



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Robert O. Brennan School Board District 1

Sharon Y. Carter School Board District 2

James E. Coleman, Jr. School Board District 3

Belle H. Evans School Board District 1

Atul Gupta School Board District 3

Gary E. Harvey School Board District 2

Susan D. Morrison School Board District 1

Michael J. Nilles School Board District 3

Kimberly A. Sinha School Board District 2

School Administration

Crystal M. Edwards Superintendent

Ben W. Copeland Deputy Superintendent

Christi Meservy Clerk

SCHOOL BOARD MEETING
October 1, 2019
5:00 p.m.
School Administration Building
Board Room

A. AGENDA APPROVAL

- 1. Approval of Agenda – October 1, 2019
Susan D. Morrison Page 1
Discussion/Action

B. CLOSED MEETING

- 1. Notice of Closed Meeting
Susan D. Morrison Page 2
Discussion/Action
2. Certification of Closed Meeting
Susan D. Morrison Page 3
Discussion/Action

C. SPECIAL PRESENTATION

- 1. Paul Munro Elementary Recognition
Crystal M. Edwards Page 4
Discussion

D. PUBLIC COMMENTS

- 1. Public Comments
Susan D. Morrison Page 5
Discussion (30 Minutes)

E. FINANCE REPORT

- 1. Finance Report
Kimberly Lukanich Page 6
Discussion

F. CONSENT AGENDA

- 1. School Board meeting Minutes: September 3, 2019
(Regular Board Meeting),
Work Session Minutes, August 20, 2019
Student Discipline Committee Meeting, September 5, 2019

- 2. Personnel Report
Marie F. Gee.....Page 11
Discussion/Action

- 3. Religious Exemption
Crystal M. Edwards.....Page 13
Discussion/Action

G. STUDENT REPRESENTATIVE COMMENTS

H. SCHOOL BOARD COMMITTEE REPORT

1. School Board Committees:

A) Finance Committee

Meeting Dates:

August 13, 2019	September 10, 2019
October 8, 2019	November 12, 2019
December 10, 2019	January 14, 2019
February 11, 2019	March 10, 2019
April 14, 2019	May 12, 2019
June 9, 2019	

B) Governor’s School Committee

Meeting Dates:

August 7, 2019	September 4, 2019
October 2, 2019	November 6, 2019
December 4, 2019	February 5, 2020
March 4, 2020	April 1, 2020
May 6, 2020	

C) LAUREL Regional School Committee

Meeting Dates:

August 28, 2019	December 4, 2019
February 5, 2020	May 6, 2020

D) XLR8 STEM Academy Committee

Meeting Dates:

August 13, 2019	November 12, 2019
January 28, 2020	March 24, 2020
May 19, 2020	August 11, 2020

- E) Legislative Advocacy Committee
 Meeting Dates:
 August 8, 2019 September 5, 2019
 January 10, 2019

2. Advisory Committees to the School Board

- A) General Career Technical Advisory Committee
 Meeting Dates:
 TDB

- B) Equity Task Force Committee
 Meeting Dates:
 November 13, 2019 January 22, 2020
 March 25, 2020 May 14, 2020

- C) Health Advisory Board Committee
 Meeting Dates:
 November 13, 2019 January 22, 2020
 March 25, 2020 May 14, 2020

- D) Special Education Advisory Committee
 Meeting Dates:
 August 27, 2019 September 24, 2019
 October 22, 2019 February 18, 2020
 March 24, 2020 April 21, 2020

I. STRATEGIC PLAN DISCUSSION

- 1. Strategic Plan Discussion
 Crystal M. Edwards Page 14
 Discussion

J. UNFINISHED BUSINESS

- 1. Lynchburg City School Board Governance Policy Review
 Crystal M. Edwards..... Page 20
 Discussion/Action
- 2. Lynchburg City School Board Policy Updates
 LaTonya Brown..... Page 27
 Discussion/Action

K. NEW BUSINESS

- 1. Health Advisory Board Committee 2019-2020
 Anne Bond-GentryPage 33
 Discussion/Action

2. Capital Improvement Program Update
Ben W. Copeland..... Page 35
Discussion

3. Lynchburg City School Board Section 4 – Finance
Kimberly D. Lukanich..... Page 38
Discussion

L. SUPERINTENDENT’S COMMENTS

1. Superintendent’s Parent Advisory Council
October 24, 2019 December 12, 2019
February 12, 2020 April 30, 2020

2. Superintendent’s Personnel Advisory Committee
October 24, 2019 December 12, 2019
February 12, 2020 April 30, 2020

3. Additional Information

M. BOARD COMMENTS

N. INFORMATIONAL ITEMS

A School Board Retreat will be held on Friday, October 11, 2019 from 8:00 a.m to 3:00 p.m at the University of Lynchburg.

A School Board Work Session will be held on Tuesday, October 15, 2019 at 5:00 p.m. in the board room at the Administration Building.

The next School Board Meeting will be held on Tuesday, November 6, 2019 at 5:00 p.m. in the board room at the Administration Building.

O. ADJOURNMENT

Agenda Number: A-1

Attachments: No

From: Susan D. Morrison, School Board Chair

Subject: Approval of Agenda – October 1, 2019

Summary/Description:

Consider approval of agenda for the October 1, 2019 school board meeting.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation: The school board chair recommends that the school board approve the agenda for the October 1, 2019 meeting.

Agenda Report

Date: 10/01/19

Agenda Number: B-2

Attachments: No

From: Susan D. Morrison, School Board Chair

Subject: Notice of Closed Meeting

Summary/Description:

The school board needs to convene a closed meeting to discuss the following:

1. As permitted by Virginia Code §2.2-3711(A)(7), for consultation with legal counsel about the pending case of Travell Massie, et al. v. Lynchburg City School Board, et al, because consultation in an open meeting would adversely affect the negotiating or litigating posture of the School Board;
2. As permitted by Virginia Code §2.2-3711(A)(7), for consultation with legal counsel about the pending case of Twanna Hancock v. Lynchburg City Schools and Lynchburg City School Board, because consultation in an open meeting would adversely affect the negotiating or litigating posture of the School Board; and
3. As permitted by Virginia Code §2.2-3711(A)(7), for consultation with legal counsel about the pending case of John McClain v. Lynchburg City Schools and Lynchburg City School Board, because consultation in an open meeting would adversely affect the negotiating or litigating posture of the School Board.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The school board chair recommends that the school board approve a motion to convene a closed meeting to discuss the following as permitted by the Virginia Code §2.2-3711(A)(7), consultation with legal counsel.

Agenda Report

Date: 10/01/19

Agenda Number: B-2

Attachments: No

From: Susan D. Morrison, School Board Chair

Subject: Certification of Closed Meeting

Summary/Description:

The board chair moves that the Lynchburg School Board certify that, in the closed meeting just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The school board chair recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).

Agenda Report

Date: 10/01/19

Agenda Number: C-1

Attachments: Yes

From: Crystal M. Edwards, Superintendent

Subject: Paul Munro Elementary School Recognition

Summary/Description:

Paul Munro Elementary School in Lynchburg City Public Schools District has been recognized as an Exemplary High Performing Schools National Blue Ribbon School for 2019 by U.S. Secretary of Education, Betsy DeVos.

The National Blue Ribbon Schools Program award recognizes public and private elementary, middle, and high schools where students either achieve very high learning standards or are making notable improvements in closing the achievement gap. Since 1982, the U.S. Department of Education has sought out and celebrated great American schools. The National Blue Ribbon School award affirms the hard work of students, educators, families, and communities in creating safe and welcoming schools where students master challenging content.

Two representatives from Paul Munro Elementary School are invited to Washington, DC for the November recognition ceremony where they will be presented with a National Blue Ribbon School plaque and flag as symbols of the school's achievements.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/01/19

Agenda Number: D-1

Attachments: No

From: Susan D. Morrison, School Board Chair

Subject: Public Comments

Summary/Description:

In accordance with Policy BDDH Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation: The school board chair recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 10/01/19

Agenda Number: E-1

Attachments: Yes

From: Dr. Crystal M. Edwards, Superintendent
Kimberly Lukanich, Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the FY2019-20 school's operating budget, authorized, approved, and processed the necessary payments through August 31, 2019. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through August 31, 2019 for the operating fund.

Total Operating Fund Budget		\$ 98,752,961.00
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Through August 31, 2019

Actual Revenue Received	\$	6,590,325.14
Actual Expenditures	\$	11,079,134.68
Actual Encumbered	\$	70,775,185.82

Percent of Budget Received	6.67%
Percent of Budget Used, excluding encumbrances	11.22%

As of 08/31/19 – 2 months	16.67%
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August Health Insurance Payments (Four payments):

Administrative Fees	\$	108,287.89
Medical and Pharmacy Claims	\$	818,374.36

Health Insurance Payable Balance at August 31, 2019	\$	421,532.08
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The revenue and expenditure reports detail the transactions recorded through August 31, 2019. All reports appear as attachments to the agenda report.

Disposition:

Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

ACCOUNT TITLE	FY 2018-19				FY 2019-20				% RECEIVED
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	
240308 SALES TAX RECEIPTS	10,878,445.00	11,041,245.97	(162,800.97)	101.50%	11,678,652.00	424,201.44	11,254,450.56	3.63%	
240202 BASIC SCHOOL AID	22,895,425.00	22,484,685.00	400,740.00	98.25%	21,783,406.00	3,630,567.68	18,152,838.32	16.67%	
240207 GIFTED & TALENTED	249,529.00	246,690.00	2,839.00	98.86%	243,898.00	101,420.97	142,477.03	41.58%	
240208 REMEDIAL EDUCATION-SOQ	1,492,182.00	1,475,205.00	16,977.00	98.86%	1,458,511.00	182,313.87	1,276,197.13	12.50%	
240204 REMEDIAL EDUCATION -SUMMER SCHOOL	218,153.00	124,428.00	93,725.00	57.00%	124,428.00	20,738.00	103,690.00	16.67%	
SUPPL LOTTERY PER PUPIL ALLOCATION	1,677,233.00	1,796,641.00	(119,408.00)	107.12%	1,792,359.00	0.00	1,792,359.00	0.00%	
240212 SPECIAL ED SOQ	3,044,252.00	3,009,615.00	34,637.00	98.86%	2,975,558.00	495,926.32	2,479,631.68	16.67%	
240217 VOCATIONAL ED SOQ	628,813.00	621,658.00	7,155.00	98.86%	614,623.00	102,437.16	512,185.84	16.67%	
240221 VOC SEC-INSTR	1,502,164.00	1,485,072.00	17,092.00	98.86%	1,473,145.00	245,524.16	1,227,620.84	16.67%	
240223 VRS INSTRUCTIONAL	3,318,733.00	3,280,973.00	37,760.00	98.86%	3,253,602.00	542,267.00	2,711,335.00	16.67%	
240241 GROUP LIFE INST	99,812.00	98,676.00	1,136.00	98.86%	102,437.00	17,072.84	85,364.16	16.67%	
240228 READING INTERVENTN	219,007.00	221,113.00	(2,106.00)	100.96%	219,007.00	0.00	219,007.00	0.00%	
240205 CAT-REG FOSTER	202,382.00	217,595.00	(15,213.00)	107.52%	217,714.00	0.00	217,714.00	0.00%	
240246 CAT-HOMEBOUND	93,167.00	107,670.72	(14,503.72)	115.57%	108,209.00	0.00	108,209.00	0.00%	
240248 REGIONAL TUITION	1,233,366.00	1,025,321.55	208,044.45	83.13%	977,408.00	0.00	977,408.00	0.00%	
240265 AT RISK SOQ	1,584,718.00	1,741,793.91	(157,075.91)	109.91%	1,899,911.00	316,651.84	1,583,259.16	16.67%	
240309 ESL	154,277.00	127,575.00	26,702.00	82.69%	131,814.00	21,969.00	109,845.00	16.67%	
240281 AT RISK 4 YR OLDS	956,491.00	956,491.00	0.00	100.00%	948,520.00	0.00	948,520.00	0.00%	
240252 CTE EQUIPMENT/CTE REV	6,028.74	24,139.37	(18,110.63)	0.00%	0.00	0.00	0.00	0.00%	
240253 CTE OCC PREP	48,323.00	43,027.00	5,296.00	89.04%	51,755.00	0.00	51,755.00	0.00%	
MATH/READING INSTR SPECIALISTS	41,254.00	41,254.00	0.00	100.00%	43,031.00	0.00	43,031.00	0.00%	
EARLY READING SPECIALISTS INITIATIVE	82,509.00	82,509.00	0.00	0.00%	43,031.00	0.00	43,031.00	0.00%	
240275 PRIMARY CLASS SIZE	1,846,920.00	1,794,510.00	52,410.00	97.16%	1,776,566.00	0.00	1,776,566.00	0.00%	
240214 TEXTBOOKS	502,501.00	496,784.00	5,717.00	98.86%	491,162.00	81,860.32	409,301.68	16.67%	
SALARY SUPPLEMENT	0.00	0.00	0.00	100.00%	1,465,679.00	2,442,279.84	1,221,399.16	16.67%	
240405 ALGEBRA READINESS	145,199.00	143,093.00	2,106.00	98.55%	140,863.00	0.00	140,863.00	0.00%	
COMMONWEALTH OF VA	53,110,883.74	52,687,765.52	423,118.22	99.20%	54,015,289.00	6,427,230.44	47,588,058.56	11.90%	
330212 IMPACT AIDPL81-874	8,500.00	13,477.01	(4,977.01)	158.55%	8,500.00	0.00	8,500.00	0.00%	
180303 MEDICAID REIMBURSE	350,000.00	730,760.90	(380,760.90)	208.79%	350,000.00	1,352.46	348,647.54	0.39%	
JR ROTC	105,000.00	101,069.70	3,930.30	96.26%	130,000.00	0.00	130,000.00	0.00%	
FEDERAL	463,500.00	845,307.61	(381,807.61)	182.37%	488,500.00	1,352.46	487,147.54	0.28%	

	FY 2018-19		FY 2019-20		%	
	REVENUE	YTD	BUDGET	REVENUE	TRANSACTIONS	%
	BUDGET	TRANSACTIONS	BALANCE	BUDGET	TRANSACTIONS	RECEIVED
510500 CITY OPER APPR	43,115,071.00	43,115,071.00	0.00	42,028,498.00	0.00	100.00%
510500 FUND BALANCE RETURN	0.00	0.00	0.00	0.00	0.00	0.00%
HEALTH INSURANCE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00%
CITY	43,115,071.00	43,115,071.00	0.00	42,028,498.00	0.00	100.00%
189912 MISC REV/OATH FUNDS	55,000.00	147,648.67	(92,648.67)	45,000.00	5,081.01	268.45%
180303 REBATES & REFUNDS	86,250.00	107,853.99	(21,603.99)	40,000.00	7,163.69	125.05%
189903 DONATIONS & SP GF	0.00	0.00	0.00	0.00	0.00	0.00%
189909 SALE OTHER EQUIP	10,000.00	6,480.00	3,520.00	15,000.00	1,000.00	64.80%
189910 INSURANCE ADJUST	8,625.00	3,833.39	4,791.61	50,000.00	7,929.93	44.45%
E RATE REIMBURSEMENT	80,000.00	79,940.94	59.06	0.00	4,800.00	99.93%
MISCELLANEOUS	239,875.00	345,756.99	(105,881.99)	150,000.00	25,974.63	144.14%
150201 RENTS - LAUREL	123,000.00	123,000.00	0.00	123,000.00	0.00	100.00%
150201 RENTS - CVGS	43,000.00	43,000.00	0.00	43,000.00	0.00	100.00%
161201 TUITION DAY SCHOOL	100,000.00	120,529.09	(20,529.09)	100,000.00	77,988.00	120.53%
161206 TUITION ADULT	25,000.00	17,160.00	7,840.00	25,000.00	0.00	68.64%
161207 TUITION SUMMER SCH	30,000.00	31,840.00	(1,840.00)	40,000.00	0.00	106.13%
161202 SPEC PUPIL FEES	25,000.00	44,519.10	(19,519.10)	18,000.00	335.00	178.08%
161205 BUS RENTAL	325,000.00	449,835.87	(124,835.87)	400,000.00	8,820.89	138.41%
190101 TUITION OTH CO/CY	600,000.00	639,312.78	(39,312.78)	600,000.00	0.00	106.55%
161201 DUAL ENROLLMENT	150,000.00	152,806.50	(2,806.50)	172,500.00	0.00	101.87%
PRINT SHOP	50,000.00	54,196.16	(4,196.16)	50,000.00	11,768.07	108.39%
SCHOOL NUT UTILITIES	90,000.00	77,677.70	12,322.30	85,000.00	0.00	86.31%
FACILITY RENTALS	75,000.00	101,913.89	(26,913.89)	125,000.00	36,583.70	135.89%
INDIRECT COSTS	203,304.00	321,184.06	(117,880.06)	289,174.00	271.95	157.98%
CHARGES FOR SERVICES	1,839,304.00	2,176,975.15	(337,671.15)	2,070,674.00	135,767.61	118.36%
DESIGNATION - ENCUMBRANCES	187,785.76	0.00	187,785.76	0.00	0.00	0.00%
TOTAL OPERATING FUND	98,956,419.50	99,170,876.27	(214,456.77)	98,752,961.00	6,590,325.14	100.22%

	Original budget	Adjusted Budget
Additional State CTE Funds	\$ 6,028.74	\$ 6,028.74
Fund Balance Return	\$ 350,000.00	\$ 350,000.00
Prior Year Encumbrance	\$ 187,785.76	\$ 187,785.76
Insurance Proceeds Allocated	\$ 3,625.00	\$ 3,625.00
Textbook Reserve Withdrawal	\$ 736,573.00	\$ 736,573.00
Original budget	\$97,672,407.00	\$98,956,419.50
Adjusted Budget	\$98,956,419.50	\$98,956,419.50

Fiscal Year 2019-20						
	BUDGET	TRANSACTIONS	BUDGET % USED	ENCUMBRANCES	BUDGET AVAILABLE	BUDGET % USED
INSTRUCTION						
FUNCTION 1100 CLASSROOM INSTRUCTION						
Personnel	\$ 50,353,770.09	\$ 4,316,234.70	8.57%	\$ 42,087,709.14	\$ 3,949,826.25	92.16%
Other	\$ 4,732,757.00	\$ 359,824.83	7.60%	\$ 202,554.44	\$ 4,170,377.73	11.88%
FUNCTION 1200 INST SUPPORT-STUDENT						
Personnel	\$ 4,507,014.12	\$ 427,870.30	9.49%	\$ 3,551,673.65	\$ 527,470.17	88.30%
Other	\$ 136,264.00	\$ 1,587.02	1.16%	\$ 6,658.24	\$ 128,018.74	6.05%
FUNCTION 1300 INST SUPPORT-STAFF						
Personnel	\$ 3,558,559.88	\$ 478,397.97	13.44%	\$ 3,044,635.72	\$ 35,526.19	99.00%
Other	\$ 657,067.50	\$ 49,996.29	7.61%	\$ 161,092.26	\$ 445,978.95	32.13%
FUNCTION 1400 INST SUPPORT-SCHOOL ADMIN						
Personnel	\$ 5,792,190.49	\$ 835,734.55	14.43%	\$ 4,796,488.10	\$ 159,967.84	97.24%
Other	\$ 207,302.28	\$ 6,420.45	3.10%	\$ 75,180.39	\$ 125,701.44	39.36%
TOTAL INSTRUCTION	\$ 69,944,925.36	\$ 6,476,066.11	9.26%	\$ 53,925,991.94	\$ 9,542,867.31	86.36%
ADMINISTRATION						
FUNCTION 2100 ADMINISTRATION						
Personnel	\$ 2,515,253.53	\$ 392,432.94	15.60%	\$ 1,733,748.36	\$ 389,072.23	84.53%
Other	\$ 1,389,444.04	\$ 162,609.69	11.70%	\$ 594,755.95	\$ 632,078.40	54.51%
FUNCTION 2200 ATTENDANCE & HEALTH SERV						
Personnel	\$ 2,602,400.61	\$ 194,793.36	7.49%	\$ 1,477,746.15	\$ 929,861.10	64.27%
Other	\$ 96,075.65	\$ 3,614.25	3.76%	\$ 28,132.46	\$ 64,328.94	33.04%
TOTAL ADMINISTRATION	\$ 6,603,173.83	\$ 753,450.24	11.41%	\$ 3,834,382.92	\$ 2,015,340.67	69.48%
PUPIL TRANSPORTATION						
FUNCTION 3100 MANAGEMENT & DIRECTION						
Personnel	\$ 445,550.32	\$ 64,233.66	14.42%	\$ 304,038.77	\$ 77,277.89	82.66%
Other	\$ 108,054.66	\$ 71,736.07	66.39%	\$ 5,190.13	\$ 31,128.46	71.19%
FUNCTION 3200 VEHICLE OPERATION SERVICE						
Personnel	\$ 3,340,890.09	\$ 261,504.58	7.83%	\$ 1,895,992.78	\$ 1,183,392.73	64.58%
Other	\$ 1,017,979.20	\$ 300,232.86	29.49%	\$ 569,351.14	\$ 148,395.20	85.42%
FUNCTION 3300 MONITORING SERVICE						
Personnel	\$ 782,115.82	\$ 54,262.73	6.94%	\$ 461,518.36	\$ 266,334.73	65.95%
FUNCTION 3400 VEHICLE MAINT SERVICE						
Personnel	\$ 384,573.65	\$ 59,371.20	15.44%	\$ 284,812.23	\$ 40,390.22	89.50%
Other	\$ 386,000.00	\$ 74,111.40	19.20%	\$ 234,039.70	\$ 77,848.90	79.83%
FUNCTION 3500 BUS PURCHASE - REGULAR						
Other	\$ 840,000.00	\$ -	0.00%	\$ -	\$ 840,000.00	0.00%
TOTAL PUPIL TRANSPORTATION	\$ 7,305,163.74	\$ 885,452.50	12.12%	\$ 3,754,943.11	\$ 2,664,768.13	63.52%
OPERATIONS & MAINTENANCE						
FUNCTION 4100 MANAGEMENT & DIRECTION						
Personnel	\$ 328,805.49	\$ 50,183.08	15.26%	\$ 249,423.49	\$ 29,198.92	91.12%
Other	\$ 32,000.00	\$ 1,214.39	3.79%	\$ 20,685.61	\$ 10,100.00	68.44%
FUNCTION 4200 BUILDING SERVICES						
Personnel	\$ 4,858,036.93	\$ 786,845.08	16.20%	\$ 3,470,233.56	\$ 600,958.29	87.63%

FUNCTION 4300 GROUNDS SERVICES	Other	\$ 4,942,873.20	\$ 898,021.62	18.17%	\$ 2,994,971.00	\$ 1,049,880.58	78.76%
	Personnel	\$ 275,955.52	\$ 46,392.72	16.81%	\$ 228,640.46	\$ 922.34	99.67%
	Other	\$ 25,000.00	-	0.00%	\$ 2,000.00	\$ 23,000.00	8.00%
FUNCTION 4400 EQUIPMENT SERVICES	Other	\$ 88,500.00	-	0.00%	\$ 8,000.00	\$ 80,500.00	9.04%
FUNCTION 4500 VEHICLE SERVICES	Other	\$ 107,500.00	-	0.00%	\$ -	\$ 107,500.00	0.00%
FUNCTION 4600 SECURITY SERVICES	Personnel	\$ 21,092.81	\$ 1,511.43	7.17%	\$ 16,625.64	\$ 2,955.74	85.99%
	Other	\$ 402,000.00	\$ 15,244.00	3.79%	\$ 122,146.69	\$ 264,609.31	34.18%
FUNCTION 4700 WAREHOUSING SERVICES	Personnel	\$ 9,150.25	\$ 6,142.55	67.13%	\$ -	\$ 3,007.70	67.13%
TOTAL OPERATIONS & MAINTENANCE		\$ 11,090,914.20	\$ 1,805,554.87	16.28%	\$ 7,112,726.45	\$ 2,172,632.88	80.41%
Other Non-Instructional Operations							
FUNCTION 5000 Non-Instructional Operations - Other		\$ 19,200.00	\$ -	0.00%	\$ -	\$ 19,200.00	0.00%
TOTAL Non-Instructional Operations		\$ 19,200.00	\$ -	0.00%	\$ -	\$ 19,200.00	0.00%
FACILITIES							
FUNCTION 6200 SITE IMPROVEMENTS	Personnel	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
FUNCTION 6600 BLDG ADD & IMP SERVICES	Personnel	\$ 17,875.00	\$ 4,283.28	23.96%	\$ -	\$ 13,591.72	23.96%
	Other	\$ 20,000.00	\$ -	0.00%	\$ 2,745.00	\$ 17,255.00	13.73%
TOTAL FACILITIES		\$ 37,875.00	\$ 4,283.28	11.31%	\$ 2,745.00	\$ 30,846.72	18.56%
DEBT SERVICE							
FUNCTION 7100 DEBT SERVICE -	Other	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
TOTAL DEBT SERVICE		\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
TECHNOLOGY							
FUNCTION 8100 CLASSROOM INSTRUCTION	Personnel	\$ 1,819,909.37	\$ 262,443.45	14.42%	\$ 1,541,895.12	\$ 15,570.80	99.14%
	Other	\$ 374,084.18	\$ 16,138.73	4.31%	\$ 13,016.08	\$ 344,929.37	7.79%
FUNCTION 8200 INSTRUCTIONAL SUPPORT	Personnel	\$ 412,418.79	\$ 66,242.36	16.06%	\$ 326,901.88	\$ 19,274.55	95.33%
	Other	\$ 1,115,475.53	\$ 809,503.14	72.57%	\$ 262,583.32	\$ 43,389.07	96.11%
FUNCTION 8500 PUPIL TRANSPORTATION	Other	\$ 29,821.00	\$ -	0.00%	\$ -	\$ 29,821.00	0.00%
TOTAL TECHNOLOGY		\$ 3,751,708.87	\$ 1,154,327.68	30.77%	\$ 2,144,396.40	\$ 452,984.79	87.93%
CONTINGENCY RESERVES							
FUNCTION 9100 CLASSROOM INSTRUCTION		\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
FUNCTION 9300 ADMINISTRATION		\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
FUNCTION 9500 PUPIL TRANSPORTATION		\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
FUNCTION 9600 OPERATIONS & MAINTENANCE		\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
TOTAL CONTINGENCY RESERVES		\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
TOTAL OPERATING BUDGET		\$ 98,752,961.00	\$ 11,079,134.68	11.22%	\$ 70,775,185.82	\$ 16,898,640.50	82.89%

Agenda Report

Date: 10/01/19

Agenda Number: F-2

Attachments: Yes

From: Dr. Crystal Edwards

Subject: Personnel Report

Summary/Description:

The personnel recommendations for September 3, 2019 - October 1, 2019 appear as an attachment to this agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation: The superintendent recommends that the school board approve the personnel recommendations for September 3, 2019 - October 1, 2019.

Agenda Attachment

**Item F-2
10/01/19**

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2019-2020:

Jewell MaKayla	Liberty University	BA / (Lv. 0	0 yrs 3)	Dearington Elementary School Music/Violin Teacher	09-23-2019
Mackey Alyssa	Liberty University	BA / (Lv. 6	6 yrs 3)	Dearington Elementary School 1 st Grade Teacher	09-10-2019
Phillips Stewart	Industry Exp. Southeastern Coll.	/ (Lv. 14	14 yrs 4)	E.C. Glass High School Culinary Arts Teacher	09-30-2019

RESIGNATIONS:

Anderson Cami	UNC Wilmington	BA / (Lv. 5	5 yrs 3)	Dearington Elementary School 1 st Grade Teacher	09-03-2019
Cox Nora	ETSU	MA / (Lv. 6	6 yrs 3)	Dunbar Middle School Science Teacher	09-10-2019
Driggers Arielle	Flagler College	BA / (Lv. 3	3 yrs 3)	Dearington Elementary School 3 rd Grade Teacher	09-20-2019

RETIREMENTS:

NONE

LEAVE OF ABSENCE:

NONE

Agenda Report

Date: 10/01/19

Agenda Number: F-3

Attachments: Yes

From: Crystal M. Edwards, Superintendent

Subject: Religious Exemption

Summary/Description:

The school board, pursuant to the Code of Virginia §22.1-254(B)(1) “shall excuse from attendance at school any pupil who, together with his/her parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.”

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation: The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 10/01/19

Agenda Number: I-1

Attachments: Yes

From: Crystal M. Edwards, Superintendent

Subject: Strategic Plan Discussion

Summary/Description:

The Lynchburg City School Board is committed to an ongoing review of student data and discussion regarding strategies to address and close the learning/achievement gaps. The focus of tonight's discussion will be to review the objectives listed under Goal 4. Outlined in this rough draft are the strategies related to community engagement/involvement that support positive outcomes for student growth and development.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The school board chair recommends that the school board receive this agenda report as an informational item.

DRAFT/WORKING DOCUMENT 9.20.19

Goal 4: LCS purposefully works collaboratively with families, community, and businesses to provide the best education for our students.



Rationale: Lynchburg City Schools recognizes that the schools, families, businesses, and the community share the responsibility of fostering an inspiring, motivating, equitable and engaging learning environment for all students. We also assert that learning should not be confined to or limited by school walls and experiential learning within the community makes up a vital part of a student's education. We welcome families, businesses and the community to partner with us in providing authentic, relevant and enriching learning experiences for our students inside and outside of school.

Equity Habits: In order to achieve our goal, Lynchburg City Schools will be purposeful and intentional about our efforts to invite, include, engage, and support any underrepresented and/or marginalized populations which may include students, staff, families, neighborhoods, and/or communities in our City.

Focus Area	Objective	Strategies	Lead Person(s) Responsible	Timeline	Anticipated Outcomes
4.1 Family and Community Engagement (FACE) Concept Map	4.1.1 Develop and implement an organizational chart that outlines the foundational structure for school and division family and community engagement priorities	<p>A. Meet with division and school personnel to discuss roles and responsibilities of school FACE and division FACE personnel</p> <p>B. Identify, review, and revise FACE school board policies to ensure alignment with FACE Concept Map</p> <p>C. Develop a timeline for the creation of school-based FACE teams</p> <p>D. Incorporate FACE Goals in school improvement plans</p> <p>E. Provide professional development for FACE Teams</p> <p>F. Communication of FACE Goals and Outcomes via School & Division Newsletters/Communications</p> <p>G. Assess FACE Goals as a part of the annual Culture and Climate Survey</p> <p>H. Develop video snippets to highlight FACE achievements and accomplishments</p>	<p>A. Director of EEO</p> <p>B. Director of EEO</p> <p>C. Director of EEO & Principals</p> <p>D. Principals</p> <p>E. Director of EEO & Principals</p> <p>F. Director of EEO & Principals</p> <p>G. Director of EEO & Principals</p> <p>H. Public Information Officer</p>	<p>Phase I: Jul 2019 - Nov 2019</p> <p>Phase II: Mar 2020 - Mar 2021</p>	<p>✓ Division FACE Concept Map on division website</p> <p>✓ Revised board approved policies</p> <p>✓ Timeline for creation of FACE teams</p> <p>✓ School improvement plans (includes goals)</p> <p>✓ C&C Annual Survey = 50% participation for division and schools</p> <p>✓ C&C Annual Survey + 75% agreement with statements</p>

Focus Area	Objective	Strategies	Lead Person(s) Responsible	Timeline	Anticipated Outcomes
<p>4.2 Families and Caregivers</p>	<p>4.2.1 Reduce chronic absenteeism to less than 8% division-wide and in schools</p>	<p>A. Develop and implement an attendance monitoring protocol for students who demonstrated chronic absenteeism in the prior year and students who have obtained 3 unexcused absences during the first marking period.</p> <p>B. Provide identified students and families with a mentor</p> <p>C. Work collaboratively with outside intervention agencies to assist students and families Supported by The Lynchburg Plan Goal 6</p> <p>D. Incorporate attendance goals in school improvement plans</p> <p>E. Develop video snippets to highlight the importance of school attendance</p>	<p>A. Principals & Attendance Officer</p> <p>B. Principals</p> <p>C. Director of EEO, Family Engagement Liaison, Principals</p> <p>D. Principals</p> <p>E. PreK Coordinator, Principals</p>	<p>Jul 2019 - Dec 2019</p>	<p>✓ School Quality Profile = 10% reduction in the number of students chronically absent each year</p> <p>✓ School Quality Profile = Overall chronic absenteeism is less than 8%</p> <p>✓ School improvement plans include goals to reduce chronic absenteeism</p>
	<p>4.2.2 Increase the percentage of families and caregivers participating in school and division activities and events</p>	<p>A. Develop and implement a multilevel communication and outreach protocol to inform families and caregivers about activities and events</p> <p>B. Develop and implement a system to engage families and caregivers in dialogue (minimum 4x per year) about their child's educational progress</p> <p>C. Offer family and caregiver trainings and workshops on topics of interest Supported by The Lynchburg Plan Goal 6</p> <p>D. Incorporate family engagement goals in school improvement plans</p> <p>E. Institute a home connection program - early childhood staff make home visits to engage families of future PreK students</p>	<p>A. Principals & Teachers</p> <p>B. Principals & Teachers</p> <p>C. Director of EEO, Family Engagement Liaison, Principals</p> <p>D. Principals</p> <p>E. PreK Coordinator, Principals</p>	<p>Aug 2019-Ongoing</p>	<p>✓ Activity and event participation = 50% or more</p> <p>✓ C&C Survey = 75% agreement with statements</p> <p>✓ VPI Survey = 75% agreement with statements</p> <p>✓ School improvement plans include goals to increase family engagement</p>

Focus Area	Objective	Strategies	Lead Person(s) Responsible	Timeline	Anticipated Outcomes
<p>4.3 Businesses</p>	<p>4.3.1 Revitalize and enhance the current Partners in Education (PIE) program</p>	<p>A. Convene a meeting with the Lynchburg Regional Business Alliance. <i>Supported by The Lynchburg Plan Goal 3</i></p> <p>B. Establish clear goals and expectations for PIE</p> <p>C. Work with PIE to develop recommendations to support the talent pipeline from K-12 to business employment. <i>Supported by the Economic Development & Tourism Blueprint for Opportunity Goal 1.2</i></p> <p>D. Revise the Partnership Agreement Form</p> <p>E. Solicit and acquire new partnerships</p> <p>F. Institute a “Partner of the Month” recognition at monthly board meetings</p> <p>G. Develop video snippets to encourage new partnerships and highlight achievements and accomplishments</p> <p>H. Incorporate annual partnership evaluation</p> <p>I. Establish six partnership signing days.</p> <p>J. Enhance the Partners In Education Breakfast that is held in the fall</p>	<p>A. Director of EEO, Division Family Engagement Liaison</p> <p>B. Director of EEO, Division Family Engagement Liaison</p> <p>C. Director of EEO, Division Family Engagement Liaison</p> <p>D. Director of EEO, Division Family Engagement Liaison</p> <p>E. Director of EEO, Division Family Engagement Liaison</p> <p>F. Director of EEO</p> <p>G. Public Information Office</p> <p>H. Director of EEO, Division Family Engagement Liaison</p> <p>I. Director of EEO, Division Family Engagement Liaison</p> <p>J. Director of EEO, Division Family Engagement Liaison</p>	<p>Phase I: Aug - Dec 2019</p> <p>Phase II: Aug 2020 - ongoing</p>	<p>✓ Increase the number of business partners</p>
	<p>4.3.2 Develop and implement new work-based learning and training initiatives with local businesses</p>	<p>A. Review and enhance current CTE internships</p> <p>B. Collaborate with local businesses to supplement the existing curriculum with work-based learning activities and explore new internships. <i>Supported by the Economic Development & Tourism Blueprint for Opportunity Goal 3.2</i></p> <p>C. Develop and implement a K-12 career readiness supplemental curriculum</p> <p>D. Provide additional opportunities for community members to share career experiences with students</p>	<p>A. Director of C&I, CTE Supervisor & Principals</p> <p>B. Director of EEO, Director of C&I, CTE Supervisor & Principals</p> <p>C. Director of SS, Principals</p> <p>D. Principals</p>	<p>Phase I: Jul 2019 - Jun 2020</p> <p>Phase II: Aug 2020 - ongoing</p>	<p>✓ Increase the number of students receiving industry certifications and/or credentials</p>

DRAFT/WORKING DOCUMENT 9.20.19

Focus Area	Objective	Strategies	Lead Person(s) Responsible	Timeline	Anticipated Outcomes
4.4 Community Engagement	<p>4.4.1 Support students and staff participation in community educational activities and events</p>	<p>A. Attend community events in alignment with Lynchburg City Schools' educational priorities. B. Participate in community focus groups to provide input and feedback related to Lynchburg City Schools' educational priorities. Supported by the Economic Development & Tourism Blueprint for Opportunity Goal 2.3 C. Utilize community centers to host programs for students, staff, and families. Supported by The Lynchburg Plan Goal 7</p>	<p>A. Superintendent, Director of EEO, Principals B. Superintendent, Director of EEO, Principals C. Director of EEO, Division Family Engagement Liaison</p>	<p>Aug 2019 - Ongoing</p>	<p>✓ Increase in the number and representation of students and staff participating in community events ✓ Increase alignment between and better utilization of city-school resource</p>
	<p>4.4.2 Support community involvement and engagement in our schools</p>	<p>A. Develop and implement a community-supported mentoring program for students B. Develop and implement a community-supported tutoring program for students C. Develop and implement a community-supported post-secondary plans program for students D. Develop and implement a community-supported early childhood and pre-K readiness plan E. Participate in joint City-School department initiatives and collaborations. Supported by The Lynchburg Plan Goal 6 F. Collaborate with faith-based institutions to implement non-secular programs aligned with Lynchburg City Schools' educational priorities G. Collaborate with colleges and universities to implement programs aligned with Lynchburg City Schools priorities H. Collaborate with community service providers to implement programs aligned with Lynchburg City Schools' educational priorities. Supported by The Lynchburg Plan Goal 6</p>	<p>A. Director of EEO, Director of SS, Division Family Engagement Liaison, Principals B. Director of EEO, Director of C&I, Division Family Engagement Liaison, Principals C. Director of EEO, Director of SS, Division Family Engagement Liaison, Principals D. Director of EEO, Director of SpEd, PreK Coordinator, Division Family Engagement Liaison, Principals E. Superintendent, Director of EEO, Division Family Engagement Liaison F. Superintendent, Director of EEO, Division Family Engagement Liaison G. Superintendent, Director of C&I, Director of Personnel, Director of EEO H. Superintendent, Director SS, Director EEO</p>	<p>Phase I: Aug - Dec 2019 Phase II: Aug 2020 - Ongoing</p>	<p>✓ Mentoring - Decrease in negative student behaviors, increase in positive student behaviors and attendance ✓ Tutoring - increase in reading, writing and math achievement ✓ Post-Secondary - increase in the number of students successfully entering college, military, and/or workforce ✓ Early Childhood - increase in the number of students who are ready for K as demonstrated on the PALS assessment and other assessments</p>

Focus Area	Objective	Strategies	Lead Person(s) Responsible	Timeline	Anticipated Outcomes
<p>4.5 Marketing Plan</p>	<p>4.5.1 Develop an LCS Marketing and Storytelling Plan</p>	<p>A. Enhance communication and marketing for existing events such as Enrollment Day, Back to School Celebration, Community Conversation, Open Houses, Convocation, etc</p> <p>B. Develop strategies to use neighborhood and community centers to engage underrepresented and/or marginalized populations Supported by The Lynchburg Plan Goal 6</p> <p>C. Develop and implement a realtor information and engagement initiative</p> <p>D. Supported by The Lynchburg Plan Operational Goal 6</p> <p>E. Develop a joint "Did you know?" series that partners LCS with outside agencies that support our families Supported by The Lynchburg Plan Goal 6</p> <p>F. Develop Junior School Board Rep Program</p>	<p>A. Director of EEO, Public Information Officer</p> <p>B. Director of EEO, Public Information Officer</p> <p>C. Director of EEO, Public Information Officer</p> <p>D. Public Info Officer</p> <p>E. Director of EEO, Director of SS, Division Family Engagement Liaison, Public Info Officer</p> <p>F. Superintendent, Principals</p>	<p>Phase I: Jul 2019 - Jun 2020</p> <p>Phase II: Aug 2020 - ongoing</p>	<p>✓ Increase awareness regarding LCS programs, services and initiatives</p> <p>✓ Provide realtors with information and an overview of LCS programs, services and offerings</p> <p>✓ Increase awareness of Lynchburg City resources to support families</p>
	<p>4.5.2 Gather feedback and information from students, families, and staff who leave the division</p>	<p>A. Convene a small committee to review the current exit survey processes</p> <p>B. Revise, enhance and implement new exit survey procedures</p>	<p>A. Director of Pers, Director of SS</p> <p>B. Director of Pers, Director of SS</p>	<p>Phase I : Mar 2020 - Jun 2020</p> <p>Phase II: Aug 2020 - Ongoing</p>	<p>✓ Decrease the number of staff members leaving the division due to job satisfaction</p> <p>✓ Decrease the number of students and families leaving the division due to school satisfaction</p>

Agenda Report

Date: 10/01/19

Agenda Number: J-1

Attachments: Yes

From: Crystal M. Edwards, Superintendent

Subject: Lynchburg City School Board Governance Policy Review

Summary/Description:

As a result of school board review at the August 6, 2019, school board meeting, the Governance Policy Workgroup met on August 8 to discuss policy BDDH/KD Public Participation at School Board Meetings that had been presented to the full board with additional recommended language. It was determined that the additional language was not needed at this time.

The revised policy is attached to the agenda report and being presented to the school board for approval.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Governance Policy Review updates.

PUBLIC PARTICIPATION AT SCHOOL BOARD MEETINGS

Members of the community are invited and encouraged to attend meetings of the Lynchburg City School Board to observe its deliberations. Any member of the community may address the Board on matters related to the Lynchburg City public schools at any regular meeting as provided in the accompanying exhibit (BDDH-E{Z}). Persons wishing to address the School Board are requested to contact the Superintendent, the School Board ~~chairman~~ {Chair}, or their designee for placement on the agenda.

The ~~chairman~~ {Chair} is responsible for the orderly conduct of the meeting and shall rule on such matters as the appropriateness of the subject being presented and length of time for such presentation. No one will be allowed to make additional presentations until everyone who wishes to speak has an opportunity to make an initial presentation.

Persons desiring to address the School Board shall submit an advanced request in writing, to the Superintendent no later than 12:00 noon of the Wednesday preceding the regular board meetings or by signing the Public Comment Form which shall be available to the public 15 minutes before the meeting starts. Each person requesting to speak shall identify the subject he{/she} wants to address and, if he{/she} represents a group, he{/she} must identify the group.

Upon recognition by the ~~chairman~~ {Chair}, the speaker should clearly state name, address and the subject of his/her remarks. He{/she} shall address himself{/herself} to the ~~chairman~~ {Chair.} and if, at the conclusion of his/her remarks, any school board member desires further information, said member shall address the speaker only with the permission of the chairman. The courtesy of the School Board shall be extended to the speaker and the speaker shall respect the privilege extended by the School Board or be ruled out of order by the chairman.

The total number of speakers shall be limited to a maximum of six individuals and/or group spokespersons at each meeting and the entire public comment period shall not exceed 30 minutes in length.

Adopted: June 4, 2013
Revised: May 6, 2014
Revised: September 6, 2016

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-78,22.1-253.13:7.

Cross Ref.: BDDE Rules of Order

SCHOOL BOARD BY LAWS

Public Participation

Public Comment Sign-up Sheet

School Board Meeting Date:

Individuals wishing to address the school board should provide the following information before the start of the school board meeting. The school board ~~chairman~~*(Chair)* will use this information to recognize your presence and your request to speak before the school board.

PRINT

Name	Address	Phone Number	Subject	Group Name if Representing a Group

Persons appearing before the school board will not be allowed to campaign for public office or promote private business ventures; and should not use profanity or vulgar language or gestures; make comments about a public official or an employee that are not related to his or her official duties; engage in behavior that disrupts the meeting or intimidates others; or address the school board on issues that do not concern the services, policies, role and/or responsibilities of the school board.

Individual speakers shall limit their comments to three minutes. A speaker representing a group shall limit his *his/her* comments to five minutes. The representative shall identify the group at the beginning of his or her presentation. A group may have no more than one spokesperson. The total allotted time for public comments at school board meetings is 30 minutes. Public comments are reserved for the public to provide input. The board does not respond to comments, answer questions, or otherwise engage in discussion at this time.

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Agenda Report

Date: 10/01/19

Agenda Number: J-2

Attachments: Yes

From: Crystal M. Edwards, Superintendent
LaTonya D. Brown, Director of Student Services

Subject: Lynchburg City School Board Policy Updates

Summary/Description:

Several policy revisions were recently received from the Virginia School Boards Association (VSBA). These policies were reviewed by the Instruction and Program Workgroup on August 16, 2019, and have been reviewed by legal counsel. They reflect the latest changes in state and federal law. These policy revisions from the VSBA May 2019 update appear as attachments to the agenda report.

- JEB – Entrance Age/Admission of Persons Not of School Age
- JFCE – Gang Activity or Association
- JHH – Suicide Prevention

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Instruction and Program Review updates.

ENTRANCE AGE/ADMISSION OF PERSONS NOT OF SCHOOL AGE

A child who will reach his or her fifth birthday on or before September 30 of the school year and is otherwise eligible for enrollment in school as specified in Policy JEC *{School Admission}* and Regulation JEC-R School Admission may be enrolled in school. The Superintendent ~~shall disseminate~~ *{disseminates}* information received from the State Superintendent of Public Instruction concerning the ages when children are required or eligible to attend school. This information ~~shall be~~ *{is}* disseminated to parents of such children upon or prior to enrollment of such children in the public schools of the division.

An individual who resides within the school division and is beyond school age (who has not reached his *{or her}* fifth birthday on or before September 30 of the school year or who has reached his or her 20th birthday on or before August 1st of the school year) may, at the discretion of the School Board, be admitted into the division schools. Such individuals may be charged tuition at the discretion of the School Board *{as provided in Policy JEC School Admission and Regulation JEC-R School Admission}*.

Adopted: May 7, 2019

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-1, 22.1-3, 22.1-5, 22.1-199, 22.1-254.

Cross Refs.: JEC School Admission
 JEC-R School Admission

GANG ACTIVITY OR ASSOCIATION

The Lynchburg City School Board recognizes the existence of gangs in the community and the threat they pose to the educational environment. Therefore, students shall not engage in gang activity on school grounds, on school buses or on any school sponsored activity. In addition, students shall not engage in gang activity using the School Division computer system at any time. A gang is defined as any group of three or more persons whose purpose includes:

- commission of illegal acts
- participation in activities that threaten the safety of persons or property
- disruption of the school environment
- creation of an atmosphere of fear and intimidation.

Students are subject to disciplinary action in accordance with Policy *{JFC Student Conduct}* and Regulation JFC{-R Standards of Student Conduct} for participating in gang activity. Gang activity is defined as:

- wearing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge, symbol, sign, tattoo, or other thing that is evidence of membership or affiliation in any gang;
- committing any ~~act or omission~~, *{act,}* or using any speech, either verbal or non-verbal (such as gestures or hand-shakes) showing membership or affiliation in a gang;
- using any speech or committing any ~~act or omission~~ in furtherance of the interests of any gang, including: (a) soliciting, hazing and initiating others for membership in any gang, (b) requesting any person to pay protection or otherwise intimidating or threatening any person, (c) committing any other illegal act or other violation of school policy and inciting other students to act with physical violence;
- inappropriate congregating, bullying, cyberbullying, harassment, intimidation, degradation, disgrace and/or related activities which are likely to cause bodily danger, physical harm, or mental harm to students, employees or visitors.

The Superintendent ~~shall~~ *{or Superintendent's designee,}* in cooperation with local law enforcement and/or juvenile agencies, ~~develop~~ *{develops and regularly updates}* a *{regulation}* list of *{listing}* known gang clothing, jewelry, emblems, badges, signs, gestures, handshakes and symbols. ~~The list shall be updated regularly.~~

The Superintendent ~~shall provide~~ *{or Superintendent's designee provides}*, in collaboration with local law enforcement, in service training in gang behavior and characteristics to facilitate staff identification of students at risk of gang involvement and promote membership in authorized school groups and/or activities as an alternative.

Adopted: July 12, 2016

Legal Refs.: Code of Virginia, as amended, §§ 18.2-46.1, 22.1-70, 22.1-78, 22.1-79(2),
§ [22.1-276.01](#)

Cross Refs: IBEA/GAB Acceptable Computer System Use
JFC Student Conduct
JFC-R Standards of Student Conduct

SUICIDE PREVENTION

Duties of Teachers and Administrative Staff

Any person licensed as administrative or instructional personnel by the Board of Education and employed by the Lynchburg City School Board who, in the scope of his employment, has reason to believe, as a result of direct communication from a student, that such student is at imminent risk of suicide, ~~shall,~~ **{contacts}** as soon as practicable, contact at least one of such student's parents to ask whether such parent is aware of the student's mental state and whether the parent wishes to obtain or has already obtained counseling for such student.

Contacting the Parent/Guardian

~~If the section below titled "Abuse or Neglect" does not apply, then the staff member shall call at least one of the student's parents/guardians. When contacting a parent/guardian, the staff member should:~~

- ~~1. Provide his/her name and position in the school;~~
- ~~2. Tell the parent/guardian that he has reason to believe, as a result of direct communication from the student, that the student is at imminent risk of suicide;~~
- ~~3. Assure the parent/guardian that the student is currently safe;~~
- ~~4. State the legal requirement for the call, citing Va. Code § 22.1-272.1;~~
- ~~5. Ask the parent/guardian whether he or she is aware of the student's mental state;~~
- ~~6. Ask the parent/guardian whether he or she wishes to obtain or has obtained mental counseling for the student;~~
- ~~7. Provide names of community counseling resources if appropriate and offer to facilitate the referral; and~~
- ~~8. Determine the parent's intent to seek appropriate services for the student.~~

Abuse or Neglect

If the student has indicated that the reason for being at imminent risk of suicide relates to parental abuse or neglect, contact ~~shall not be~~ **{is not}** made with the parent. Instead, the staff person ~~shall,~~ **{notifies,}** as soon as practicable, ~~notify~~ the local department of social services of the county or city wherein the child resides or wherein the abuse or neglect is believed to have occurred or the state Department of Social Services' toll-free child abuse and neglect hotline as required by Policy ~~JHG/GAE~~ Child Abuse and Neglect Reporting and Va. Code § 63.2-1509. When giving this notice to the local or state department, the person ~~shall stress~~ **{stresses}** the need to take immediate action to protect the child from harm.

Inability to Reach Parent/Guardian

~~If the staff member is unable to make contact with the parent/guardian by the end of the school day, then he shall follow the school's crisis management plan.~~

~~Required Documentation~~

~~The staff member shall document the phone call to the parent/guardian by recording: (a) the time and date of the call; (b) the individual contacted; (c) the parent/guardian's response; and (d) anticipated follow-up.~~

~~Additional Concerns~~

~~If parental/guardian contact is made and, in the course of this contact, relevant issues of abuse or neglect are discovered (e.g., a parent acknowledges the child's suicidal intent but indicates no intent to act for the well-being of the child), the staff member shall report the abuse or neglect in accordance with policy JHG/GAE Child Abuse and Neglect Reporting.~~

~~Duty to Keep Student Safe and Secure~~

~~A student who is at imminent risk of suicide shall remain under adult supervision until a parent/guardian or other authorized individual accepts responsibility for the student's safety.~~

{Parental Review of Materials

Parents have the right to review any audio-visual materials that contain graphic sexual or violent content used in any anti-bullying or suicide prevention program. Prior to the use of any such material, the parent of a child participating in such program is provided written notice of the parent's right to review the material and the right to excuse the child from participating in the part of such program utilizing such material.

Adopted:

Legal Refs: Code of Virginia, 1950, as amended, §§ ***{22.1-207.1:1,}*** 22.1-272.1 and 63.2-1509.

~~Va. Board of Education "Suicide Prevention Guidelines," (Revised 2003).~~

Cross Refs: JHG/GAE Child Abuse and Neglect Reporting
EB School Crisis, Emergency Management and Medical
Emergency Response Plan
{EBB Threat Assessment Teams}

Agenda Report

Date: 10/01/19

From: Crystal M. Edwards, Superintendent
Anne Bond-Gentry, Coordinator of Student Services

Subject: Health Advisory Board Committee: 2019-20

Summary/Description:

The School Board may appoint advisory councils or committees of citizens of the school division for consultation with reference to specific matters pertaining to local schools. These committees shall serve without compensation for one-year terms and report annually to the Board.

Membership: The School Health Advisory Board may have a maximum of 20 members including but not limited to, parents/guardians, students, health professionals, educators, and others. Members are appointed annually.

Purpose: The purpose of the School Health Advisory Board is to assist with the development of health policy in the school division and the evaluation of the status of school health, health education, the school environment, and health services.

Meetings: The School Health Advisory Board meets 4-5 times annually.

The proposed membership appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the membership for the Health Advisory Board Committee for 2019-2020.

Health Advisory Board Committee 2019-2020 Lynchburg City Schools	
Julia Heck	Marisa Jones
Dr. Rachel Gagen	Jennifer Price
Julia Piercy	Bichundo Lambert
Virginia Cary	Dr. Sarah West
Januwaa Davis	Ruby Jones
Shannon Miles	Dr. Jim Wright
Beth Morris	Andrea Bryant
Jessica Thompson	Joan Phelps
Ethel Reeves	Ogbeide Inetianbor
Tiffany Ayers	Tonya Price

Agenda Report

Date: 10/01/19

From: Crystal M. Edwards, Superintendent
Ben W. Copeland, Deputy Superintendent

Subject: Capital Improvement Program Update

Summary/Description:

During this presentation, the school administration will provide the school board with an update on the Capital Improvement Program and discussions with the City.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
			200,000	2,600,000	700,000	26,000,000
			200,000	2,600,000	700,000	2,800,000
	0	0	200,000	2,600,000	26,700,000	29,500,000

Renovations/Replacement Projects

- Sandusky ES Replacement
- Linkhorne ESI Renovation & Gym Addition
- New Transportation Building

Total Replacement/Renovation Projects

Capital Maintenance Projects:

Mechanical/Electrical:

- BHES HVAC (AHU and unit ventilators)
- DESI Chiller Replacement
- Dunbar MS Chiller Replacement
- Perrymont ES HVAC
- Dunbar MS Steam line replacement or alternative
- Dunbar MS Steam line replacement or alternative
- Sandusky MS Chillers (2) rebuild
- Sandusky ES HVAC (if no new building)
- Sandusky ES Electrical (if no new building)
- Paul Munro HVAC (if no reno)
- Paul Munro ES Electrical (if no reno)
- Linkhorne ES Electrical (if no reno)
- Linkhorne ES - air handlers (if no reno)

	700,000					700,000
275,000						275,000
			350,000			350,000
			450,000			450,000
750,000						750,000
	750,000					750,000
			200,000			200,000
	550,000					550,000
	375,000					375,000
			450,000			450,000
	350,000					350,000
			350,000			350,000
			550,000			550,000

Plumbing/Restroom Renovation

- Paul Munro (if no reno)
- Sandusky ES (if no new building)
- Linkhorne ES (if no reno)

	90,000					90,000
	100,000					100,000
	100,000					100,000

Secondary School Athletics -

- ECG New Practice field
- ECG Turf
- HHS Baseball Turf
- HHS Football Turf

550,000	650,000					1,200,000
			650,000			650,000
			600,000			600,000
				700,000		700,000

Roof Replacement/Repair:

- Paul Munro ES
- Linkhorne ES - B,C,D,E,K
- Linkhorne ES - F,G,H,J,L.

790,000						790,000
480,000						480,000
				650,000		650,000

Dunbar MS - West (low roof)	220,000								
Sandusky ES (if no new building)		600,000							220,000
Sheffield ES - 2001 Addition	290,000								600,000
Pride Building			30,000						290,000
Mobile Classroom roofs			25,000						30,000
Laurel - Section A&B			210,000						25,000
Hutcherson - Section B					133,000				210,000
									133,000
Paving & Fencing	185,000		192,000		200,000		208,000		216,000
Interior road connecting to Bradley Drive @ the Fac/Trans site.			200,000						200,000
Playgrounds	150,000		160,000		160,000		170,000		170,000
Total Capital Maintenance Projects	3,690,000	4,482,000	3,360,000	1,361,000	3,361,000	2,086,000	2,086,000	14,979,000	14,979,000
TOTAL ANNUAL CIP	3,690,000	4,482,000	3,560,000	3,961,000	3,961,000	28,786,000	28,786,000	44,479,000	44,479,000
School Bus Replacement	771,000	802,000	834,000	867,000	900,000	900,000	900,000	4,174,000	4,174,000

Agenda Report

Date: 10/01/19

Agenda Number: K-3

Attachments: Yes

From: Crystal M. Edwards, Superintendent
Kimberly D. Lukanich, Chief Financial Officer

Subject: Lynchburg City School Board Section 4 - Finance

Summary/Description:

Policies and regulations from Section 4 - Finance for conversion to the Virginia School Board Association (VSBA) formatted policies were reviewed on August 26, 2019, by the Finance policy workgroup. As a result of this review, some revisions have been made to the VSBA policies and regulations that conform to current state and federal laws and regulations. Legal counsel has also reviewed these policies and regulations. A copy of these policies and regulations has been provided to school board members. The school administration will provide an overview of those changes and respond to questions during this presentation

[\(Please click on link provided for attachment. Hard copy provided to board.\)](#)

Disposition: Action
 Information
 Action at Meeting on: 11/05/19

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on November 5, 2019.