



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

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School Board District 1

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School Board District 3

J. Marie Waller
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

William A. Coleman, Jr.
Assistant Superintendent of
Curriculum and Instruction

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
April 3, 2012 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

1. Public Comments
Scott S. Brabrand.Page 1
Discussion (30 Minutes)

B. CONSENT AGENDA

1. School Board Meeting Minutes: January 24, 2012 (Regular Meeting)
2. Personnel Report
Scott S. Brabrand.Page 2
Discussion/Action
3. School Board Policy 6-48: Acceptable Use Policy for School
Division Technology Resources (AUP)
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Discussion/Action
4. Administrative Regulation 6-48: Acceptable Use of School
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5. School Board Policy 7-32: Student Code of Conduct
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6. Administrative Regulation 7-32: Student Code of Conduct
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7. School Board Policy 7-39: Gang Activity or Association
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- 8. Administrative Regulation 7-39: Gang Activity or Association
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C. STUDENT REPRESENTATIVE COMMENTS

D. UNFINISHED BUSINESS

- 1. Beacon of Hope
Charles B. White.Page 43
Discussion

E. NEW BUSINESS

- 1. School Board Policy 1-41: Public Participation
Scott S. Brabrand.Page 44
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- 2. William Marvin Bass Elementary School Calendar: 2012-13
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F. SUPERINTENDENT’S COMMENTS

G. BOARD COMMENTS

H. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, April 17, 2012, 5:30 p.m., Board Room,
School Administration Building

I. ADJOURNMENT

<u>NAME</u>	<u>COLLEGE</u>	<u>DEGREE/ EXPERIENCE</u>	<u>SCHOOL/ ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
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RESIGNATIONS:

Payne, Samantha	Lynchburg College	B.S./1 yr. (Lv.0 3)	Dearington Fifth Grade	06/07/12
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Agenda Report

Date: 04/03/12

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 04/03/12

Agenda Number: B-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: Personnel Report

Summary/Description:

The personnel recommendations for March 20 – April 3, 2012, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for March 20 – April 3, 2012.

Agenda Report

Date: 04/03/12

Agenda Number: B-3

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: School Board Policy 6-48: Acceptable Use Policy for School Division
Technology Resources (AUP)

Summary/Description:

The school administration is reviewing school board policies and administrative regulations. As a result of that review, the school board policy regarding the acceptable use for school division technology resources has been revised. A copy of the revisions to the policy appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve revisions to School Board Policy 6-48: Acceptable Use Policy for School Division Technology Resources (AUP).

INSTRUCTION

Acceptable Use Policy for School Division Technology Resources (AUP) P 6-48A. Generally

An acceptable use policy (AUP) is a written agreement signed by students, parents, and staff members which outlines the terms and conditions of technology use. It establishes acceptable use guidelines, rules of online behavior, and access privileges for all users. Users are identified as all Lynchburg City Schools' students and staff members, as well as other individuals who utilize the school division's technology. The AUP also covers penalties for violations of the policy, including security violations and vandalism of the system and/or equipment. Prior to using school division technology resources, each user is required to sign an AUP agreement and to know that it will be kept on file as a legal, binding document.

By using a school division computer, students and staff can connect to the Internet to gain access to information from the outside world. The Lynchburg City Schools provides Internet access free of charge to students and staff in all the schools. While the ability to communicate is an invaluable resource, there are sites on the Internet which are inappropriate for access and use by students and staff. Staff members will make reasonable effort to reinforce required Internet safety instruction and to ensure that student use of the Internet is appropriate and educational. Connections to the Internet from all schools will be made through a central access point.

In compliance with the Children's Internet Protection Act (CIPA), access to content available on the Internet is filtered, which includes pornographic content, access to non-educational social spaces, private web-mail services, and other content considered objectionable by the Lynchburg City Schools (LCS). Using proxy servers or other means to bypass this filtering mechanism is a violation of this policy.

The Department of Information Technology is responsible for evaluating and revising network and data security. It is the responsibility of the Department to ensure the confidentiality of personal data by implementing strict network security policies that prevent unauthorized access to sensitive data. When appropriate, network appliances will be used to help enforce data encryption and limit access as determined by user identifications.

B. User Responsibilities

Access to technology is a privilege, not a right, and with use comes responsibility. The school division network, including the Internet, was established for educational purposes. As a result, users have no personal privacy rights on the network. Files, including e-mail, located on individual computers as well as the network can be reviewed by network and school administrators to ensure that users are using the

INSTRUCTION

Acceptable Use Policy for School Division Technology Resources P 6-48

system appropriately.

Users are responsible for adhering to the following guidelines.

1. **Personal Safety:** Students will not post personal information about themselves or other people. Students will not arrange meetings with anyone contacted on-line through the local network or Internet. Students will promptly disclose to a teacher or administrator any message containing text, graphics, pictures, or video clips that they feel is inappropriate or that makes them feel uncomfortable.
2. **Illegal/Inappropriate Activities:** Users will not attempt to gain unauthorized access to any computer system. This includes logging onto the system through another person's account or accessing anyone else's files. Users will not deliberately attempt to disrupt systems or destroy data by spreading computer viruses or by any other means. Users will not engage in any illegal or inappropriate activities or behaviors. Users will not access proxy sites on the Internet in an effort to by-pass existing school division firewall and web filtering devices. Students and employees will not access on-line gaming sites and/or save gaming software files on division servers or other storage media. Users will not launch executable files from personal storage devices. Students will not alter computer settings.
3. **System Security:** Users will take all reasonable precautions to prevent others from using their accounts. Users will not reveal their passwords. They will notify a teacher, building administrator, or network administrator of any possible security violations. Users will log off or lock any computer when left unattended.
4. **Inappropriate Behavior:** Users will not engage in inappropriate behavior which includes, but is not limited to, using obscene, pornographic, profane, threatening or disrespectful language; engaging in **{cyber-}**bullying through personal attacks including prejudicial or discriminatory attacks; harassing others; and posting false or defamatory information. These restrictions apply to public messages, private messages, and material posted on web pages.
5. **Respect for Privacy:** Users will not post private information about another user, nor will they re-post messages sent privately without permission of the author.
6. **Respect for Resource Limits:** Users will not download files or programs without permission (refer to Form SR1). Unused or unwanted files should be deleted on a regular basis including those located on network servers, e-mail, and individual hard drives. Files needing to be archived should be copied to personal storage devices.

INSTRUCTION

Acceptable Use Policy for School Division Technology Resources P 6-48

7. Electronic Communications: Use of any electronic communication including, but not limited to, e-mail, instant messaging, texting, podcasting, external blogs, social media sites, forums, wikis, and bulletin boards, will be professional and appropriate. Users are responsible for division information sent electronically with large, multi-user mailings being approved by the superintendent or his designee prior to transmitting. End users should check e-mail daily. They will not post or forward chain letters or any solicitation not sponsored by the Lynchburg City Schools.
8. Use of external devices. The use of smart electronic devices not provided by the school division including notebook computers, phones, hand-held gaming or other wireless devices on the school network is prohibited without prior approval from school officials.
9. Plagiarism: Users will not plagiarize works found on the network, which includes the Internet. Plagiarism means taking credit for someone else's work as one's own by not recognizing the source. Whenever information is taken from a resource on the network, proper citations will be made and direct quotations will be enclosed in quotation marks or otherwise properly distinguished.
10. Copyright Infringement: Users will respect the rights of copyright owners. When any work is copyrighted, that material cannot be legally used without permission of the author except in specific circumstances. When users encounter copyrighted resources on the network, they will seek assistance from teachers or network administrators before using any such copyrighted work.

Content (documents, video, audio) produced by students using technology resources owned by the Lynchburg City Schools is the property of the individual(s) creating the content. Content produced by employees of the LCS using division technology resources becomes the intellectual and tangible property of, and thereby owned by, the Lynchburg City Schools. Employees may petition for copyright ownership for materials created outside of contractual hours.

11. Software: Users will not violate the school division's software license agreements. Software will not be loaded on school division computers without proper authorization (refer to Form SR1). Any software loaded onto school division resources becomes the property of the Lynchburg City Schools (refer to Form SR1.) Users will not copy school division software for personal use nor will they use the school division's computers to copy software not owned or licensed by the school division.

INSTRUCTION

Acceptable Use Policy for School Division Technology Resources P 6-48

12. Access to Material: Users will not access material that is profane, pornographic or obscene, that advocates illegal acts, or that advocates violence or discrimination. This restriction includes network, Internet, and personal storage media resources. Students will access the Internet for instructional purposes only as stipulated in Section B. Staff will access resources in a professional and appropriate manner.
13. Personal Accounts: Users will not access personal e-mail accounts using school division equipment or software. Students may not subscribe to any service for which there is a fee. With administrative permission, school staff and, in some cases, students may subscribe to or access an educational service for which there is a fee.
- {14. Any Lynchburg City Schools school-sponsored web page must be registered with the Public Information Office along with the webpage administrator's contact information. Any site of this nature shall have the school division's webmaster set up as an additional webpage administrator capable of immediate action for emergency purposes.**
- 15. Any school-related website (to include Facebook, Twitter, etc...) sponsored by an employee with ties to a school division building, program, event or activity should be registered with the Public Information Office along with the school division employee's contact information. Any site of this nature may be requested to have the school division's webmaster set up as an additional webpage administrator capable of immediate action for emergency purposes.}**

C Teacher Responsibilities

Teachers will provide students with a sequential, structured approach to gaining the skills that will allow them to become independent, responsible users of technology. In all cases, teachers will make reasonable effort to ensure that students are directed to sites with age- and topic- appropriate materials and resources. All students and staff members will receive required instruction in Internet safety using the Lynchburg City Schools' approved curriculum.

1. In grades Pre-K-5, teachers will actively supervise and model appropriate use of the Internet. Students will have Internet access under direct teacher supervision; however, students will experience guided practice leading toward gaining skills to become independent and responsible users of the Internet. Teachers will explore an Internet site before directing students to that site.

INSTRUCTION

Acceptable Use Policy for School Division Technology Resources P 6-48

2. In grades 6-8, teachers will provide guided practice and model appropriate use of the Internet. Teachers will supervise student-initiated information search activities and provide support for students as they begin to assume responsibility for becoming independent users of the Internet.
3. In high school, grades 9-12, teachers will model appropriate use of the Internet and will monitor and advise students in independent Internet use.

D. Discipline

Inappropriate use of the network which includes the Internet is a violation of school division discipline policies. Inappropriate use may result in termination of access and may result in disciplinary action, which may include suspension from school or in case of employees, termination of contract. Depending on the severity of the violation, criminal or civil liability is also possible.

Legal Reference:

Code of Va., § 22.1-70.2. Acceptable Internet use policies for public and private schools. “A. Every two years, each division superintendent shall file with the Superintendent of Public Instruction an acceptable use policy, approved by the local school board, for the international network of computer systems commonly known as the Internet. At a minimum, the policy shall contain provisions that (i) are designed to prohibit use by division employees and students of the division's computer equipment and communications services for sending, receiving, viewing, or downloading illegal material via the Internet; (ii) seek to prevent access by students to material that the school division deems to be harmful to juveniles as defined in § [18.2-390](#); (iii) select a technology for the division's computers having Internet access to filter or block Internet access through such computers to child pornography as set out in § [18.2-374.1:1](#) and obscenity as defined in § [18.2-372](#); and (iv) establish appropriate measures to be taken against persons who violate the policy. The policy may include such other terms, conditions, and requirements as deemed appropriate, such as requiring written parental authorization for Internet use by juveniles or differentiating acceptable uses among elementary, middle, and high school students.

B. The superintendent shall take such steps as he deems appropriate to implement and enforce the division's policy.

C. On or before December 1, 2000, and biennially thereafter, the Superintendent of Public Instruction shall submit a report to the Chairmen of the House Committee on Education, the House Committee on Science and Technology, and the Senate Committee on Education and Health which summarizes the acceptable use policies filed with the Superintendent pursuant to this section and the status thereof.

INSTRUCTION

Acceptable Use Policy for School Division Technology Resources P 6-48

D. In addition to the foregoing requirements regarding public school Internet use policies, the principal or other chief administrator of any private school that satisfies the compulsory school attendance law pursuant to § [22.1-254](#) and accepts federal funds for Internet access shall select a technology for its computers having Internet access to filter or block Internet access through such computers to child pornography as set out in § [18.2-374.1:1](#) and obscenity as defined in § [18.2-372](#).”
(1999, c. 64; 2001, c. 269.)

Adopted by School Board: May 6, 1997
Revised by School Board: June 15, 1999
Revised by School Board: March 16, 2004
Revised by School Board: August 7, 2007
Revised by School Board: May 18, 2010
Revised by School Board:

Agenda Report

Date: 04/03/12

Agenda Number: B-4

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Administrative Regulation 6-48: Acceptable Use Policy for School Division
Technology Resources (AUP)

Summary/Description:

The school administration is reviewing school board policies and administrative regulations. As a result of that review, the administrative regulation regarding the acceptable use of school division technology resources has been revised. A copy of the revisions to the regulation appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve revisions to Administrative Regulation 6-48: Acceptable Use of School Division Technology Resources (AUP).

INSTRUCTION

Acceptable Use of School Division Technology Resources R 6-48

The following forms will be used to support the documentation of employee and student understanding of School Board Policy 6-48: Acceptable Use of Division Technology Resources

- Student Acceptable Use Policy Agreement
- Staff Acceptable Use Policy Agreement

All Lynchburg City Schools' staff must sign an Acceptable Use of School Division Technology Resources Agreement (AUP) upon employment. This AUP will be reviewed annually with the employee at his respective site. All students and their parent/guardian will sign an AUP agreement upon entering elementary, middle, and/or high school, including any alternative education site. This agreement will be reviewed annually with the student. Each year, students and staff will also participate in Internet safety instruction using an approved Lynchburg City Schools' curriculum.

- Adopted by School Board: June 15, 1999
- Revised by School Board: March 16, 2004
- Revised by School Board: August 7, 2007
- Revised by School Board: May 18, 2010
- Revised by School Board:

INSTRUCTION

Acceptable Use of School Division Technology Resources R 6-48

Student Section:

Student Name _____ Grade _____
(please print – include middle initial)

I agree to abide by all guidelines listed in School Board Policy 6-48: Acceptable Use of School Division Technology Resources Policy.

I realize the purpose of the school division’s technology is educational.

I realize the use of technology is a privilege, not a right. I accept that inappropriate behavior may lead to penalties, including revoking my account, disciplinary action, and/or legal action. I realize that school personnel (school administrators, teachers, network administrators) can access all of my current and past network materials and my student accounts.

I agree not to access or transfer inappropriate, pornographic, or illegal materials through the school division’s network or storage media

I agree not to allow other individuals use of my account(s), nor will I give anyone my password(s).

I agree to abide by the school division’s software licenses and guidelines.

{I agree to abide by the school division’s guidelines for the use of social media.}

I will not access on-line gaming sites and/or save gaming software files on school division equipment. I will not launch programs from personal storage devices.

The Acceptable Use Policy has been read to me or I have read the Acceptable Use Policy. I agree to abide by the guidelines established, and understand that violation of the guidelines may result in termination of my access to school division technology. I also realize I may be subject to additional disciplinary action, including suspension from school and/or possible criminal charges.

Student Signature _____ **Date** _____

Parent Section: (A parent or guardian must also read and sign.)

As the parent or guardian of this student, I have read the Acceptable Use Policy. I understand that school division technology is designed for educational purposes and that the school division has taken precautions to eliminate inappropriate materials. I understand, however, that it is impossible to restrict access to all controversial materials, and I will not hold the school division responsible for materials acquired through school division technology. I understand that my child will participate in Internet Safety instruction and will use the school division’s technology resources including the Internet under the guidelines established.

Parent Signature _____ **Date** _____

INSTRUCTION

Acceptable Use of School Division Technology Resources R 6-48

Each staff member is responsible for adhering to school board policy relating to the use of school division technology resources. Each staff member has read the Acceptable Use Policy and has agreed to abide by the provisions included and to promote this policy with students. All staff members will ensure acceptable use of the Internet and proper network etiquette using the approved Lynchburg City Schools' Internet Safety curriculum.

Staff Acceptable Use of School Division Technology Resources Policy Agreement (AUP)

Name _____ School/Location _____
(please print - include middle initial)

I agree to abide by all guidelines listed in the School Board Policy 6-48: Acceptable Use of School Division Technology Resources.

I realize the purpose of the school division's technology is educational. I will use the network appropriately and professionally in accordance with the Employee Code of Conduct. I will only use the school division's computers and network, including the Internet, for limited personal use when it does not conflict with my instructional and supervisory responsibilities with students and does not conflict with my employment responsibilities in general.

I realize that information technology personnel can access all of my current and past network materials and accounts, including e-mail.

I realize that I am responsible for adhering to all school board policies and procedures relating to the use of technology.

I realize that the use of technology is a privilege, not a right. I accept that inappropriate behavior may lead to penalties, including revoking my account and/or personnel action.

I agree not to access or transfer inappropriate, pornographic, or illegal materials through the school division's network or storage media.

I will not access on-line gaming sites and/or save gaming software files on school division equipment. I will not launch programs from personal storage devices.

I agree to abide by the school division's software licenses and guidelines.

{I agree to abide by the school division's guidelines for the use of social media.}

I realize that content produced using division resources is the property of the Lynchburg City Schools.

I agree not to share passwords and to lock out or log out when away from my computer in order to maintain network security.

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Acceptable Use of School Division Technology Resources R 6-48

I agree to promote the Acceptable Use Policy and Internet safety with students. I will ensure that student access to the network, including the Internet, is appropriate.

I have read the Acceptable Use Policy, agree to abide by the guidelines established, and understand that violation of the guidelines may result in termination of my access to school division technology. I also realize I may be subject to additional personnel action, up to and including termination of my employment contract, as well as possible criminal charges.

Signature _____ **Date** _____

Agenda Report

Date: 04/03/12

Agenda Number: B-5

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: School Board Policy 7-32: Student Code of Conduct

Summary/Description:

The school administration is reviewing school board policies and administrative regulations. As a result of that review, the school board policy regarding the student code of conduct has been revised. A copy of the revisions to the policy appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve revisions to School Board Policy 7-32: Student code of Conduct.

STUDENTS

Student Code of Conduct P 7-32A. Generally

~~Good schools and good discipline go hand in hand. Good discipline is the positive direction of behavior toward established standards of conduct, fully understood and based upon reason, judgment and the rights of others.~~

~~Ideally, discipline is self-directed and self-controlled. Schools, community, and parents share the responsibility for helping students develop self-discipline. Discipline is necessary to assure an orderly environment in which each person may live and learn to his/her full capabilities in harmony with others.~~

~~When self-discipline fails, disciplinary forces outside the individual must be imposed to protect the rights of others. In the Lynchburg City Schools, as in the community at large, certain rules and guidelines are established to ensure that there is a clear understanding of the behavioral expectations of all students. Parents, school personnel, and others responsible and concerned about the welfare and education of young citizens must cooperate to interpret and enforce the rules.~~

~~The Lynchburg City School Board has high expectations of students and staff regarding personal behavior and good discipline in the schools. To this end the board assigns to the staff—teachers, principals, administrators, and other division personnel—the responsibility of assuring that good discipline is maintained in the schools and that rules are enforced consistently, fairly, and promptly with due regard for the civil rights of all individuals.~~

~~In order to establish a sound foundation upon which good discipline will be maintained, clearly understood responsibilities must be established and supported by students, parents, teachers and school administrators.~~

{The standards of student conduct are designed to define the basic rules and major expectations of students in the Lynchburg City Schools. It is the responsibility of the Lynchburg City School Board to adopt policies and regulations and the administration to issue regulations establishing rules of conduct for student behavior in order to protect the health, safety, and welfare of its students. The local school principal has the responsibility and authority to exercise reasonable judgment in enforcing this code of conduct. Principals are responsible for ensuring that all students, staff members, and parents are provided the opportunity to become familiar with this policy.

The superintendent shall issue standards of student conduct, and a list of possible corrective actions for violation of the standards of conduct. Each parent of a student enrolled in a public school has a duty to assist the school

STUDENTS

Student Code of Conduct P 7-32

in enforcing the standards of student conduct and compulsory school attendance in order that education may be conducted in an atmosphere free of disruption and threat to persons or property and supportive of individual rights. The standards of student conduct, a notice of the requirements of §22.1-279.3 of the Code of Virginia, 1950, as amended, and a copy of the compulsory school attendance law shall be sent to all parents within one calendar month of the opening of schools simultaneously with any other materials customarily distributed at that time. A statement for the parent's signature acknowledging the receipt of the standards of student conduct, the requirements of the Code of Virginia § 22.1-279.3, and the compulsory school attendance law shall also be sent. Parents shall be notified that by signing the statement of receipt, parents are not deemed to waive, but expressly reserve, their rights protected by the constitution or laws of the United States or Virginia. Each school shall maintain records of the signed statements.

The school principal may request the student's parent or parents, if both have legal and physical custody, to meet with the principal or his designee to review the school board's standards of student conduct and the parent's or parents' responsibility to participate with the school in disciplining the student and maintaining order, to ensure the student's compliance with compulsory school attendance law, and to discuss improvement of the child's behavior, school attendance, and educational progress. The administrator of the building should exercise reasonable judgment and consider the circumstances in determining the disciplinary action to be administered.

Each student has the right to expect an educational environment in which he or she can strive to achieve his or her intellectual potential. The student is expected to attend school regularly, be diligent in his/her studies, and conduct him/herself in such a way that the rights and privileges of others are not violated. The student is expected to accept and demonstrate the obligation of good citizenship, to help prevent problems from happening, and help solve problems if they occur.

All parents are expected to assume responsibility for the student's behavior and assist the school in enforcing the standards of student conduct and compulsory school attendance. Parents are also expected to maintain regular communication with school authorities, monitor and require daily attendance, and bring to the attention of the school authorities any problem that affects the student or other children in the school. It is the parents' responsibility to notify the school of any unusual behavior pattern or medical problem that might lead to serious difficulties.

The school principal may notify the parents of any student who violates a

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Student Code of Conduct P 7-32

school board policy or the compulsory school attendance requirements when such violation could result in the student's suspension or the filing of a court petition, whether or not the school administration has imposed such disciplinary action or filed such a petition. The notice shall state

- 1. the date and particulars of the violation;**
- 2. the obligation of the parent to take actions to assist the school in improving the student's behavior and ensuring compliance with compulsory school attendance;**
- 3. that, if the student is suspended, the parent may be required to accompany the student to meet with school officials; and**
- 4. that a petition with the juvenile and domestic relations court may be filed under certain circumstances to declare the student a child in need of supervision.**

The principal or his designee shall notify the parent of any student involved in an incident required to be reported to the superintendent and Virginia Board of Education.

No suspended student shall be admitted to the regular school program until such student and his parent have met with school officials to discuss improvement of the student's behavior, unless the school principal or his designee determines that readmission, without parent conference, is appropriate for the student.

If a parent fails to comply with the requirements of this policy, the School Board may ask the Juvenile and Domestic Relations Court to proceed against the parent in accordance with the requirements of the Code of Virginia.

Students are subject to corrective action for any misconduct that occurs:

- 1. in school or on school property;**
- 2. on a school vehicle;**
- 3. while participating in or attending any school sponsored activity or trip;**
- 4. on the way to and from school; and**

STUDENTS

Student Code of Conduct P 7-32

5. off school property, when the acts lead to:
 - a. an adjudication of delinquency pursuant to the Code of Virginia §16.1-305.1 or a conviction for an offense listed in the Code of Virginia §16.1-260 or
 - b. a charge that would be a felony if committed by an adult.

Unlawful acts which will lead to police notification and may lead to suspension from classes, exclusion from activities or expulsion include but are not limited to:

1. possession or use of alcohol, illegal drugs, including marijuana, synthetic cannabinoids as defined in Code of Virginia §18.2-248.1:1, and anabolic steroids, or drug paraphernalia;
2. selling drugs;
3. assault/battery;
4. sexual assault;
5. arson;
6. intentional injury (bullying, fighting);
7. theft;
8. bomb threats, including false threats, against school personnel or school property;
9. use or possession of explosives (see School Board Policy 7-48: Weapons/Explosives);
10. possession of weapons or firearms (see School Board Policy 7-48: Weapons/Explosives);
11. extortion, blackmail, or coercion;
12. driving without a license on school property;
13. homicide;

STUDENTS

Student Code of Conduct P 7-32

14. burglary;
15. sex offenses (indecent exposure, obscene phone calls, sodomy and child molestation);
16. malicious mischief;
17. shooting;
18. any illegal conduct involving firebombs, explosive or incendiary devices or materials, hoax explosive devices or chemical bombs;
19. stabbing, cutting or wounding;
20. unlawful interference with school authorities including threats;
21. unlawful intimidation of school authorities; and
22. other unlawful acts including being an accessory to any of these or other unlawful acts.

Any student involved in a reportable drug or violent incident shall participate in prevention and intervention activities deemed appropriate by the superintendent or his/her designee. Further, any student who has been found to be in possession of or under the influence of drugs or alcohol on school property or at a school sponsored activity may be required to

1. undergo evaluation for drug or alcohol abuse and
2. participate in a drug and/or alcohol treatment program if recommended by the evaluator and if the parent consents.

The superintendent shall issue regulations listing additional actions which may be cause for corrective action and if serious enough or exhibited repeatedly may lead to suspension or expulsion.

The school board shall biennially review the model student conduct code developed by the Board of Education to incorporate into policy a range of discipline options and alternatives to preserve a safe and non-disruptive environment for effective learning and teaching.}

STUDENTS

Student Code of Conduct P 7-32**B. Student Responsibilities**

1. To respect the authority of teachers, principals, and other school staff to enforce division policy and school rules regarding student discipline and conduct.
2. To abide by the standards of student conduct and rules governing discipline established by the school.
3. To attend school regularly and punctually.
4. To be self-controlled, reasonably quiet and non-disruptive in classrooms, hallways, study areas, school buses, on school property, and at school activities.
5. To be clean and dressed in compliance with school rules of sanitation and safety, and in fashion that will not disrupt classroom procedures.
6. To be reasonable, self-controlled, and considerate in your relationships with other students.
7. To strive for mutually respectful relationships with teachers.
8. To keep your language and gestures respectful and free of profanity or obscenities.
9. To respect private and public property.

C. Parent Responsibilities

1. To accept and respect the right of the Lynchburg City School Board to require good behavior of all students and non-students while at school during school activities.
2. To guide your child from the earliest years to develop socially acceptable standards of behavior, to exercise self-control and to be accountable for his/her actions.
3. To know and understand the ~~rules~~ **{standards of student conduct}** your child is expected to observe at school; to be aware of the consequences for violations of these ~~rules~~ **{standards}** and accept legal responsibility for your child's actions.

STUDENTS

Student Code of Conduct P 7-32

4. To cooperate with school officials in carrying out appropriate disciplinary penalties when such action is necessary.
5. To seek out, when necessary, appropriate community agencies for assistance in correcting your children's behavior problems.
6. To send your child to school as required by Virginia School Law 22.1-254; to make certain your child's attendance at school is regular and punctual and all absences are properly excused.
7. To insist that your child is clean, dressed in compliance with school rules of sanitation and safety, and in a fashion that will not disrupt classroom procedures.
8. To teach your child, by word and example, respect for law, for the authority of the school, and for the rights and property of others.
9. To instill in your child a desire to learn; to encourage a respect for honest work and an interest in exploring broader fields of knowledge.
10. To become acquainted with your child's school, its staff, curriculum and activities; to attend parent-teacher conferences and school functions.

D. Teacher Responsibilities

1. To reflect a personal enthusiasm for teaching and a genuine concern for the individual student.
2. To guide learning activities so students learn to think and reason, assume responsibility for their actions, and respect the rights of others.
3. To participate in the establishment of school rules and regulations regarding student behavior; to explain these rules to students and require observance of them.
4. To be fair, firm, and consistent in enforcing ~~school rules~~ **{the standards of student conduct}** in the school and at school-sponsored activities.
5. To give positive reinforcement for good or exemplary behavior.
6. To demonstrate, by word and personal example, respect for law and self-discipline.

STUDENTS

Student Code of Conduct P 7-32

- 7. To refer to a counselor, or administrator, any student whose behavior requires special attention.
- 8. To inform parents regarding student achievement and behavior; and to consult with parents whenever necessary.

E. Administrator Responsibilities

- 1. To establish school rules and regulations in conformance with school division discipline policy **{and the standards of student conduct}** that will ensure an education program free from disruption for all students.
- 2. To communicate to parents, staff, and students, established school division policy and school rules regarding discipline.
- 3. To receive teacher or counselor referrals of students with behavior problems, confer with these students, communicate with parents and set up cooperative procedures for bringing about modification of the student's behavior.
- 4. To demonstrate, by word and personal example, respect for law and self-discipline and to exhibit genuine concern for all persons coming under your authority.
- 5. To become familiar with your students and their concerns by visiting classrooms and attending school activities.

Legal Reference:

{Code of Virginia, 1950, as amended, §§16.1-260, 18.2-308.1, 18.2-308.7, 22.1-78, 22.1-200.1, 22.1-253.13:7.C.3; 22.1-254, 22.1-276.3, 22.1-277, 22.1-277.08, 22.1-277.2, 22.1-279.1, 22.1-279.3, 22.1-279.3:1, 22.1-279.6.}

Legal Reference

~~Code of Va., § 22.1-253.13:7 Standard 7. Policy Manual. . . . D. Each local school board shall ensure that the policy manual include the following policies, which shall be developed giving consideration to the views of teachers, parents, and other concerned citizens. . . .~~

~~3. The standards of student conduct and attendance and enforcement procedures designed to provide that public education be conducted in an atmosphere free of disruption and threat to persons or property and support of individual rights; . . ." (1992)~~

STUDENTS

Student Code of Conduct P 7-32

~~Code of Va., § 22.1-277.1. Disciplinary authority of school boards under certain circumstances.~~ " A school board may, in accordance with the procedures set forth in § 22.1-277, require any student who has been (i) charged with an offense relating to the Commonwealth's laws, or with a violation of school board policies, on weapons, alcohol or drugs, or intentional injury to another person; (ii) found guilty or not innocent of a crime which resulted in or could have resulted in injury to others, or of a crime for which the disposition ordered by a court is required to be disclosed to the superintendent of the school division pursuant to § 16.1-305.1; or (iii) expelled pursuant to §22.1-277.01, to attend an alternative education program, including, but not limited to, night school, adult education, or any other educational program designed to offer instruction to students for whom the regular program of instruction may be inappropriate. A school board may require such student to attend such programs regardless of where the crime occurred.

As used in this section, the term "charged" means that a petition or warrant has been filed or is pending against a pupil. (1995)

~~Code of Va., § 22.1-278 Guidelines for school board policies; school board regulations governing student conduct; Board standards for compliance with federal law requiring expulsion under certain circumstances by school board~~ A. The Board of Education shall establish guidelines and develop model student conduct policies to aid local school boards in the implementation of such policies. The guidelines shall include, but not be limited to, (i) criteria for the removal of a student from a class, the use of suspension, expulsion, and exclusion as disciplinary measures, the grounds for suspension and expulsion and exclusion, and the procedures to be followed in such cases, including proceedings for such suspension, expulsion, and exclusion decisions and all applicable appeals processes; (ii) standards, consistent with state, federal and case laws, for school board policies on alcohol and drugs, vandalism, trespassing, threats, search and seizure, disciplining of students with disabilities, intentional injury of others and dissemination of such policies to students, their parents, and school personnel; and (iii) standards for in-service training of school personnel in and examples of the appropriate management of student conduct and student offenses in violation of school board policies. In the case of suspension and expulsion, the procedures set forth in §22.1-277 shall be the minimum procedures that the school board may prescribe.

School boards shall adopt and revise, in accordance with the requirements of this section, regulations governing student conduct which are consistent with, but may be more stringent than, the guidelines of the Board. School boards shall include, in the regulations governing student conduct, proceedings for suspension, expulsion, and exclusion decisions.

B. The Board of Education shall establish standards to ensure compliance with the

STUDENTS

Student Code of Conduct P 7-32

~~federal Improving America's Schools Act of 1994 (Part F "Gun-Free Schools Act of 1994"), in accordance with §22.1-277.01, to be effective on July 1, 1995.~~

~~This subsection shall not be construed to diminish the authority of the Board of Education or the Governor concerning decisions on whether, or the extent to which, Virginia shall participate in the federal Improving America's Schools Act of 1994, or to diminish the Governor's authority to coordinate and provide policy direction on official communications between the Commonwealth and the United States government. (1997)~~

~~Virginia Department of Education, Student Conduct Policy Guidelines (June, 1994).~~

Adopted by School Board: January 6, 1981

Adopted by School Board:

Agenda Report

Date: 04/03/12

Agenda Number: B-6

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Administrative Regulation 7-32: Student Code of Conduct

Summary/Description:

The school administration is reviewing school board policies and administrative regulations. As a result of that review, the administrative regulation regarding the student code of conduct has been revised. A copy of the revisions to the regulation appears as an attachment to this agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve revisions to Administrative Regulation 7-32: Student Code of Conduct.

STUDENTS

Student Code of Conduct R 7-32

~~To prevent problems at extra-curricular activities, all principals should review proper behavior and sportsmanship with their students and make each Lynchburg City School student understand that extra-curricular activities are school events and that students will be subject to school discipline if they do not conduct themselves properly.~~

~~Any incidents/names forwarded to the principal should be investigated, and discipline should be meted out as necessary.~~

{A. Generally

The superintendent shall issue standards of student conduct and a list of possible corrective actions for violation of the standards of conduct. Each parent of a student enrolled in a public school has a duty to assist the school in enforcing the standards of student conduct and compulsory school attendance in order that education may be conducted in an atmosphere free of disruption and threat to persons or property and supportive of individual rights. The standards of student conduct, a notice of the requirements of §22.1-279.3 of the Code of Virginia, 1950, as amended, and a copy of the compulsory school attendance law shall be sent to all parents within one calendar month of the opening of schools simultaneously with any other materials customarily distributed at that time. A statement for the parent's signature acknowledging the receipt of the standards of student conduct, the requirements of the Code of Virginia § 22.1-279.3, and the compulsory school attendance law shall also be sent. Parents shall be notified that by signing the statement of receipt, parents are not deemed to waive, but expressly reserve, their rights protected by the constitution or laws of the United States or Virginia. Each school shall maintain records of the signed statements.

B. Definitions

The following are standards of student conduct established by the Lynchburg City School Board for all students under its jurisdiction. Consequences shall be determined on the basis of the facts presented in each instance of misconduct in the reasonable discretion of the school board, its designated committees, and other appropriate school officials.

1. Student Dress

A student's dress and appearance shall not be such that it causes disruption, distracts others from the educational process, or creates a health or safety problem. Students must comply with specific building dress regulations and of which students will be given prior notice.

STUDENTS

Student Code of Conduct R 7-32**2. Unexcused Absence or Tardiness**

Students shall not be absent from or report late to class or school without appropriate parental permission, school permission, or an otherwise valid excuse. If a student who is under 18 years of age has 10 or more unexcused absences from school on consecutive school days, the principal may notify the juvenile and domestic relations court, which may take action to suspend the student's driver's license.

3. Disruptive Conduct

Students shall not engage in conduct that is or is intended to be disruptive of any school activity, function, or process of the school or is dangerous to the health or safety of students or others.

4. Profane, Obscene or Abusive Language

Students shall not use language, a gesture, or engage in conduct that is vulgar, profane, obscene, or disrupts the teaching and learning environment.

5. Threats or Intimidation

Students shall not make any verbal, written, or physical threat of bodily injury or use of force directed toward another person for the purpose of extortion or for any other reason.

6. Assault and Battery

A student shall not assault or commit battery upon another person. Voluntary fighting resulting in physical injury to another person shall be considered assault and battery.

Physical assault includes any physical confrontation that may result in no injury, minor injury, or serious injury that includes, but may not be limited to, kicking, shoving, pushing, hitting and fighting.

Battery is the unlawful application of force to the person of another.

7. Bullying

A student, either individually or as a part of a group, shall not harass or bully others either in person or by the use of "cyber-bullying." **Bullying is**

STUDENTS

Student Code of Conduct R 7-32

defined as using repeated negative behaviors intended to frighten or cause harm. These may include but are not limited to verbal or written threats or physical harm.

Prohibited conduct includes, but is not limited to, physical, verbal, or written intimidation, taunting, name-calling, and insults and any combination of prohibited activities. Prohibited conduct also includes verbal or written conduct consisting of comments regarding the race, gender, religion, physical abilities or characteristics or associates of the targeted person.

Cyber-bullying is defined as the use of technology or any electronic communication, which shall include, but shall not be limited to, any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system. It also includes the creation of a web page or blog in which the creator assumes the identity of another person. Cyber-bullying shall include electronic mail, internet communications, instant messages, facsimile communications, telephones, cellular phones, computers, pagers, electronic mail, instant messaging, text messaging, and websites, or any combination thereof, directed at another student or school employee which meets all of the following criteria:

- a. Causes emotional or psychological distress to a student or employee;
- b. Interferes with a student's educational environment; and
- c. Creates or is certain to create a hostile school environment by substantially interfering with or impairing a student's educational performance, opportunities, or benefits.

~~Any individual who violates this law is subject to discipline within the school. The individual is also guilty of a Class 1 misdemeanor.~~

8. Gambling

A student shall not bet money or other things of value, or knowingly play or participate in any game involving such a bet, on school property or during any school related activity.

9. Use and/or Possession of Alcohol, Tobacco, Anabolic Steroids, and Other Drugs

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Student Code of Conduct R 7-32

A student shall not possess, use, and/or distribute alcohol, tobacco and/or tobacco products, or other drugs on school property, on school buses, or during school activities, on or off school property. This includes, but may not be limited to, smokeless tobacco, anabolic steroids, look-alike drugs, drug paraphernalia, and any prescription or non-prescription drug not possessed in accordance with School Board Policy 7-41.

A student shall not possess, procure, or purchase or attempt to possess, procure, or purchase, or be under the influence of (legal intoxication not required), or use or consume or attempt to use or consume, any of the restricted substances listed in this regulation or what is represented by or to the student to be any of the restricted substances listed in this regulation or what the student believes is any of the restricted substances in this regulation.

This regulation incorporates School Board Policy 7-41.

Restricted Substances include alcoholic drinks, marijuana, synthetic cannabinoids, narcotic drugs, hallucinogens, stimulants, depressants, and anything else covered by the Drug Control Act referenced below, as well as any abusable glue, paint and similar materials, anabolic steroids and both prescription and non-prescription drugs if they are not taken according to the prescription or directions on the package, and includes anything that a student represents to be a restricted substance or which a student believes is a restricted substance.

In addition to any other consequences which may result, a student who is a member of a school athletic team will be ineligible for two school years to compete in interscholastic athletic competition if the school principal and the division superintendent determine that the student used anabolic steroids during the training period immediately preceding or during the sport season of the athletic team, unless such steroid was prescribed by a licensed physician for a medical condition.

10. Distribution or Sale of Illegal Drugs or Possession or Distribution with Intent to Sell

Students shall not manufacture, give, sell, distribute or possess with intent to give, sell or distribute marijuana, synthetic cannabinoids, or other controlled substance as defined in the Drug Control Act, Chapter 15.1 of Title 54 of the Code of Virginia.

11. Vandalism

STUDENTS

Student Code of Conduct R 7-32

Students shall not willfully or maliciously damage or deface any school building or other property owned or under the control of the school board. In addition, students shall not willfully or maliciously damage or deface property belonging to or under the control of any other person at school, on a school bus, or at school-sponsored events.

12. Defiance of the Authority of School Personnel

Students shall comply with any oral or written instructions made by school personnel within the scope of their authority as provided by school board policies and administrative regulations.

13. Possession or Use of Weapons or Other Dangerous Articles

Students shall not have in their possession any type of unauthorized firearm or other article which may be used as a weapon, regardless of whether it is commonly accepted as such. This regulation incorporates School Board Policy 7-48.

14. Theft

A student shall not intentionally take the personal property of another person without consent under duress, threat or otherwise.

15. Behavior on School Bus

Students shall not behave in a disruptive manner or otherwise violate these standards of student conduct while waiting for a school bus, while on a school bus or after being discharged from a school bus.

16. Cheating

Students shall not cheat, plagiarize or knowingly make false statements with respect to any assigned school work or tests.

17. Trespass

The student shall not trespass on school property or use school facilities without proper authority or permission, or during a period of suspension or expulsion.

18. Gang Activity

A student shall not engage in gang activities as defined in School Board

STUDENTS

Student Code of Conduct R 7-32

Policy 7-39, incorporated by reference.

19. Harassment

A student shall not harass another student or any school employee, volunteer, student teacher or any other person present in school facilities or at school functions in violation of School Board Policy P 7-40.1 Sexual Harassment/Harassment Based on Race, National Origin, Disability and Religion.

20. Possession of beepers (Pagers), Cellular Telephones, Personal Digital Assistants (PDAs), or Similar Devices

Students shall not have in their possession a beeper (pager), cellular telephone, Personal Digital Assistant (PDA) or other communications device except in accordance with School Board Policy 7-50. If a student possesses such a device, in addition to other disciplinary sanctions which may be imposed, the device may be confiscated from the student and returned only to the student's parent.

21. Reports of Conviction or Adjudication of Delinquency

Any student for whom the superintendent has received a report pursuant to the Code of Virginia §16.1-305.1 of an adjudication of delinquency or a conviction for an offense listed in subsection G of the Code of Virginia §16.1-260 may be suspended or expelled.

22. Laser Pointers

Students shall not have in their possession laser pointers.

23. Acceptable Use of the Internet

Students shall abide by School Board Policy 6-48: Acceptable Use Policy for School Division Technology Resources and Administrative Regulation 6-48: Acceptable Use of School Division Technology Resources.

24. Felony Charges

Students charged with any offense, wherever committed, that would be a felony if committed by an adult ~~may be disciplined and/or required to participate in prevention/ intervention activities.~~ **shall be required to attend a placement meeting with the superintendent's designee.**

STUDENTS

Student Code of Conduct R 7-32**25. Bomb Threats**

Students shall not engage in any illegal conduct involving firebombs, explosive or incendiary materials, or devices or hoax explosive devices or chemical bombs as defined in the Code of Virginia. Moreover, students shall not make any threats or false threats to bomb school personnel or school property.

26. Hazing

Students shall not engage in hazing. Hazing means to recklessly or intentionally endanger the health or safety of a student or students or to inflict bodily harm on a student or students in connection with or for the purpose of initiation, admission into or affiliation with or as a condition for continued membership in a club, organization, association, fraternity, sorority, or student body regardless of whether the student or students so endangered or injured participated voluntarily in the relevant activity.

The principal of any school at which hazing which causes bodily injury occurs shall report the hazing to the local Commonwealth Attorney. Hazing, as defined above, is a Class 1 misdemeanor which may be punished by confinement in jail for up to 12 months and a fine of up to \$2,500, or both, in addition to any disciplinary consequences which may be imposed under this policy. In addition, any person receiving bodily injury by hazing has a right to sue, civilly, the person or persons guilty thereof, whether adults or infants. See the Code of Virginia §18.2-56.

27. Other Conduct

In addition to these specific standards, students shall not engage in any conduct which materially and substantially disrupts the ongoing educational process or which is otherwise a violation of federal, state or local law.

C. Corrective Actions

The following corrective actions are among those available to the school administration for violation of the student code of conduct. Each offense shall be considered fully in determining reasonable corrective actions.

1. Counseling
2. Admonition

STUDENTS

Student Code of Conduct R 7-32

3. Reprimand
4. Loss of privileges, including access to the School Division's computer system
5. Parental conferences
6. Tasks or restrictions assigned by the principal or his designee
7. Detention after school, ~~or~~ before school, **or assignment to Saturday school**
8. Suspension from school-sponsored activities or events prior to, during, or after the regular school day
9. In-school suspension
10. Out-of-school suspension
11. Referral to an alternative education program
- 12. Referral to an appropriate community agency**
13. Notification of legal authority where appropriate
14. Recommendation for expulsion
15. Mandatory expulsion for bringing a firearm onto school property or to a school-sponsored activity or use or possession of a controlled substance, imitation controlled substance or marijuana, as defined in Chapter 34 of Title 54.1 and § 18.2-247 of the Code of Virginia, or synthetic cannabinoids, on school property or at a school sponsored activity
16. Evaluation for alcohol or drug abuse
17. Participation in a drug, alcohol or violence intervention, prevention, or treatment program
- 18. Development of a collaborative Behavioral Intervention Plan**
- 19. Recommendation for community service in addition to or in lieu of other corrective action**

Legal Reference:

STUDENTS

Student Code of Conduct R 7-32

Code of Virginia, 1950, as amended, §§ 18.2-56, 18.2-83, 18.2-85, 18.2-87.1, 18.2-119, 18.2-308, 18.2-308.1, 18.2-308.7, 18.2-433.1, 22.1-70.2, 22.1-78, 22.1-202, 22.1-253.13:7.C.3, 22.1-276.3, 22.1-277, 22.1-277.07:1, 22.1-277.08, 22.1-277.2, 22.1-279.1, 46.2-323, 46.2-334.001.}

Approved by School Board: September 28, 1977

Approved by School Board:

Agenda Report

Date: 04/03/12

Agenda Number: B-7

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: School Board Policy 7-39: Gang Activity or Association

Summary/Description:

The school administration is reviewing school board policies and administrative regulations. As a result of that review, a school board policy regarding gang activity or association has been developed. A copy of the revisions to the policy appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve School Board Policy 7-39: Gang Activity or Association.

STUDENTS

Gang Activity or Association P 7-39**{A. Generally**

The School Board acknowledges the existence of gangs in the community and the threat they pose to the educational environment. Therefore, students shall not engage in gang activity on school grounds, on school buses or on any school sponsored activity. A gang is defined as any group of two or more persons whose purpose includes:

1. commission of illegal acts;
2. participation in activities that threaten the safety of persons or property;
3. disruption of the school activities, or
4. creation of an atmosphere of fear and intimidation.

Students shall be subject to disciplinary action in accordance with School Board Policy 7-32: Student Code of Conduct and Administrative Regulation 7-32: Student Code of Conduct for participating in gang activity. Gang activity is defined as:

1. wearing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge, symbol, sign, or other thing that is evidence of membership or affiliation in any gang;
2. committing any act or omission, or using any speech, either verbal or non-verbal (such as gestures or hand-shakes) showing membership or affiliation in a gang;
3. using any speech or committing any act or omission in furtherance of the interests of any gang, including:
 - a. soliciting, hazing and initiating others for membership in any gang,
 - b. requesting any person to pay protection or otherwise intimidating or threatening any person,
 - c. committing any other illegal act or other violation of school policy and inciting other students to act with physical violence;
4. inappropriate congregating, bullying, harassment, intimidation, degradation, disgrace and/or related activities which are likely to cause

STUDENTS

Gang Activity or Association P 7-39

bodily danger, physical harm, or mental harm to students, employees or visitors.

The superintendent shall, in cooperation with local law enforcement and/or juvenile agencies, develop a regulation listing known gang clothing, jewelry, emblems, badges, signs, gestures, handshakes and symbols. The list shall be updated regularly.

The superintendent shall, in cooperation with local law enforcement, provide in-service training in gang behavior and characteristics to facilitate staff identification of students at-risk and promote membership in authorized school groups and/or activities as an alternative.

Approved by School Board:}

Agenda Report

Date: 04/03/12

Agenda Number: B-8

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Administrative Regulation 7-39: Gang Activity or Association

Summary/Description:

The school administration is reviewing school board policies and administrative regulations. As a result of that review, an administrative regulation regarding gang activity or association has been developed. A copy of the revisions to the regulation appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve School Board Policy 7-39: Gang Activity or Association.

STUDENTS

Gang Activity or Association R 7-39**{A. Generally**

The type of dress, apparel, activities, acts, behavior or manner of grooming displayed, reflected, or participated in by the student shall not:

1. Lead school officials to reasonably believe that such behavior, apparel, activities, acts, or other attributes are gang related and would disrupt or interfere with the school environment or activity and/or educational objectives;
2. Present a physical safety hazard to self, students, staff, and other employees;
3. Create an atmosphere in which a student, staff, or other person's well-being is hindered by undue pressure, behavior, intimidation, overt gesture, or threat of violence; or
4. Imply gang membership or affiliation by written communication, marks, drawing, painting, design, or emblem upon any school or personal property or on one's person.

If the student's behavior or other attribute is in violation of these provisions, the principal or designee will request the student to make the appropriate correction. If the student refuses, the parent/guardian may be notified and asked to make the necessary correction. The principal will take appropriate corrective and disciplinary action.

Students identified as being gang involved, influenced, or affiliated will be provided assistance, and/or programs which discourage gang involvement or affiliation, enhance self-esteem, encourage interest and participation in school or other positive activities, and promote membership in authorized school organizations.

Training to provide increased awareness of the threat to the safety of students, staff, and school property which gang-related activity poses, shall be provided by security on an as-needed basis. Additional presentations will be made available to individual schools, staff, or students at the request of the principal.

Presentations will provide training in current identification symbols used by those involved in gang-related activity and will include things such as the identification of hand signals, apparel, jewelry, and/or any other pertinent gang-related information.

STUDENTS

Gang Activity or Association R 7-39

Approved by School Board:}

Agenda Report

Date: 04/03/12

Agenda Number: D-1

Attachments: Yes

From: Charles B. White, Chairman

Subject: Beacon of Hope: Update

Summary/Description:

Mrs. Laura L. Hamilton, executive director of the Beacon of Hope, will provide the school board with of update of the program.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The chairman recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 04/03/12

Agenda Number: E-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: School Board Policy 1-41: Public Participation

Summary/Description:

The school administration is reviewing school board policies and administrative regulations. As a result of that review, it was found that the school board policy regarding public participation had not been updated in accordance with school board action taken on August 6, 2002, which states that the time period of the public comment portion of the agenda would be no longer than 30 minutes in length and have no more than six speakers. A copy of the revisions to the policy appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve School Board Policy 1-41: Public Comment.

SCHOOL BOARD BYLAWS

A. Generally

The school board is always open to hear from citizens, and it welcomes requests and comments under the guidelines established in this bylaw. Below are two options that citizens, including school employees, may use to address the school board.

B. Advance Request Procedure

Persons who wish to address the school board under the advance request procedure shall make such request, in writing, to the superintendent not later than 12:00 noon of the Wednesday preceding the regular board meetings (first and third Tuesdays of each month). The petitioner shall set forth, with clarity, the subject matter of such business as the proponent wishes to present in this request.

The time allotted to any speaker shall be at the discretion of the chairman except that a motion to appeal the decision of the chairman shall be in order and a vote of a majority of members present shall be necessary to overrule the chairman's decision.

Upon recognition by the chairman, the speaker should clearly state name, address and the subject of his/her remarks. He shall address himself to the chairman and if, at the conclusion of his/her remarks, any school board member desires further information, said member shall address the speaker only with the permission of the chairman. The courtesy of the school board shall be extended to the speaker and the speaker shall respect the privilege extended by the school board or be ruled out of order by the chairman.

C. Public Comment Without Advance Request

Persons desiring to address the school board shall sign the Public Comment Form which shall be available to the public 15 minutes before the meeting starts. Each person requesting to speak shall identify the subject he wants to address and, if he represents a group, he must identify the group.

SCHOOL BOARD BYLAWS

Public Participation (continued)

An individual speaker shall limit his remarks to three minutes. A speaker representing a group shall limit his comments to five minutes.

The total number of speakers shall be limited to ~~six speakers per regular school board meeting~~ **{a maximum of six individuals and/or group spokespersons at each meeting and the entire public comment period shall not exceed 30 minutes in length}**.

D. Division Employees

Division employees as individuals or as members of an employee organization, as differentiated from them in an official capacity appearing in line of duty, shall have an opportunity to make presentations to the school board under the provisions of this bylaw.

Adopted by School Board: June 5, 1973

Revised by School Board: January 6, 1981

Revised by School Board: October 1, 2002

SCHOOL BOARD BYLAWS

Public Comment Sign-up Sheet

School Board Meeting Date: March 20, 2012

Individuals wishing to address the school board should provide the following information before the start of the school board meeting. The school board chairman will use this information to recognize your presence and your request to speak before the school board.

PRINT

Name	Address	Phone Number	Subject	Group Name if Representing a Group
Page 47				

Persons appearing before the school board will not be allowed to campaign for public office; promote private business ventures; use profanity or vulgar language or gestures; use language which insults or demeans any person or which,

SCHOOL BOARD BYLAWS

when directed at a public official or employee is not related to his or her official duties; engage in behavior that disrupts the meeting or intimidates others; or address the school board on issues that do not concern the services, policies, or affairs of the school board.

Individual speakers shall limit their comments to three minutes. A speaker representing a group shall limit his comments to five minutes. The representative shall identify the group at the beginning of his or her presentation. A group may have no more than one spokesperson. **{The total allotted time for public comments at school board meetings is 30 minutes.}**

Agenda Report

Date: 04/03/12

Agenda Number: E-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: William Marvin Bass Elementary School Calendar: 2012-13

Summary/Description:

Using the division-wide academic calendar for the 2012-13 school year and the current academic calendar for William Marvin Bass, the school administration designed a calendar for William Marvin Bass for 2012-13. This draft has been shared with the principal of the school who has shared the calendar with the faculty and staff.

The proposed calendar includes the following:

- 180 instructional days
- The same number of contracted working days for staff as the division-wide calendar
- Student and employee holidays that mirror the approved division calendar for 2012-13
- The same convocation day and professional development/work days as designated in the division-wide calendar
- The same disbursement of intersession days as in previous calendars for the school
- A change from six weeks grading periods to nine weeks grading periods

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the William Marvin Bass Elementary School Calendar for 2012-13.

WM Bass ES 2012-2013 Academic Year Calendar

July 2012						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2012						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2012						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2012						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2012						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2012						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2013						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		






February 2013						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2013						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2013						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2013						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	New Teacher Orientation
	Last Day of Nine Weeks
	Holiday-Students do not attend
	Teacher Workday/Professional Development Day
	Intercession

1st Semester	2nd Semester
43	44
<u>45</u>	<u>48</u>
88	92

Half Days for all students
12/20/2012
5/23/2013