



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Mary Ann H. Barker
School Board District 1

Albert L. Billingsly
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Jennifer R. Poore
School Board District 2

Katie K. Snyder
School Board District 3

Treney L. Tweedy
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

William A. Coleman, Jr.
Assistant Superintendent of
Curriculum and Instruction

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendle L. Sullivan
Clerk

SCHOOL BOARD MEETING
October 16, 2012 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 1
Discussion/Action (30 Minutes)

B. SPECIAL PRESENTATION

- 1. Sandusky Middle School: LEED Certification
Ben W. Copeland.Page 2
Discussion
- 2. Dunbar Memorial Wall Committee
Charles B. White. Page 3
Discussion
- 3. Partners In Education
Scott S. Brabrand.Page 4
Discussion
- 4. School Improvement Plan: Heritage Elementary School
William A. Coleman, Jr.Page 5
Discussion

C. FINANCE REPORT

- 1. Finance Report
Anthony E. Beckles, Sr.Page 6
Discussion

D. CONSENT AGENDA

- 1. School Board Meeting Minutes: September 4, 2012 (Regular Meeting)
- 2. Personnel Report
Marie F. Gee.Page 11
Discussion/Action

3. Religious Exemption
Scott S. Brabrand. Page 13
Discussion/Action

4. Local Consolidated Application: 2012-13
William A. Coleman, Jr. Page 15
Discussion/Action

E. STUDENT REPRESENTATIVE COMMENTS

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. Bus Driver Retention Bonus
Ben W. Copeland. Page 17
Discussion/Action

H. SUPERINTENDENT’S COMMENTS

I. BOARD COMMENTS

J. INFORMATIONAL ITEMS

I. INFORMATIONAL ITEMS

Community Budget Forum: Thursday, October 18, 2012, 7:00 p.m.
Cafeteria, Heritage High School

Joint Lynchburg City School Board/Lynchburg City Council Meeting:
October 30, 2012, 5:30 p.m., Media Center, Paul Munro Elementary
School

Next School Board Meeting: Tuesday, November 13, 2012, 5:30 p.m.
Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 10/16/12

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/16/12

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Sandusky Middle School: LEED Certification

Summary/Description:

The Sandusky Middle School project earned Leadership in Energy and Environmental Design (LEED) certification as a result of 31 documented and approved rating points under the LEED for Schools rating system. During this presentation, representatives from Dominion Seven Architects will provide the school board with a brief review of the items included in the construction project which constitute LEED certification. The school board will also be presented with a LEED certificate, which will be placed at Sandusky Middle School.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/16/12

Agenda Number: B-2

Attachments: No

From: Charles B. White, Chairman

Subject: Dunbar Memorial Wall Committee

Summary/Description:

During the beginning phase of the Dunbar Memorial Wall, members of the memorial wall committee requested that a strip of land be made available at the original Dunbar High School site for the construction of the wall. Now that the project is complete, the Dunbar Memorial Wall Committee would like to return the strip of land to the school board. Ms. Mary H. Payne, a representative of the committee, will provide brief remarks during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/16/12

Agenda Number: B-3

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Partners In Education

Summary/Description:

Mrs. Amy D. Huskin will be assuming the responsibilities associated with the Partners In Education program. During this presentation, Mrs. Huskin will provide information to the school board regarding her vision for the program.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/16/12

Agenda Number: B-4

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: School Improvement Plan: Heritage Elementary School

Summary/Description:

The superintendent has directed each school within the school division to form a School Improvement Planning Team that will develop school improvement plans that identify areas for growth and improvement specific to their students' academic, behavioral, and cultural needs. During this presentation, Mrs. Sharon J. Anderson, principal at Heritage Elementary School, will present data relative to that school's plan to the school board.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/16/12

Agenda Number: C-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the 2012-13 school's operating budget, authorized, approved, and processed the necessary payments through September 30, 2012. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through September 30, 2012, for the operating fund.

Total Operating Fund Budget	\$81,622,319.00
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Through September 30, 2012

Actual Revenue Received	\$ 8,265,376.34
Actual Expenditures	\$12,200,746.31
Actual Encumbered	\$57,687,542.12

Percent of Budget Received	10.13%
Percent of Budget Used, excluding encumbrances	14.95%

As of 09/30/12 – 3 months	24.99%
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The revenue and expenditure reports detail the transactions recorded through September 30, 2012. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Three Months Ended September 30, 2012

	Personnel	220,590.71	222,378.41	100.81%		59,357.98		162,540.63			
	Other	20,000.00	21,571.54	107.86%		1,411.07		0.00			
FUNCTION 4400 EQUIPMENT SERVICES											
	Personnel	0.00	0.00	0.00%		0.00		0.00			
	Other	48,000.00	48,525.77	101.10%		6,847.41		62.30			
FUNCTION 4500 VEHICLE SERVICES											
	Personnel	0.00	0.00	0.00%							
	Other	23,000.00	25,566.85	111.16%		1,407.80		795.00			
FUNCTION 4600 SECURITY SERVICES											
	Personnel	156,092.50	178,227.90	114.18%		21,082.51		6,785.55			
	Other	76,132.00	82,323.05	108.13%		27,051.10		44,092.14			
TOTAL OPERATIONS & MAINTENANCE		9,703,675.14	9,440,789.75	97.29%		9,650,937.00	2,376,290.35	24.62%	5,363,813.77	1,910,832.88	80.20%
SCHOOL FOOD SERVICES											
FUNCTION 5100 SCHOOL FOOD SERVICES											
	Personnel	0.00	0.00	0.00%		40,274.90	0.00%	115,668.64	(155,943.54) Reimbursed 100% by		
	Other	0.00	0.00	0.00%		2,799.79		0.00	(2,799.79) School Nutrition		
TOTAL SCHOOL FOOD SERVICES		0.00	0.00	100.00%		0.00	43,074.69	100.00%	115,668.64	(158,743.33)	
FACILITIES											
FUNCTION 6200 SITE IMPROVEMENTS											
		0.00	0.00	0.00%							
FUNCTION 6600 BLDG ADD & IMP SERVICES											
	Personnel	32,295.00	19,576.99	60.62%		1,565.77		0.00			
	Other	65,800.00	43,519.90	66.14%		9,060.08		17,840.00			
TOTAL FACILITIES		98,095.00	63,096.89	64.32%		128,383.00	10,625.85	8.28%	17,840.00	99,917.15	22.17%
DEBT SERVICE											
FUNCTION 7100 DEBT SERVICE -											
	Other	720,472.94	717,900.14	99.64%		127,593.03		145,905.59			
TOTAL DEBT SERVICE		720,472.94	717,900.14	99.64%		307,126.00	127,593.03	41.54%	145,905.59	33,627.38	89.05%
TECHNOLOGY											
FUNCTION 8100 CLASSROOM INSTRUCTION											
	Personnel	1,386,480.69	1,381,548.98	99.64%		278,288.23		1,038,081.67			
	Other	173,733.00	380,488.21	219.01%		551.26		14,610.59			
FUNCTION 8200 INSTRUCTIONAL SUPPORT											
	Personnel	196,167.82	195,442.15	99.63%		52,716.17		161,855.37			
	Other	566,309.76	380,615.23	67.21%		384,345.04		52,792.96			
FUNCTION 8200 LEASE PURCHASE											
		0.00	0.00	0.00%							
TOTAL TECHNOLOGY		2,322,691.27	2,338,094.57	100.66%		2,309,807.00	715,900.70	30.99%	1,267,340.59	326,565.71	85.86%
CONTINGENCY RESERVES											
FUNCTION 9100 CLASSROOM INSTRUCTION											
		0.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 9300 ADMINISTRATION											
		300,000.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 9500 PUPIL TRANSPORTATION											
		200,000.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 9600 OPERATIONS & MAINTENANCE											
		0.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL CONTINGENCY RESERVES		500,000.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL OPERATING BUDGET		77,776,413.82	35,877,136.68	46.13%		81,622,319.00	12,200,746.31	14.95%	57,687,542.12	11,734,030.57	85.62%

Agenda Report Attachment

Item: D-2

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Three Months Ended September 30, 2012

ACCOUNT TITLE	FY 2011-2012 (unaudited)				FY 2012-13			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
240308 SALES TAX RECEIPTS	(8,965,522.00)	(793,756.08)	(8,171,765.92)	8.85%	(8,713,252.00)	(1,089,782.82)	(7,623,469.18)	12.51%
240202 BASIC SCHOOL AID	(19,663,616.00)	(3,277,269.32)	(16,386,346.68)	16.67%	(20,446,238.00)	(5,111,559.48)	(15,334,678.52)	25.00%
240207 GIFTED & TALENTED	(233,116.00)	(38,852.68)	(194,263.32)	16.67%	(236,687.00)	(59,171.76)	(177,515.24)	25.00%
240208 REMEDIAL EDUCATION	(916,922.00)	(152,820.32)	(764,101.68)	16.67%	(1,193,725.00)	(248,692.70)	(945,032.30)	20.83%
240208 REMEDIAL EDUCATION	(148,487.00)	0.00	(148,487.00)	0.00%	(157,258.00)	0.00	(157,258.00)	0.00%
240209 ENROLLMENT LOSS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
240212 SPECIAL ED SOQ	(2,584,995.00)	(430,832.52)	(2,154,162.48)	16.67%	(2,253,670.00)	(469,514.60)	(1,784,155.40)	20.83%
240217 VOCATIONAL ED SOQ	(305,641.00)	(50,940.16)	(254,700.84)	16.67%	(288,140.00)	(60,029.15)	(228,110.85)	20.83%
240221 SOC SEC-INSTR	(1,341,711.00)	(223,618.52)	(1,118,092.48)	16.67%	(1,353,231.00)	(281,923.13)	(1,071,307.87)	20.83%
240223 VRS INSTRUCTIONAL	(1,212,202.00)	(202,033.68)	(1,010,168.32)	16.67%	(2,258,815.00)	(490,127.77)	(1,768,687.23)	21.70%
240241 GROUP LIFE INST	(46,623.00)	(7,770.52)	(38,852.48)	16.67%	(87,471.00)	(21,867.75)	(65,603.25)	25.00%
240228 READING INTERVENTN	(141,000.00)	0.00	(141,000.00)	0.00%	(170,389.00)	0.00	(170,389.00)	0.00%
240205 CAT-REG FOSTER	(145,135.00)	0.00	(145,135.00)	0.00%	(101,400.00)	0.00	(101,400.00)	0.00%
240246 CAT-HOMEBOUND	(156,865.00)	0.00	(156,865.00)	0.00%	(232,366.00)	0.00	(232,366.00)	0.00%
240248 REGIONAL TUITION	(849,922.00)	0.00	(849,922.00)	0.00%	(743,344.00)	0.00	(743,344.00)	0.00%
240265 AT RISK SOQ	(1,074,910.00)	0.00	(1,074,910.00)	0.00%	(1,242,007.00)	0.00	(1,242,007.00)	0.00%
240309 ESL	(106,053.00)	0.00	(106,053.00)	0.00%	(102,484.00)	0.00	(102,484.00)	0.00%
330213 SCHOOL LUNCH	0.00	0.00	0.00	100.00%	0.00	(21,844.87)	21,844.87	0.00%
240281 AT RISK 4 YR OLDS	(1,231,987.00)	0.00	(1,231,987.00)	0.00%	(1,215,707.00)	0.00	(1,215,707.00)	0.00%
240218 CTE - ADULT ED	(19,175.00)	0.00	(19,175.00)	0.00%	(19,175.00)	0.00	(19,175.00)	0.00%
240252 CTE EQUIPMENT	0.00	0.00	0.00	100.00%	0.00	0.00	0.00	0.00%
240253 CTE OCC PREP	(33,809.00)	0.00	(33,809.00)	0.00%	(36,711.00)	0.00	(36,711.00)	0.00%
240273 CPI HOLD HARMLESS	(126,411.00)	0.00	(126,411.00)	0.00%	0.00	0.00	0.00	0.00%
SUPPLEMENTAL SUPPORT	(671,477.00)	0.00	(671,477.00)	0.00%	0.00	0.00	0.00	0.00%
ADDITIONAL STATE SUPPORT	0.00	0.00	0.00	0.00%	(468,992.00)	(97,706.60)	(371,285.40)	20.83%
240275 PRIMARY CLASS SIZE	(1,190,402.00)	0.00	(1,190,402.00)	0.00%	(1,594,562.00)	0.00	(1,594,562.00)	0.00%
240214 TEXTBOOKS	(210,115.00)	(35,019.16)	(175,095.84)	16.67%	(461,694.00)	(96,186.25)	(365,507.75)	20.83%
240203 GED/ISAEP	(23,576.00)	0.00	(23,576.00)	0.00%	(23,576.00)	0.00	(23,576.00)	0.00%
240405 ALGEBRA READINESS	(114,911.00)	0.00	(114,911.00)	0.00%	(126,366.00)	0.00	(126,366.00)	0.00%
COMMONWEALTH OF VA	(41,514,583.00)	(5,212,912.96)	(36,301,670.04)	12.56%	(43,527,260.00)	(8,048,406.88)	(35,478,853.12)	18.49%
330201 BASIC ADULT ED.	(50,000.00)	0.00	(50,000.00)	0.00%	(50,000.00)	0.00	(50,000.00)	0.00%
330212 IMPACT AIDPL81-874	(6,000.00)	0.00	(6,000.00)	0.00%	(6,000.00)	(167.32)	(5,832.68)	2.79%
180303 MEDICAID REIMBURSE	(300,000.00)	0.00	(300,000.00)	0.00%	(300,000.00)	(500.00)	(299,500.00)	0.17%
JR ROTC	(105,000.00)	0.00	(105,000.00)	0.00%	(105,000.00)	(6,761.81)	(98,238.19)	6.44%
FEDERAL	(461,000.00)	0.00	(461,000.00)	0.00%	(461,000.00)	(7,429.13)	(453,570.87)	1.61%

Agenda Report Attachment

Item: D-2

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Three Months Ended September 30, 2012

	FY 2011-2012 (unaudited)				FY 2012-2013			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
510500 CITY OPER APPR	(31,942,103.00)	0.00	(31,942,103.00)	0.00%	(35,642,103.00)	0.00	(35,642,103.00)	0.00%
510500 FUND BALANCE RETURN	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
510500 USE OF RESERVES	(200,000.00)	0.00	(200,000.00)	0.00%	0.00	0.00	0.00	0.00%
510502 CITY DEBT SERV APP	(33,627.00)	0.00	(33,627.00)	0.00%	(33,627.00)		(33,627.00)	0.00%
CITY	(32,175,730.00)	0.00	(32,175,730.00)	0.00%	(35,675,730.00)	0.00	(35,675,730.00)	0.00%
189912 MISC REV/OTH FUNDS	0.00	(666.00)	666.00	100.00%	0.00	(1,338.15)	1,338.15	100.00%
180303 REBATES & REFUNDS	(15,000.00)	(2,048.00)	(12,952.00)	13.65%	(15,000.00)	(1,700.00)	(13,300.00)	11.33%
189903 DONATIONS & SP GF	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
189909 SALE OTHER EQUIP	0.00	0.00	0.00	100.00%	0.00	0.00	0.00	0.00%
189910 INSURANCE ADJUST	(3,000.00)	0.00	(3,000.00)	0.00%	(3,000.00)	(82,483.04)	79,483.04	2749.43%
189912 OTHER FUNDS	0.00	0.00	0.00	0.00%	0.00	(3,129.84)	3,129.84	0.00%
E RATE REIMBURSEMENT	(85,000.00)	0.00	(85,000.00)	0.00%	(100,000.00)	(2,696.97)	(97,303.03)	2.70%
TRANSFER IN/OUT	0.00	0.00	0.00	-100.00%	0.00	0.00	0.00	0.00%
MISCELLANEOUS	(103,000.00)	(2,714.00)	(100,286.00)	2.63%	(118,000.00)	(91,348.00)	(26,652.00)	77.41%
150201 RENTS	(98,000.00)	(98,000.00)	0.00	100.00%	(98,000.00)	0.00	(98,000.00)	0.00%
161201 TUITION DAY SCHOOL	(160,000.00)	(22,049.02)	(137,950.98)	13.78%	(120,000.00)	(36,598.58)	(83,401.42)	30.50%
161206 TUITION ADULT	(10,000.00)	0.00	(10,000.00)	0.00%	(10,000.00)	0.00	(10,000.00)	0.00%
161207 TUITION SUMMER SCH	(40,000.00)	0.00	(40,000.00)	0.00%	(40,000.00)	(15,236.82)	(24,763.18)	38.09%
161202 SPEC PUPIL FEES	(45,000.00)	(152.00)	(44,848.00)	0.34%	(244,188.00)	(635.09)	(243,552.91)	0.26%
161205 BUS RENTAL	(170,500.00)	(36,735.80)	(133,764.20)	21.55%	(400,000.00)	(61,798.95)	(338,201.05)	15.45%
190101 TUIT FM OTH CO/CY	(634,620.00)	0.00	(634,620.00)	0.00%	(634,620.00)	0.00	(634,620.00)	0.00%
161201 DUAL ENROLLMENT	(35,000.00)	0.00	(35,000.00)	0.00%	(35,000.00)	0.00	(35,000.00)	0.00%
PRINT SHOP	(100,000.00)	0.00	(100,000.00)	100.00%	(100,000.00)	(151.50)	(99,848.50)	0.15%
SCHOOL NUT UTILITIES	(98,500.00)	0.00	(98,500.00)	0.00%	(98,500.00)	0.00	(98,500.00)	0.00%
FACILITY RENTALS	(60,020.00)	(4,707.50)	(55,312.50)	7.84%	(60,020.00)	(3,751.76)	(56,268.24)	6.25%
CHARGES FOR SERVICES	(1,451,640.00)	(161,644.32)	(1,289,995.68)	11.14%	(1,840,328.00)	(118,172.70)	(1,722,155.30)	6.42%
150101 INTEREST-BNK DPST	0.00	6.22	(6.22)	100.00%	0.00	(19.63)	19.63	100.00%
USE OF MONEY								
LEASE PURCHASE PROCEEDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
DESIGNATION - ENCUMBRANCES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
TOTAL OPERATING FUND	(75,705,953.00)	(5,377,265.06)	(70,328,687.94)	7.10%	(81,622,318.00)	(8,265,376.34)	(73,356,941.66)	10.13%

Agenda Report Attachment

Item: D-2

Original budget	\$ 75,705,953.00
Fund Balance, net of use of reserve	\$ 1,692,695.00
Insurance Proceeds - HHS	\$ 87,359.85
HHS Settlement	\$ 333,350.00
Lease Purchase Funds	\$ -
Designation - Prior Year Encumb	\$ 15,616.00
Adjusted Budget	<u>\$ 77,834,973.85</u>

Agenda Report

Date: 10/16/12

Agenda Number: D-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for October 2 – 16, 2012, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for October 2 – 16, 2012.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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RESIGNATIONS:

Jones, Lillian	Virginia Tech	B.S./6 yrs. (Lv.6 3)	Amelia Pride Center Science Teacher	10/19/12
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RETIREMENTS:

Sullivan, Gregory	Virginia Tech	Ed.D./33 yrs. (LV.14 4)	Information Technology Director of I.T.	10/31/12
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Agenda Report

Date: 10/16/12

Agenda Number: D-3

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: Religious Exemption

Summary/Description:

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.” The school board is in receipt of a Statement of Religious Beliefs from a parent.

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 10/16/12

Agenda Number: D-4

Attachments: No

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Local Consolidated Application: 2012-2013

Summary/Description:

Both the United States Department of Education (USED) and the Virginia Department of Education (VDOE) encourage local school divisions to submit consolidated applications for funding for programs authorized by the Elementary and Secondary Education Act (ESEA). The consolidated application allows greater cross-program planning and coordination to improve teaching and learning. The consolidated application also allows school divisions to complete one comprehensive needs assessment and to establish division goals and objectives supported by all programs. In addition to the comprehensive needs assessment, the consolidated application is based on needs assessments for individual schools as well, and it contains detailed measurable objectives and benchmarks, specific individual program services and activities, a staff and budget breakdown, and other information specific to individual programs.

The Lynchburg City Schools' Consolidated Application for 2012-2013 includes the budgets for Title I Parts A and D, Title II Part A and Title III. We have been instructed to prepare the 2012-2013 application based on level funding; however, this level of funding could be changed when final allocations are determined. Title I Part A allocates funds for teachers, assistants, and materials for supplemental services in reading and math and parental involvement. Because we have Title I schools that have been identified for interventions according to the flexibility waivers granted by USED, we are allowed to set-aside a portion of our Title I funds to support improvement efforts in the identified schools. In addition, we are allowed to set aside funds to support transportation costs associated with the continuation of public school choice as approved by the School Board in June 2012. Title I Part D provides funding for part of the truancy program and some alternative education programs. Title II Part A supports professional development, including partial funding for the instructional specialists' positions. Title III funds support the Limited English Proficiency program.

School board approval is necessary prior to submitting the Consolidated Application for the 2012-2013 academic year to the Virginia Department of Education.

Agenda Report

Date: 10/16/12

Agenda Number: D-4

Attachments: No

Members of the school board have received a copy of the Consolidated Application.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Local Consolidated Application for 2012-13.

Agenda Report

Date: 10/16/12

Agenda Number: G-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Bus Driver Retention Bonus

Summary/Description:

The school administration has been evaluating the 2013-14 salary scales. As a result of that evaluation, the school administration has determined that our bus drivers are not compensated at a level equivalent to surrounding school divisions or other organizations in Lynchburg. To attract new bus drivers and retain the quality bus drivers who have served the Lynchburg City Schools for many years, the school administration would like to offer a retention bonus this year to bus drivers as an incentive to remain and/or seek employment as a bus driver.

During this presentation, the school administration will present the proposed communication that will be sent to eligible bus drivers and request school board approval of the bonus.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the bonus options for bus drivers for the 2012-13 school year.

TO: Lynchburg City Schools' Bus Drivers

FROM: Ben W. Copeland, Assistant Superintendent of Operations and Administration

DATE: October 17, 2012

SUBJECT: Retention Bonus

In an effort to show our appreciation to the bus drivers in Lynchburg City Schools, we are evaluating the 2013-14 salary scales and working to adjust compensations in a manner that will not only attract new drivers to LCS, but to retain the quality drivers that have supported us for many years.

To address our most immediate issue of retaining current drivers while attracting new drivers to LCS, we will be offering a one-year tiered retention bonus for our drivers. Any driver that is employed with the Lynchburg City Schools at the issue of this notice and is still employed on December 20th, 2012, will receive a \$300 bonus. Drivers that remain with LCS until May 30, 2013, will receive an additional \$500. If at anytime during this period, you should leave the employment of Lynchburg City Schools, this offer will no longer apply, even if you return at a later date before the end of school.

Please sign below stating that you understand that in order to qualify for the retention bonuses, you must have uninterrupted service as a driver for Lynchburg City Schools, from October 8 - December 20, 2012 (\$300 bonus), and from January 3 - May 30, 2013 (\$500 bonus). I also understand that if I am employed for only a portion of this time, I will not receive any percentage of the bonus being offered for that period of time.

Signature

Date