Payment Procedures
Ben W. Copeland.Page 40
Discussion/Action

I. SUPERINTENDENT’S COMMENTS

J. BOARD COMMENTS

K. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, December 3, 2013, 5:30 p.m., Board Room, School Administration Building

L. ADJOURNMENT

Agenda Report

Date: 11/19/13

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (7), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Legal Briefing

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (7) to receive a legal briefing because the briefing in public would adversely affect the litigating posture of the school board.

Agenda Report

Date: 11/19/13

Agenda Number: 2-2

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).

Agenda Report

Date: 11/19/13

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 11/19/13

Agenda Number: C-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: American Education Week: November 18 – 22, 2013

Summary/Description:

In 1921, the National Education Association representative assembly in Des Moines, Iowa, called for the designation of one week each year to be designated to public education awareness. The resolution called for an educational week to be observed in all communities once a year to inform the public of the accomplishments and needs of public schools and to secure the support of the public in meeting those needs. This resolution stemmed from the fact that in 1919, 25 percent of the country's World War I draftees were illiterate, and nine percent were physically unfit. The first observance of American Education Week occurred December 4-10, 1921, with the NEA and American Legion as cosponsors.

This year marks the 91st Annual American Education Week (AEW) spotlights the importance of providing every child in the United States with a quality public education from kindergarten through college and the need for everyone to do his or her part in making public schools great. This year, AEW will be celebrated November 18 – 22, 2013. The weeklong celebration spotlights the different people who are critical in building great public schools for the nation's K-12 students. Celebration days include:

- Monday – November 18, 2013: Kick Off Day
- Tuesday – November 19, 2013: Get to Know Your School Day
- Wednesday – November 20, 2013: Education Support Professionals Day
- Thursday – November 21, 2013: Educator for a Day
- Friday – November 22, 2013: Substitute Educators Day

The event's theme, "Great Public Schools: A Basic Right and Our Responsibility," reflects the National Education Association's calling upon America to provide students with quality public schools so that they can grow, prosper, and achieve in the 21st Century.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 11/19/13

Agenda Number: C-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Lynchburg City Schools' Award for Excellence in Science

Summary/Description:

Dr. Charles W. Pryor, Jr. and his family are pleased to announce a four-year, \$25,000.00 scholarship to be awarded every school year for the next four years to an outstanding senior interested in entering a science-related field of study. The award will be distributed to an institution of higher learning over a four-year time period with an installment of \$3,125.00 each semester.

Dr. Pryor is a graduate of both E. C. Glass High School and Virginia Tech. He spent 25 years with the Babcox and Wilcox Company serving as President of the Nuclear and Power Division. While in Lynchburg, Dr. Pryor served as a member of the Lynchburg City School Board and past chairman of the Lynchburg City Schools' Partners in Education program. His complete biography is included as an attachment to this agenda report.

The award will be given to the top senior science student as determined by a selection process that includes a written application, a letter of interest, three letters of recommendation, an official transcript, and an interview with the division-level selection committee.

During tonight's presentation, Dr. Brabrand and the school board will recognize Dr. Pryor and his family and thank them for their generosity and support to Lynchburg City Schools.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

**Lynchburg City Schools
Award for Excellence in Science
Given by the Charles Pryor Family**



Information and Application

**Lynchburg City Schools
Award for Excellence in Science
Given by the Charles Pryor Family**

Award Eligibility Criteria

- This award is available to seniors at E.C. Glass High School and Heritage High School.
- The student must be on track to receive an advanced studies high school diploma.
- The student must have completed a minimum of four advanced level science and math courses prior to his/her senior year.
- The student must possess a Grade Point Average of 3.8 or higher.
- The student must be planning to enter a science-related field of study (computer sciences, engineering, biology, chemistry, physics, etc.) at a college or university with an accredited science curriculum.
- The student should have demonstrated interest in science with recent awards, projects, and/or achievements in science-related fields.
- Any finalist for this award must participate in an interview with a division-level selection committee.

Selection Process

Interested students must submit ALL of the following items to be considered:

- 1.) A completed application which includes contact information, high school math and science course information, a listing of activities/programs with leadership involvement, science-related research/study, and science-related honors/recognitions.
- 2.) A letter of interest (two pages or less). The letter should contain a brief explanation of interest in science, plans for a college major, career goals, and how they plan to contribute to the science field of their choice.
- 3.) Two letters of recommendation from the student's choice of teachers, administrators, counselors, employers, or individuals with significant knowledge of the student's experience and involvement in science-related activities.
- 4.) A third letter of recommendation from a recent or current science teacher.
- 5.) Most recent official transcript with cumulative Grade Point Average and highest SAT or ACT scores.

Award

- The award will be presented to the Lynchburg City Schools' top senior science student as determined by the above criteria.
- The student will be selected by March 1st of the academic school year.
- The total award will be \$25,000.

- The Lynchburg City Schools' Education Foundation, Inc. will distribute the award to an institution of higher learning over a four-year time period with an installment of \$3,125 each semester.
- The student will be recognized during the Senior Honors Awards ceremony.

**Lynchburg City Schools
Award for Excellence in Science
Application**

Applicant Information: Complete all requested information.

First Name	Last Name
Date of Birth	Student Email
Address	Home Phone Cell Phone
Parent's/Guardian's Name	Parent's/Guardian's Email
Parent's/Guardian's Phone	

High School Information: Complete all requested information

High School Name:	Guidance Counselor Name:
Please check which high school science courses you have completed. <input type="checkbox"/> Advanced Earth Science <input type="checkbox"/> Advanced Biology <input type="checkbox"/> Advanced Chemistry <input type="checkbox"/> Advanced Physics <input type="checkbox"/> AP Chemistry <input type="checkbox"/> AP Biology <input type="checkbox"/> AP Physics <input type="checkbox"/> AP Environmental <input type="checkbox"/> College Biology <input type="checkbox"/> Other _____	Please check which high school science courses you have completed. <input type="checkbox"/> Advanced Algebra I <input type="checkbox"/> Advanced Algebra II <input type="checkbox"/> Advanced Geometry/Trigonometry <input type="checkbox"/> Trigonometry Functions <input type="checkbox"/> Advanced Math Analysis <input type="checkbox"/> AP Statistics <input type="checkbox"/> AP Calculus <input type="checkbox"/> AP Calculus Block (AB/BC) <input type="checkbox"/> College Precalc./Applied Calculus <input type="checkbox"/> Other _____
GPA (end of 1st semester of senior year)	SAT Scores (all subtests)

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Do you attend Central Virginia Governor’s School? _____
 Do you attend the Early College Program? _____
 Do you attend the CVCC STEM Academy? _____

**Lynchburg City Schools
 Award for Excellence in Science
 Application**

Career Highlights: Activities, Research, and Honors

In the following three sections, list accomplishments of leadership or intellectual activities. Higher scores will be awarded to activities/programs in which the student holds a position of leadership; to extensive research, study, and presentations in science related areas; and to participation in science-related competitions.

Activities/Programs

List three significant activities/programs from the past three years that relate to areas of interest.

Activity/Organization	Position Held	Time Involved	Year
<i>EXAMPLE: JROTC</i>	<i>Cadet Colonel</i>	<i>2 hours per school day (3.5 yrs)</i>	<i>2010- present</i>

Science-Related Research/Study Experiences

List three significant science-related research/study experiences from the past three years.

Study/Brief Description	Teacher	Organization	Time
<i>EXAMPLE: Research project on algae bloom in campus lake.</i>	<i>Kelly Douglass, AP Biology</i>	<i>Heritage High</i>	<i>Fall 2012</i>

Science-Related Honors/Recognitions

List three science-related honors/recognitions from the past three years.

Honor/Recognition	Level of Competition	Year
<i>EXAMPLE: State Science Fair Winner (2nd place)</i>	<i>State</i>	<i>2012</i>

**Lynchburg City Schools
Award for Excellence in Science
Application**

Letter of Interest

Students must provide a letter of interest (two pages or less). The letter should contain an explanation of interest in science, plans for a college major, career goals, and how they plan to contribute to the science field of their choice.

The letter of interest should be addressed to the Award for Excellence in Science Selection Committee. The letter should be single-spaced and should be typed using 12-point font and one-inch margins.

The student must sign the letter of interest and include the letter in the application packet.

Letters of Recommendation

The student must provide two letters of recommendation from his/her choice of teachers, administrators, counselors, employers, or individuals with significant knowledge of the student’s experience and involvement in science-related activities.

A third letter of recommendation from a recent or current science teacher must also be included.

These three letters of recommendation must include the signature of the reference and must be included in the application packet.

Official Transcript

The student must include a copy of an official transcript with his/her cumulative Grade Point Average as reported through the end of first semester of the senior year. The transcript is available from the student’s guidance counselor.

SAT/ACT Scores

The student must include an official copy of his/her highest SAT/ACT scores to date. The scores are available from the student's guidance counselor.

Dr. Charles W. Pryor Jr.
Biography

Dr. Charles W. Pryor, Jr., is the Chairman of Urenco USA, Inc. and the North American arm of Urenco Ltd. Located in Arlington, Virginia, Urenco Ltd. is a global supplier of uranium enrichment services. Urenco USA, whose parent company is based in Stoke Poges, England, oversees the construction and operation of a state-of-the-art uranium enrichment facility in eastern New Mexico. The enriched uranium from the facility will be used to fuel the nation's 104 nuclear power stations.

Dr. Pryor is a member of the Board of Directors of DTE Energy, a Detroit-based gas and electric utility company serving 2.5 million customers in southern Michigan and the upper Midwest. He was also a Director of Progress Energy, a Raleigh-based electric utility serving 3 million customers in the eastern Carolinas and northern Florida.

Dr. Pryor is the former Chairman and CEO of the Westinghouse Electric Company. While at Westinghouse, he led the company's growth to over \$2 billion in annual revenue with employment of over 10,000 people. He directed the sale of the company to British Nuclear Fuels Ltd. and oversaw the new company's global energy operations. During the transition and post-merger process, he resided in England.

In Lynchburg, Dr. Pryor spent 25 years with the Babcock and Wilcox Co. and was President of the B&W Nuclear Power Division. He led the divestiture of this division to the Framatome Advanced Nuclear Power Group and Cogema, which combined to form Areva. Following this acquisition, Dr. Pryor served as CEO of B&W Nuclear Technologies until he retired and started his own management consulting business before joining Westinghouse.

Honors

In 1993, Dr. Pryor was named the State of Virginia's "Outstanding Industrialist." This prestigious award, presented by Governor Douglas Wilder, recognized both Dr. Pryor's contributions to economic development in Virginia as well as his leadership in the growth of Babcock & Wilcox's technology-based business in Lynchburg.

French President, Francois Mitterand presented Dr. Pryor with the very distinguished Chevalier de l'Ordre Nationale du Merit for developing business relationships between the United States and France. This award, placing Dr. Pryor in the French Legion of Honor, is rarely given to someone who is not a French citizen, and recognized Dr. Pryor's business, technical, and diplomatic skills.

In 2003, Dr. Pryor was inducted into the National Academy of Engineers of the National Academy of Sciences. He was recognized for his numerous and significant contributions to the development of safe, reliable, and cost-effective nuclear energy systems.

Civic Involvement

Dr. Pryor is currently a Trustee at Randolph College, a member of the board of directors of both Centra Health, and Amazement Square Children's Museum. He has served on the boards of Lynchburg College, Central Virginia Community College, and the Lynchburg City Schools. He is a past chairman of the Lynchburg City School's Partners in Education Program, Employee Assistance of Central Virginia, the Greater Lynchburg Chamber of Commerce, and Centra Health. He has also served on the boards of the Central Virginia YMCA, the Lynchburg Fine Arts Center, and the Pauline Maloney Step with Links Program, Poplar Forest, and the former National Conference for Christians and Jews.

Beyond his service to the Lynchburg community, Dr. Pryor served as a director of the Virginia Center for Innovative Technology as appointed by Governors Douglas Wilder and George Allen. He was chairman of the Virginia Tech Foundation Board, a director of the Allegheny County Development Authority in Pittsburgh, Pennsylvania, a member of the International Advisory Board of the Thorium Power Company, and a management consultant to Cerberus Capital Private Equity firm located in New York.

Dr. Pryor was a past member of the Executive Committee of the Nuclear Energy Institute and a member of the American Nuclear Society.

Education

Educated in Lynchburg City Schools and a graduate of E C Glass High School

BS, MS, PhD in Engineering from Virginia Tech

Executive MBA from Northeastern University in Andover, Massachusetts

Family

Married with 4 children and 10 grandchildren. Member of St. John's Episcopal Church

Agenda Report

Date: 11/19/13

Agenda Number: D-1

Attachments:

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject:

Summary/Description:

The school administration, in accordance with the 2013-14 school's operating budget, authorized, approved, and processed the necessary payments through October 31, 2013. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through October 31, 2013, for the operating fund.

Total Operating Fund Budget		\$84,249,418.00
Through October 31, 2013		
Actual Revenue Received	\$ 19,477,171.33	
Actual Expenditures	\$ 20,157,572.46	
Actual Encumbered	\$ 54,037,979.85	
Percent of Budget Received		23.12%
Percent of Budget Used, excluding encumbrances		23.93%
As of 10/31/13 – 4 months		33.33%

The revenue and expenditure reports detail the transactions recorded through October 31, 2013. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ended October 31, 2013

	Fiscal Year 2013-14				BUDGET AVAILABLE	BUDGET % USED
	BUDGET	TRANSACTIONS	BUDGET %			
			USED	ENCUMBRANCES		
INSTRUCTION						
FUNCTION 1100 CLASSROOM INSTRUCTION						
Personnel	43,611,017.00	7,868,563.57	18.04%	34,174,310.44	1,568,142.99	96.40%
Other	4,113,844.00	1,029,318.95	25.02%	134,902.88	2,949,622.17	28.30%
FUNCTION 1200 INST SUPPORT-STUDENT						
Personnel	3,340,817.00	755,364.07	22.61%	1,999,605.32	585,847.61	82.46%
Other	169,644.00	29,305.48	17.27%	52,375.21	87,963.31	48.15%
FUNCTION 1300 INST SUPPORT-STAFF						
Personnel	4,410,927.00	1,215,886.24	27.57%	2,232,194.29	962,846.47	78.17%
Other	1,422,659.00	103,539.78	7.28%	132,741.37	1,186,377.85	16.61%
FUNCTION 1400 INST SUPPORT-SCHOOL ADMN						
Personnel	5,284,589.00	1,540,828.85	29.16%	3,369,352.07	374,408.08	92.92%
Other	128,350.00	12,264.55	9.56%	1,387.34	114,698.11	10.64%
TOTAL INSTRUCTION	62,481,847.00	12,555,071.49	20.09%	42,096,868.92	7,829,906.59	87.47%
ADMINISTRATION						
FUNCTION 2100 ADMINISTRATION						
Personnel	2,248,946.00	780,262.17	34.69%	1,246,717.51	221,966.32	90.13%
Other	671,247.00	321,935.12	47.96%	392,895.65	(43,583.77)	106.49%
FUNCTION 2200 ATTENDANCE & HEALTH SERV						
Personnel	2,230,563.00	453,214.41	20.32%	1,861,129.42	(83,780.83)	103.76%
Other	52,225.00	11,899.77	22.79%	18,439.70	21,885.53	58.09%
TOTAL ADMINISTRATION	5,202,981.00	1,567,311.47	30.12%	3,519,182.28	116,487.25	97.76%
PUPIL TRANSPORTATION						
FUNCTION 3100 MANAGEMENT & DIRECTION						
Personnel	332,953.00	109,089.63	32.76%	216,544.00	7,319.37	97.80%
Other	20,526.00	8369.63	40.78%	1890.80	10,265.57	49.99%
FUNCTION 3200 VEHICLE OPERATION SERVICE						
Personnel	2,199,429.00	508,977.42	23.14%	1,574,609.37	115,842.21	94.73%
Other	940,430.00	306,566.77	32.60%	68,315.39	565,547.84	39.86%
FUNCTION 3300 MONITORING SERVICE						
Personnel	410,901.00	53,419.81	13.00%	233,874.00	123,607.19	69.92%
Other	0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 3400 VEHICLE MAINT SERVICE						
Personnel	367,601.00	113,053.58	30.75%	221,556.00	32,991.42	91.03%
Other	381,750.00	105,092.81	27.53%	162.16	276,495.03	27.57%
FUNCTION 3500 BUS PURCHASE - REGULAR						
Other	0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 3600 BUS - LEASE PURCHASE						
Other	0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL PUPIL TRANSPORTATION	4,653,590.00	1,204,569.65	25.88%	2,316,951.72	1,132,068.63	75.67%
OPERATIONS & MAINTENANCE						

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ended October 31, 2013

FUNCTION 4100 MANAGEMENT & DIRECTION						
Personnel	185,070.00	63,677.14	34.41%	127,377.60	(5,984.74)	103.23%
Other	35,300.00	33,755.99	95.63%	17,247.99	(15,703.98)	144.49%
FUNCTION 4200 BUILDING SERVICES						
Personnel	4,134,677.00	1,372,515.32	33.20%	2,583,597.49	178,564.19	95.68%
Other	4,413,187.00	1,598,737.55	36.23%	2,035,476.31	778,973.14	82.35%
FUNCTION 4300 GROUNDS SERVICES						
Personnel	239,812.00	74,616.22	31.11%	161,627.35	3,568.43	98.51%
Other	129,000.00	4,014.77	3.11%	1,376.90	123,608.33	4.18%
FUNCTION 4400 EQUIPMENT SERVICES						
Personnel	0.00	0.00	0.00%	0.00	0.00	0.00%
Other	62,500.00	12,102.09	19.36%	515.49	49,882.42	20.19%
FUNCTION 4500 VEHICLE SERVICES						
Personnel	0.00	0.00	0.00%	0.00	0.00	0.00%
Other	17,000.00	11,642.75	68.49%	1,235.03	4,122.22	75.75%
FUNCTION 4600 SECURITY SERVICES						
Personnel	162,899.00	5,075.41	3.12%	14,556.00	143,267.59	12.05%
Other	100,000.00	15,209.71	15.21%	9,027.81	75,762.48	24.24%
TOTAL OPERATIONS & MAINTENANCE	9,479,445.00	3,191,346.95	33.67%	4,952,037.97	1,336,060.08	85.91%
FACILITIES						
FUNCTION 6200 SITE IMPROVEMENTS						
FUNCTION 6600 BLDG ADD & IMP SERVICES						
Personnel	21,743.00	19,841.56	91.25%	33,617.76	(31,716.32)	245.87%
Other	20,000.00	8,451.00	42.26%	0.00	11,549.00	42.26%
TOTAL FACILITIES	41,743.00	28,292.56	67.78%	33,617.76	(20,167.32)	148.31%
DEBT SERVICE						
FUNCTION 7100 DEBT SERVICE - Other						
Other	109,199.00	72,799.28	66.67%	36,399.64	0.08	100.00%
TOTAL DEBT SERVICE	109,199.00	72,799.28	66.67%	36,399.64	0.08	100.00%
TECHNOLOGY						
FUNCTION 8100 CLASSROOM INSTRUCTION						
Personnel	1,403,203.00	445,373.67	31.74%	862,865.56	94,963.77	93.23%
Other	379,942.00	628,458.38	165.41%	1,200.42	(249,716.80)	165.72%
FUNCTION 8200 INSTRUCTIONAL SUPPORT						
Personnel	256,068.00	75,023.30	29.30%	125,957.12	55,087.58	78.49%
Other	241,400.00	389,325.71	161.28%	92,898.46	(240,824.17)	199.76%
FUNCTION 8200 LEASE PURCHASE	0.00					
TOTAL TECHNOLOGY	2,280,613.00	1,538,181.06	67.45%	1,082,921.56	(340,489.62)	114.93%
CONTINGENCY RESERVES						
FUNCTION 9100 CLASSROOM INSTRUCTION						
FUNCTION 9300 ADMINISTRATION						
FUNCTION 9500 PUPIL TRANSPORTATION						
FUNCTION 9600 OPERATIONS & MAINTENANCE						
TOTAL CONTINGENCY RESERVES	0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL OPERATING BUDGET	84,249,418.00	20,157,572.46	23.93%	54,037,979.85	10,053,865.69	88.07%

FY2013-2014 REVISED REVENUE BUDGET
As of October 31, 2013

ACCOUNT TITLE	ORIGINAL	REVISED	YTD TRANSACTIONS	BUDGET BALANCE	%	CHANGE BETWEEN ORG & REVISED REV BUDGET INCREASE (DECREASE)
	REVENUE BUDGET As of 7/1/2013	REVENUE BUDGET As of 7/1/2013				
COMMONWEALTH OF VA REVENUE						
240308 SALES TAX RECEIPTS	(9,771,846.00)	(9,771,846.00)	(2,346,681.26)	(7,425,164.74)	24.01%	0.00
240202 BASIC SCHOOL AID	(19,245,033.00)	(19,245,033.00)	(6,415,011.00)	(12,830,022.00)	33.33%	0.00
240207 GIFTED & TALENTED	(231,550.00)	(231,550.00)	(77,183.36)	(154,366.64)	33.33%	0.00
240208 REMEDIAL EDUCATION	(1,167,820.00)	(1,167,820.00)	(389,273.36)	(778,546.64)	33.33%	0.00
240208 REMEDIAL EDUCATION	(195,237.00)	(195,237.00)	0.00	(195,237.00)	0.00%	0.00
240212 SPECIAL ED SOQ	(2,250,067.00)	(2,250,067.00)	(750,022.32)	(1,500,044.68)	33.33%	0.00
240217 VOCATIONAL ED SOQ	(281,888.00)	(281,888.00)	(93,962.64)	(187,925.36)	33.33%	0.00
240221 SOC SEC-INSTR	(1,328,898.00)	(1,328,898.00)	(442,966.00)	(885,932.00)	33.33%	0.00
240223 VRS INSTRUCTIONAL	(2,214,831.00)	(2,214,831.00)	(738,277.00)	(1,476,554.00)	33.33%	0.00
240241 GROUP LIFE INST	(85,573.00)	(85,573.00)	(28,524.32)	(57,048.68)	33.33%	0.00
240228 READING INTERVENTN	(144,929.00)	(144,929.00)	0.00	(144,929.00)	0.00%	0.00
240205 CAT-REG FOSTER	(71,786.00)	(71,786.00)	0.00	(71,786.00)	0.00%	0.00
240246 CAT-HOMEBOUND	(214,961.00)	(214,961.00)	0.00	(214,961.00)	0.00%	0.00
240248 REGIONAL TUITION	(776,368.00)	(776,368.00)	0.00	(776,368.00)	0.00%	0.00
240265 AT RISK SOQ	(1,216,431.00)	(1,216,431.00)	0.00	(1,216,431.00)	0.00%	0.00
240309 ESL	(82,660.00)	(82,660.00)	0.00	(82,660.00)	0.00%	0.00
330213 SCHOOL LUNCH	0.00	0.00	0.00	0.00	0.00%	0.00
240281 AT RISK 4 YR OLDS	(1,215,707.00)	(1,215,707.00)	0.00	(1,215,707.00)	0.00%	0.00
240218 CTE - ADULT ED	(19,175.00)	(19,175.00)	0.00	(19,175.00)	0.00%	0.00
240252 CTE EQUIPMENT	0.00	0.00	0.00	0.00	0.00%	0.00
240253 CTE OCC PREP	(42,030.00)	(42,030.00)	0.00	(42,030.00)	0.00%	0.00
SUPPLEMENTAL SUPPORT						
ADDITIONAL STATE SUPPORT	(466,336.00)	(466,336.00)	0.00	(466,336.00)	0.00%	0.00
EARLY READIG SPECIALISTS INITIAT	(37,214.00)	(37,214.00)	(155,445.44)	118,231.44	417.71%	0.00
240275 PRIMARY CLASS SIZE	(1,570,158.00)	(1,570,158.00)	0.00	(1,570,158.00)	0.00%	0.00
240214 TEXTBOOKS	(451,674.00)	(451,674.00)	0.00	(451,674.00)	0.00%	0.00
SALARY SUPPLEMENT	(500,162.00)	(500,162.00)	(150,558.00)	(349,604.00)	30.10%	0.00
240203 GED/ISAP	(23,576.00)	(23,576.00)	(78,972.96)	55,396.96	334.97%	0.00
240405 ALGEBRA READINESS	(124,221.00)	(124,221.00)	0.00	(124,221.00)	0.00%	0.00
COMMONWEALTH OF VA	(43,730,131.00)	(43,730,131.00)	(11,666,877.66)	(32,063,253.34)	26.68%	0.00
FEDERAL REVENUE						
330201 BASIC ADULT ED.	(50,000.00)	(50,000.00)	0.00	(50,000.00)	0.00%	0.00
330212 IMPACT AIDPL81-874	(6,000.00)	(6,000.00)	0.00	(6,000.00)	0.00%	0.00
180303 MEDICAID REIMBURSE	(300,000.00)	(300,000.00)	(13,604.30)	(286,395.70)	4.53%	0.00
JR ROTC	(120,000.00)	(120,000.00)	(20,618.54)	(99,381.46)	17.18%	0.00
FEDERAL	(476,000.00)	(476,000.00)	(34,222.84)	(441,777.16)	7.19%	0.00
CITY APPROPRIATIONS						
510500 CITY OPER APPR	(38,201,147.00)	(38,201,147.00)	(7,450,000.00)	(30,751,147.00)	19.50%	0.00
510500 FUND BALANCE RETURN	0.00	0.00	0.00	0.00	0.00%	0.00
510500 USE OF RESERVES	0.00	0.00	0.00	0.00	0.00%	0.00
510502 CITY DEBT SERV APP	0.00	0.00	0.00	0.00	0.00%	0.00
CITY	(38,201,147.00)	(38,201,147.00)	(7,450,000.00)	(30,751,147.00)	19.50%	0.00
MISCELLANEOUS REVENUE						
189912 MISC REV/OTH FUNDS	0.00	0.00	(3,989.41)	3,989.41	100.00%	0.00
180303 REBATES & REFUNDS	(30,000.00)	(30,000.00)	(11,808.90)	(18,191.10)	39.36%	0.00
189903 DONATIONS & SP GF	0.00	0.00	0.00	0.00	0.00%	0.00
189909 SALE OTHER EQUIP	0.00	0.00	(2,679.00)	2,679.00	0.00%	0.00
189910 INSURANCE ADJUST	(3,000.00)	(3,000.00)	(2,696.86)	(303.14)	89.90%	0.00
189912 OTHER FUNDS	0.00	0.00	0.00	0.00	0.00%	0.00
E RATE REIMBURSEMENT	(120,000.00)	(120,000.00)	(65,023.08)	(54,976.92)	54.19%	0.00
TRANSFER IN/OUT	0.00	0.00	0.00	0.00	0.00%	0.00
MISCELLANEOUS	(153,000.00)	(153,000.00)	(86,197.25)	(66,802.75)	56.34%	0.00

CHARGES FOR SERVICES						
150201 RENTS	(98,000.00)	(98,000.00)	0.00	(98,000.00)	0.00%	0.00
161201 TUITION DAY SCHOOL	(110,000.00)	(110,000.00)	(25,482.49)	(84,517.51)	23.17%	0.00
161206 TUITION ADULT	(18,000.00)	(18,000.00)	0.00	(18,000.00)	0.00%	0.00
161207 TUITION SUMMER SCH	(40,000.00)	(40,000.00)	(5,286.50)	(34,713.50)	13.22%	0.00
161202 SPEC PUPIL FEES	(45,000.00)	(45,000.00)	(4,282.54)	(40,717.46)	9.52%	0.00
161205 BUS RENTAL	(400,000.00)	(400,000.00)	(143,250.42)	(256,749.58)	35.81%	0.00
190101 TUIT FM OTH CO/CY	(634,620.00)	(634,620.00)	0.00	(634,620.00)	0.00%	0.00
161201 DUAL ENROLLMENT	(85,000.00)	(85,000.00)	0.00	(85,000.00)	0.00%	0.00
PRINT SHOP	(100,000.00)	(100,000.00)	(33,462.80)	(66,537.20)	33.46%	0.00
SCHOOL NUT UTILITIES	(98,500.00)	(98,500.00)	(9,726.21)	(88,773.79)	9.87%	0.00
FACILITY RENTALS	(60,020.00)	(60,020.00)	(18,382.62)	(41,637.38)	30.63%	0.00
CHARGES FOR SERVICES	(1,689,140.00)	(1,689,140.00)	(239,873.58)	(1,449,266.42)	14.20%	0.00
150101 INTEREST-BNK DPST	0.00	0.00	0.00	0.00	100.00%	0.00
USE OF MONEY						
LEASE PURCHASE PROCEEDS	0.00	0.00	0.00	0.00	0.00%	0.00
DESIGNATION - ENCUMBRANCES	0.00	0.00	0.00	0.00	0.00%	0.00
TOTAL OPERATING FUND	(84,249,418.00)	(84,249,418.00)	(19,477,171.33)	(64,772,246.67)	23.12%	0.00

REVENUE OVER/(UNDER) ORIGINAL
 BUDGET

-

Agenda Report

Date: 11/19/13

Agenda Number: E-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for November 5 – 19, 2013, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for November 5 – 19, 2013.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2013-14:				
Tyree, Jennifer	Old Dominion University	B.S./13 yrs. (Lv.19 3)	E.C. Glass High School Dental Teacher	11-04-13
Reese, Angela	University of Phoenix	M.A./0 yrs. (Lv.0 3)	Linkhorne Middle School Social Studies Teacher	11-11-13
Hancock, Twanna	Virginia Tech University	M.A./10 yrs. (Lv.10 1)	Bedford Hills Elementary 2 nd Grade Teacher	12-09-13

Agenda Report

Date: 11/19/13

Agenda Number: G-1

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: School Security Equipment Grant

Summary/Description:

On November 5, 2013, the Lynchburg City School Board authorized the school administration to enter into a contract with Crist Communications in the amount of \$125,458.12 for the installation of surveillance camera systems at each elementary school. Following the meeting, school administration learned that the bid tabulation submitted by the city was incorrect and did not reflect the adjustment in cameras and licenses. As a result, the school administration needs to request that the school board authorize the school administration to enter into a contract with Crist Communications in the amount of \$101,982.37. Further, the school board will need to authorize the superintendent to sign a change order so that the \$125,000 threshold is met for the grant. As the change order exceeds five percent, the school administration needs approve prior to executing the change order.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize the school administration to enter into a contract with Crist Communications in the amount of \$101,982.37 and authorize the superintendent to sign the necessary change order.

Agenda Report

Date: 11/19/13

Agenda Number: G-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: High School Weighted Courses

Summary/Description:

At its meeting on November 5, 2013, the Lynchburg City School Board received information regarding changing the weight of courses offered through Central Virginia Governor's School for Science and Technology, Early College, XLR8 Regional Governor's STEM Academy, and dual enrollment to 5.0 for an "A." Based on school board comments and further discussion by the administration, a revised proposal is presented to the school board.

Under the revised proposal all core content academic courses (math, English, science, and social studies) in all programs listed above will be weighted at 5.0 for an "A." All courses previously weighted at 4.5 will remain at 4.5 weight for an "A." Other courses will be weighted at 4.0 for an "A." All Central Virginia Governor's School courses will be weighted at 5.0 for an "A."

If approved, these changes in course weight will be included in the *2014-15 High School Program of Studies*. Because of the significant impact on students' course selections, this portion of the *2014-15 High School Program of Studies* is brought forward as a separate agenda item.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the recommendations for changes to the weight of core content courses offered through Early College, XLR8 Regional Governor's STEM Academy, and Dual Enrollment and to all courses offered through Central Virginia Governor's School for Science and Technology.

Proposed Early College Weighted Courses and Comparison to Surrounding Localities

Course	Amherst	Appomattox	Bedford	Campbell	Current Lynchburg	Proposed Lynchburg
Biology	5	5	5	5	4.5	5.0
English (2 yrs.)	5	5	5	5	4.5	5.0
US Hist.	5	5	5	5	4.5	5.0
Math (2 yrs.)	5	5	5	5	4.5	5.0
Govt.	5	5	5	5	4.5	5.0
Health	4	4	4	5	4	4.0
Public Speaking	4	4	4.5	5	4	4.0
Coll. Success Skills	4	4	4	4	4	4.0
Intro Comp Concepts & Apps	4	5	4	5	4	4.0
Psychology	N/A	N/A	N/A	N/A	4.5	4.5
Spanish 101-02	N/A	4	4	N/A	4	4.0
Sociology	N/A	4	4	N/A	N/A	N/A
Music App.	4	4	4	N/A	N/A	N/A
Physics	5	N/A	N/A	N/A	N/A	N/A

2014-15 Proposed 5.0 Weighted Courses

DUAL ENROLLMENT COURSES

Under the proposed changes, the weight of the **bolded** CVCC dual enrollment courses would change from 4.5 to 5.0 for an “A.” All other non-bolded courses remain at 4.5 weight for an “A.”

Computer Systems Technology 1/PC Repair 1	CVCC ETR 149
Advanced Computer Systems Technology 2/PC Repair 1	CVCC ITE 221
Advanced Robotic Work/Cell Technology	CVCC IND 195
Advanced Composition	CVCC ENG 111-112
Advanced Pre-Calculus/Applied Calculus	CVCC MTH 163-271
Advanced College Biology	CVCC BIO 101-102
Advanced Building Trades 2/Carpentry 1	CVCC BLD 149-249
Advanced Culinary Arts	CVCC HRI 106-158
Advanced Early Childhood Education 2	CVCC CHD 120-165
Advanced Precision Machining 2/Machine Tools 1	CVCC MAC 161-162

STEM COURSES

Under the proposed changes, the weight of the **bolded** CVCC dual enrollment courses would change from 4.5 to 5.0 for an “A.” All other non-bolded courses remain at 4.5 weight for an “A.”

Additional Bio-Medical courses will be included in 2015-16.

Junior Year

- Introduction to Engineering Design
- Principles of Engineering
- Applied Technical Mathematics and Elementary Statistics**
- Applied Chemistry 1 & 2**

Senior Year

Mechatronics Speciality

- Computer Integrated Manufacturing
- Digital Electronics
- Engineering Math 1 and 2**

Biotechnical Engineering
Applied Physics 1 and 2
Human Anatomy and Physiology

CENTRAL VIRGINIA GOVERNOR’S SCHOOL

The current weight of Central Virginia Governor’s School courses is listed below. Under the proposed change, all Central Virginia Governor’s School courses would change to 5.0 for an “A.”

Research	4.5
Math Analysis	4.5
Physics	5.0
College Biology/Dual Enrollment	5.0
Senior Technology Seminar	4.5
Connections in Math	4.5
College Computer Science	5.0
Calculus	5.0
Linear Algebra/Vector Calculus/Dual Enrollment	5.0
Human Anatomy & Physiology	5.0

ADVANCED PLACEMENT (AP) COURSES

All AP courses are currently weighted at 5.0 quality points for an “A.”

- Advanced Placement World History
- Advanced Placement American History
- Advanced Placement Language/Composition
- Advanced Placement Literature
- Advanced Placement European History
- Advanced Placement Micro and Macro Economics
- Advanced Placement Calculus AB
- Advanced Placement Calculus BC
- Advanced Placement Statistics
- Advanced Placement Latin (Vergil)
- Advanced Placement Spanish Language 5
- Advanced Placement French Language 5
- Advanced Placement German Language 5
- Advanced Placement American Government/Comparative Government
- Advanced Placement Chemistry
- Advanced Placement Physics
- Advanced Placement Biology
- Advanced Placement Art History
- Advanced Placement Portfolio Art
- Advanced Placement Music Theory

Advanced Placement Psychology
Advanced Placement Computer Science
Advanced Placement Environmental Science

Agenda Report

Date: 11/19/13

Agenda Number: G-3

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: School Board Policy 6-2: Grade Level Organization

Summary/Description:

While reviewing the Lynchburg City School Board Policy and Administrative Regulation manuals for conversion to the Virginia School Board Policy Services, it was noted that the school board policy regarding the school division's grade level organization had not been changed to reflect the reorganization of the alternative education program. While the school board has approved the reorganization of the alternative education program, it is necessary for the school board to approve the policy as well. A copy of the revised policy appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve revisions to School Board Policy 6-2: Grade Level Organization.

INSTRUCTION

Grade Level Organization P 6-2

The division's schools shall be organized as follows:

Elementary	Grades Pre K through 5
Middle Schools	Grades 6 through 8
High Schools	Grades 9 through 12
Amelia Pride Center	Grades 9 through 12
Fort Hill Community School	Grades 6 through 8{12}
Homebound Program	Grades K through 12

Adopted by School Board: September 21, 1976

Revised by School Board: September 15, 1998

Revised by School Board: August 2, 2011

Agenda Report

Date: 11/19/13

Agenda Number: F-1

Attachments: No

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Collaborative Review of Elementary School Improvement

Summary/Description:

In 2012-13, each school developed a School Improvement Plan that identified goals and strategies around the three priorities of the school division's Comprehensive Plan: Achievement, Behavior, and Culture. Schools identified as focus schools and schools accredited with warning also incorporated three state-required goals and strategies. In all of these schools student achievement improved, as evidenced by four out of five schools meeting annual measurable objective benchmarks and two out of three focus schools achieving full accreditation.

Based on the success of these five schools, in 2013-14, school improvement teams at each school have used the state's *Indistar* school improvement tool to update and modify its School Improvement Plan and have incorporated the three state suggested indicators. Using data from 2012-13, each team reviewed the plan's indicators of success and tasks designated for each indicator to develop a plan for this year. Included in each plan are tasks around the identification of students in need of intervention, the assigning of these students to an intervention, and the monitoring of the success of each intervention.

School board members have received copies of the School Improvement Plans for each school. This evening's discussion will focus on the plans for the eleven elementary schools.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 11/19/13

Agenda Number: H-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Legislative Positions: 2013-14

Summary/Description:

Annually, the Lynchburg City School Board considers legislative positions to present to its state representatives. Attached are position statements for the school board to consider. As directed, the administration will develop new position statements, edit those listed in the attachment, and present any revisions and additions for approval at the December 3, 2013, meeting.

Disposition: Action
 Information
 Action at Meeting on: 12/03/13

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at its school board meeting on December 3, 2013.

Lynchburg City Schools
2012-13 2013-14 Legislative Positions

Compensation and Employee Relations

- **The Lynchburg City School Board opposes legislation that would provide for binding arbitration, meet-and-confer requirements, and imposed grievance procedures thus restricting the authority of school boards.**

Instruction

- **The Lynchburg City School Board continues to urge legislators to request that the United States Department of Education allow the Commonwealth of Virginia to use the state's standards of accreditation system as the sole accountability system for public schools.**
 - The school board appreciates recent flexibility provided in the No Child Left Behind (NCLB) requirements; however, the school board believes that the Virginia Standard's of Learning assessments, which were in place before the No Child Left Behind legislation was enacted, is the appropriate program for measuring the academic progress of Virginia's students. The school board also supports modification of the Virginia's Standards of Accreditation to include provisions for monitoring the achievement of major subgroups of students and including specific goals for continuous academic improvement.
- **The Lynchburg City School Board supports passage of legislation to permit each local school board to set the school calendar and determine the opening of the school year.**
- **The Lynchburg City School Board supports modifications to the requirements for the General Achievement Diploma.**
 - The current requirements include actually withdrawing the student from school after completing the 20 required credits. The requirement that the student drop out of school may push the student further from needed resources and support. That requirement should be removed.
- **{The Lynchburg City School Board supports continued priority funding for Career and Technical Education classroom lab equipment and program improvement in order to prepare students for a competitive workforce and further education.**
 - **Under the Virginia Standards of Accreditation, high schools are expected to offer a minimum of three career and technical programs to meet students' needs. Most high schools in the state have multiple labs that must be updated with new technology on a regular basis.**

Under the present funding level, local and federal funds support the largest percentages of CTE equipment resources.

- **The Lynchburg City School Board supports increased funding to modernize and expand capacity of Career and Technical Education equipment and to teach and apply STEM initiatives and performances-based, problem-solving processes for all students.}**
- **The Lynchburg City School Board supports legislation to increase the number and grade levels of students approved for access to expedited retakes of SOL exams.**

Funding

- **The Lynchburg City School Board supports legislation that would provide the necessary state funding for increased compensation for its teachers.**
 - Teachers throughout the Commonwealth deserve salaries commensurate with their duties and the average national salary for teachers.
- **The Lynchburg City School Board supports legislation establishing incentives to encourage students to consider teaching as a career and to keep teachers trained in Virginia colleges in the Commonwealth.**
 - As the pool of qualified teacher candidates decreases, teacher recruitment becomes increasingly challenging. Incentives such as those offered in North Carolina (see <http://www.ncpublicschools.org/scholarships/>) may encourage students to consider teaching as a career and may also encourage veteran teachers to remain in the profession and stay in Virginia. Efforts to increase the pool of qualified teachers would benefit all school divisions in the state.
- **The Lynchburg City School Board supports legislation which requires both public and private pre-kindergarten programs that use public tax dollars meet the same standards required of local school boards and school divisions.**
- **The Lynchburg City School Board urges the General Assembly to eliminate the Federal Revenue Deduction from the Basic Aid formula.**
- **The Lynchburg City School Board is appreciative of the Virginia General Assembly's support for many of the Standards of Quality (SOQ). The school board understands and is aware of the present financial downturn, but still believes that the SOQ are needed in order to meet the prescribed requirements for a quality education for each student in the school division. Thus the school board supports the legislation that funds the following:**
 - one principal at every elementary school,

- an assistant principal for every 400 students in grades K-12
 - reduced caseloads for speech-language pathologist (from 68 to 60 students)
 - one full-time instructional position for each 1,000 students to serve as a reading specialist
 - **one full-time counselor for each 250 students as prescribed by the American School Counselor Association National Model**
 - In addition to supporting funding for these modifications, the Lynchburg City School Board requests funding for one testing coordinator for every 1,000 students.
-
- **The Lynchburg City School Board supports legislation that fully funds the educational costs of students with disabilities.**

 - **The Lynchburg City School Board supports legislation to provide additional funds to maintain alternative education opportunities for students {at all levels} who would benefit from non-traditional programs housed in smaller, highly structured environments.**

 - **The Lynchburg City School Board supports the Virginia General Assembly's effort to provide funding for the improvement of aging schools through *School Construction Grants* thereby allowing for the implementation of instructional improvements. The School Board also supports legislation which would increase the level of support provided through consistent funding sources.**

 - **The Lynchburg City School Board supports legislation that would maintain the level of funding provided through the *Literary Fund* for the renovation and construction of public school buildings. The current funding application process must be shortened so that funds are available to localities more quickly.**

 - **The Lynchburg City School Board opposes federal or state legislation that would create or expand private school voucher programs.**
 - Private school vouchers and tuition tax credits undermine public education by diverting dwindling education tax dollars from public schools to subsidize the tuition of private school students. There is no reliable data to suggest that private schools outperform public schools when adjusting for differences in student populations. Additionally, Virginia public schools are required to meet accountability measured under the state's accreditation system through the Standards of Learning and the federal Adequate Yearly Progress under the *No Child Left Behind Act*, now known as the *Elementary and Secondary Education Act*. In using public funds, private school voucher programs do not use public accountability standards, do not make achievement and

budget information public, and do not have to meet the standards of equity and special services provided in public schools.

Lynchburg City School Board

~~Charles B. White, Chairman~~ **Regina T. Dolan-Sewell**

Treney L. Tweedy, Vice Chairman

Mary Ann Hoss

Michael J. Nilles

Jennifer R. Poore

Katie K. Snyder

J. Marie Waller

Thomas H. Webb

Charles B. White

School Administration

Scott S. Brabrand, Superintendent

William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Ben W. Copeland, Assistant Superintendent for Operations and Administration

Anthony E. Beckles, Sr., Chief Financial Officer

Marie F. Gee, Director of Personnel

Legislative Positions 2013-2014

A-F School Report Cards

The Lynchburg City School Board supports criteria for determining the effectiveness of schools which include a variety of input and outcome measures and do not result in a ranking of schools. Based on the limited information concerning the Accountability System and concerns regarding its implementation, the Lynchburg City School Board opposes implementation of the A-F School Report Card Accountability System and supports repeal of this law.

Furthermore, the Lynchburg City School Board calls on the Virginia General Assembly to re-examine Virginia public school assessments and to improve the current accountability system so that it more accurately reflects what students know, appreciate, and can do in terms of the rigorous standards essential to their success.

The Opportunity Educational Institution (OEI)

The Lynchburg City School Board supports the lawsuit by the Virginia School Boards Association and the Norfolk City School Board declaring the OEI legislation unconstitutional and enjoining the OEI Board from taking any action to implement the legislation.

Reducing the Amount of High-Stakes Testing

The Lynchburg City School Board supports adjustments that would reduce the number of required SOL tests.

Expedited Re-takes of Standards of Learning Tests

The Lynchburg City School Board supports increasing student access to expedited re-takes. Specifically, the Lynchburg City School Board supports funding that would allow elementary and middle school students who score within 25 points of passing an SOL test to complete an expedited retake.

Support for Safe Harbor Provision

The Lynchburg City School Board believes a school's accreditation rating should include the option to use the safe harbor provision of reducing the prior year's failure rate by 10 percent or greater in order to demonstrate progress towards meeting prescribed targets.

Support for Educational Technology Equipment

The Lynchburg City School Board supports identifying a consistent source of revenue for educational technology equipment for students and requests greater flexibility in the selection of mobile devices. Specifically, the Lynchburg City School Board requests that laptops with touch screens be a permissible purchase rather than limiting the choice to tablets only.

Funding for Increased Compensation for Teachers

The Lynchburg City School Board believes that state-supported teacher pay raises must be a priority because teachers have been asked to pay higher retirement contributions, have experienced increases in health insurance coverage premiums, have dealt with new accountability evaluation systems, and have experienced increased expectations for school and student performance.

Funding for Educational Costs of Students with Disabilities

The Lynchburg City School Board supports legislation that fully funds the educational costs of students with disabilities.

Extra-curricular Participation

The Lynchburg City School Board believes that opportunities to extend student learning through school-sponsored athletics, activities, and programs should be available to all students in any given locality. But it is important that participation be guided and bounded by regulations that are equitable, fair, and reasonable. These guidelines must not discriminate against students in a way that creates separate systems for access to participation. As a result of these beliefs, the Lynchburg City School Board supports the current Virginia High School League regulations that have created an equitable and fundamentally fair means of access for opportunities for students to participate in extra-curricular activities.

Agenda Report

Date: 11/19/13

Agenda Number: H-3

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Lynchburg Juvenile Detention Center Education Program Budget: 2013-14

Summary/Description:

The 2013-14 funding for the Lynchburg Regional Juvenile Detention Center Education Program in the amount of \$884,649.54 has been approved by the Virginia Department of Education. Lynchburg City Schools serves as the fiscal agent for this state-operated program. Lynchburg City Schools employs nine teachers, a principal, and a full-time administrative secretary at the Lynchburg Regional Juvenile Detention Center where educational services are provided to approximately 25 students. A copy of the budget which summarizes the 2013-14 expenditures appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Lynchburg Regional Juvenile Detention Center Program Budget in the amount of \$884,649.54 for the 2013-2014 school year.

Agenda Report Attachment

Item: H-3

Budget:

Personnel Salary Compensation	\$581,523.81
Five Percent of Salaries Expanded-Indirect	\$29,076.19
Fringe Benefits and Fixed Charges	\$191,288.54
Substitutes	\$2,500.00
Sub-total Personal Salary Compensation	\$804,388.54
Travel Expenses	\$4,921.00
Instructional Supplies and Equipment	\$16,000.00
Tuition Reimbursement	\$1,600.00
Music Materials	\$3,000.00
Related Services & GED Testing	\$6,300.00
Technology Replenish	\$35,840.00
Fax/ Copier	\$3,000.00
ISAEP Materials	\$2,700.00
TABE on-line	\$950.00
PD Materials –OSHA Certification	\$700.00
Staff Development	\$1,500.00
Postage	\$750.00
Computer Support	\$3,000.00
Sub-total Non-Personnel Expenses:	\$80,261.00
Total All:	\$884,649.54

Agenda Report

Date: 11/19/13

Agenda Number: H-4

Attachments: No

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Finance Officer

Subject: Fund Balance Recommendations: 2012-13

Summary/Description:

The fund balance for the 2012-13 school year is \$507,418. The school administration has discussed possible uses for those funds and recommends the funds be used for the following purposes:

Maintenance and Security Needs	\$207,487
Purchase of Student Records Software	\$300,000

Additional information regarding the recommended uses for the 2012-13 fund balance will be shared during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the proposed fund balance recommendations.

Agenda Report

Date: 11/19/13

Agenda Number: H-5

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Policy DK Payment Procedures

Summary/Description:

While converting Lynchburg City School Board Policies and Administrative Regulations relative to fiscal responsibilities, language which allows the school board to authorize the superintendent or designee to sign contracts and agreements was omitted from the new policy. A revision to Policy DK Payment Procedures appears as an attachment to this agenda report. The revision has been reviewed by legal counsel.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve revisions to Policy DK Payment Procedures.

PAYMENT PROCEDURES

Fiscal Agent

The School Board appoints the Superintendent as agent, and the Chief Financial Officer as deputy agent, to act for the Superintendent in the Superintendent’s absence or inability to perform, to examine and approve all claims against it, except those to be paid from petty cash funds or funds for the purchase of instructional materials and office supplies. For all claims against the School Board except those related to petty cash, instructional materials or office supplies, the agent or deputy agent shall examine and, when approved, order or authorize payment thereof. A record of such approval and order or authorization shall be made in the minutes of the School Board. Payment of each claim shall be ordered or authorized by a warrant drawn on the treasurer or other officer charged by law with the responsibility for the receipt, custody and disbursement of the funds of the School Board.

The warrant shall be signed by the agent or deputy agent, and countersigned by the clerk or deputy clerk of the school board. However, (1) when the agent is the superintendent, who also occupies the position of School Board clerk, a countersignature from the chairman or vice-chairman is required and (2) when the deputy agent and the deputy clerk is one and the same person, the warrant must be countersigned by either the clerk or the agent of the School Board.

Each warrant shall be payable to the person or persons, firm or corporation entitled to receive payment. The face of the warrant shall state the purpose or service for which such payment is made and also that such warrant is drawn pursuant to authority delegated to such agent or his deputy by the School Board on the ___ day of ___, 2013.

{In accordance with state law the School Board authorizes the Superintendent, or his designee, to sign contracts and agreements, or any other function so designated by the board.}

The agent and deputy agent, must furnish a corporate surety bond. The School Board shall set the amount of such bonds and the premium therefor shall be paid out of the funds made available to the School Board.

Adopted by School Board: June 4, 2013

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-122, 22.1-122.1, 22.1-123.

Cross Refs.: DG Custody and Disbursement of School Funds
DJB Petty Cash Funds
DGD Funds for Instructional Materials and Office Supplies