



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Mary Ann H. Barker
School Board District 1

Albert L. Billingsly
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Jennifer R. Poore
School Board District 2

Katie K. Snyder
School Board District 3

Treney L. Tweedy
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

William A. Coleman, Jr.
Assistant Superintendent of
Curriculum and Instruction

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendle L. Sullivan
Clerk

SCHOOL BOARD MEETING

March 5, 2013

**(Immediately following the Public Budget Hearing)
School Administration Building
Board Room**

A. PUBLIC COMMENTS

1. Public Comments
Scott S. Brabrand. Page 1
Discussion/Action (30 Minutes)

B. SPECIAL PRESENTATION

1. 2013 VSBA Art Contest Winners
William A. Coleman, Jr. Page 2
Discussion
2. E. C. Glass High School: 100 Years of Accreditation
Scott S. Brabrand. Page 3
Discussion
3. School Improvement Plan: Sandusky Middle School
William A. Coleman, Jr. Page 4
Discussion

C. CONSENT AGENDA

1. School Board Meeting Minutes: October 30, 2012 (Joint Meeting)
January 8, 2013 (Regular Meeting)
2. Middle School Program of Studies: 2013-14
William A. Coleman, Jr. Page 5
Discussion/Action
3. School Board Policy 5-49.1: Licensed Personnel: Contracts
Ben W. Copeland. Page 6
Discussion/Action

D. STUDENT REPRESENTATIVE COMMENTS

E. UNFINISHED BUSINESS

F. NEW BUSINESS

- 1. House Bill 1184: General Education Certificate
William A. Coleman, Jr. Page 16
Discussion

G. SUPERINTENDENT’S COMMENTS

H. BOARD COMMENTS

I. CLOSED MEETING

- 1. Notice of Closed Meeting
Scott S. Brabrand. Page 18
Discussion/Action

- 2. Certification of Closed Meeting
Scott S. Brabrand. Page 19
Discussion/Action

J. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, March 19, 2013, 5:30 p.m., Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 03/05/13

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/05/13

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: 2013 Virginia School Boards Association Student Art Contest Winners

Summary/Description:

The Lynchburg City Schools has participated in the Virginia School Boards Association (VSBA) Southern Regional Forum Art Contest for a number of years. Due to the efforts of elementary, middle, and high school art instructors, students have had the opportunity to display their artwork regionally in this and other forums.

Selected to represent Lynchburg City Schools at the 2013 VSBA Southern Regional Forum March 13, 2013, at Lunenburg Middle School in Victoria, Virginia, are Jersey Kelso, Heritage Elementary School; Grace Chun, Sandusky Middle School; and Briannah Ecklund, Heritage High School. A local school board member transports the three winning pieces of art work to the regional contest. Following the VSBA Southern Regional Forum, the student artwork will be displayed throughout the summer at the School Administration Building.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/05/13

Agenda Number: B-2

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: E. C. Glass High School: 100 Years of Accreditation

Summary/Description:

E. C. Glass High School has been recognized by AdvancED as one of two schools in Virginia that has maintained 100 years of continuous accreditation. AdvancED is a parent company of the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI). AdvancED assists schools and school divisions through the accreditation process and helps them to demonstrate a continuous commitment to providing quality education aimed at improving student academic achievement. To earn accreditation, schools must meet standards established through AdvancED and be evaluated by a team of professionals from outside the school and implement a continuous process of school improvement.

“Achieving 100 years of continuous accreditation is an exception accomplishment,” stated Dr. Mark Elgart, President and CEO of AdvancED. “The staff and school community at E. C. Glass High School deserve our highest praise for their ongoing pursuit of quality and excellence.”

Dr. Tracy S. Richardson, principal at E. C. Glass High School, and Ms. J. Marie Waller, former teacher at the school and current Lynchburg City School Board member, attended the awards ceremony in February. Dr. Richardson and Ms. Waller will provide additional information regarding the event during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/05/13

Agenda Number: B-3

Attachments: No

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: School Improvement Plan: Sandusky Middle School

Summary/Description:

The superintendent has directed each school within the school division to form a School Improvement Planning Team that will develop school improvement plans that identify areas for growth and improvement specific to their students' academic, behavioral, and cultural needs. During this presentation, Mrs. Maria T. Jaeger, principal at Sandusky Middle School, will present data relative to that school's plan to the school board.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/05/13

Agenda Number: C-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: Middle School Program of Studies: 2013-2014

Summary/Description:

The Middle School Program of Studies provides information to the parents of rising and current middle school students about middle school programs and practices. Middle school counselors use the program of studies when working with students and parents in the scheduling of classes for the next school year. The Middle School Program of Studies includes links to the Lynchburg City Schools' website regarding high school graduation requirements and NCAA Clearinghouse information.

Recommended changes to the Middle School Program of Studies for 2013-2014 include the following:

- Course descriptions for Blocked Math and Blocked English instruction in grades 6-8
- Explanation of the middle school 8-period day
- References to the Lynchburg City Schools' website for further information on High School Graduation Requirements
- References to the Lynchburg City Schools' website for further information regarding NCAA eligibility for college freshmen (NCAA Clearinghouse information)
- Inclusion of a brief description of the unique programs available at Paul Laurence Dunbar Middle School for Innovation

Draft copies of the proposed 2013-2014 Middle School Program of Studies have been distributed to members of the school board.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the 2013-2014 Middle School Program of Studies.

Agenda Report

Date: 03/05/13

Agenda Number: C-3

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: School Board Policy 5-49.1: Licensed Personnel: Contracts

Summary/Description:

The Code of Virginia §22.1-304, which provides regulations associated with teacher contracts has been changed so that written notice of nonrenewal of a teacher contract must be given by the school board on or before June 15. School Board Policy 5-49.1: Licensed Personnel: Contracts has been revised to reflect this change.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve changes to School Board Policy 5-49.1: Licensed Personnel: Contracts.

PERSONNEL

Licensed Personnel: Contracts P 5-49.1

The State Board of Education defines the term "teacher" as a person classified as instructional personnel, such as director of instruction, supervisor, principal, visiting teacher, classroom teacher, librarian or guidance counselor.

Full-time teachers employed under the supervision and control of the school board and paid on order of the school board are eligible for continuing contracts in accordance with state law and the policies of the school board. Other administrative and supervisory personnel, as determined by the school board, may be eligible for continuing contracts.

Special covenants relating to each year's contract shall be sent to the teacher at the time the contract for the ensuing year is made.

Legal Reference :

Code of Va., § 22.1-302. Written contracts required; execution of contracts; rules and regulations - A written contract, in a form prescribed by the Board of Education, shall be made by the school board with each teacher employed by it, except those who are temporarily employed, before such teacher enters upon his duties. Such contract shall be signed in duplicate, with a copy thereof furnished to both parties. A temporarily employed teacher, as used in this section, shall mean (i) one who is employed to substitute for a contracted teacher for a temporary period of time during the contracted teacher's absence, or (ii) one who is employed to fill a teacher vacancy for a period of time, but for no longer than ninety teaching days in such vacancy during one school year.

The Board of Education shall promulgate regulations regarding temporarily employed teachers, as defined in this section, which shall provide that such teachers be at least eighteen years of age and that they hold a high school diploma or a general educational development (GED) certificate.

A separate contract in a form prescribed by the Board of Education shall be executed by the school board with such employee who is receiving a monetary supplement for any athletic coaching or extracurricular activity sponsorship assignment. This contract shall be separate and apart from the contract for teaching.

Termination of a separate contract for any athletic coaching or extracurricular activity sponsorship assignment by either party thereto shall not constitute cause for termination of the separate teaching contract of the coach or teacher.

All such contracts shall require the party intending to terminate the coaching or extracurricular activity sponsorship contract to give reasonable notice to the other party before termination thereof shall become effective.

For the purposes of this section, "extracurricular activity sponsorship" means an

PERSONNEL

Licensed Personnel: Contracts (continued)

assignment for which a monetary supplement is received, requiring responsibility for any student organizations, clubs, or groups, such as service clubs, academic clubs and teams, cheerleading squads, student publication and literary groups, and visual and performing arts organizations except those that are conducted in conjunction with regular classroom, curriculum, or instructional programs. (1997)

Code of Va., § 22.1-303. Probationary terms of service for teachers. A probationary term of service for three years in the same school division shall be required before a teacher is issued a continuing contract. Once a continuing contract status has been attained in a school division in the Commonwealth, another probationary period need not be served in any other school division unless such probationary period, not to exceed one year, is made a part of the contract of employment. Further, when a teacher has attained continuing contract status in a school division in the Commonwealth, and separates from and returns to teaching service in a school division in Virginia by the beginning of the third year, such teacher shall be required to serve a probationary period not to exceed one year, if made a part of the contract for employment.

For the purpose of calculating the three years of service required to attain continuing contract status, at least 160 contractual teaching days during the school year shall be deemed the equivalent of one year in the first year of service by a teacher. (1997)

Code of Va., § 22.1-304. Reemployment of teacher who has not achieved continuing contract status; effect of continuing contract; resignation of teacher; reduction in number of teachers

~~If a teacher who has not achieved continuing contract status receives notice of reemployment, he must accept or reject in writing within fifteen days of receipt of such notice. Except as provided in §22.1-305, written notice of nonrenewal of the contract must be given by the school board on or before April 15 of each year. If no such notice is given a teacher by April 15, the teacher shall be entitled to a contract for the ensuing year in accordance with local salary stipulations including increments.~~

~~Teachers employed after completing the probationary period shall be entitled to continuing contracts during good behavior and competent service and prior to the age at which they are eligible or required to retire except as hereinafter provided. Written notice of noncontinuation of the contract by either party must be given by April 15 of each year; otherwise the contract continues in effect for the ensuing year in conformity with local salary stipulations including increments.~~

~~A teacher may resign after April 15 of any school year with the approval of the local school board or, upon authorization by the school board, with the approval of the division superintendent. The teacher shall request release from contract at least two weeks in advance of intended date of resignation. Such request shall be in writing and~~

PERSONNEL

Licensed Personnel: Contracts (continued)

~~shall set forth the cause of resignation.~~

~~If the division superintendent has been authorized to approve resignations, a teacher may, within one week, withdraw a request to resign. Upon the expiration of the one-week period, the division superintendent shall notify the school board of his decision to accept or reject the resignation. The school board, within two weeks, may reverse the decision of the division superintendent.~~

~~In the event that the board or the division superintendent declines to grant the request for release on the grounds of insufficient or unjustifiable cause, and the teacher breaches such contract, disciplinary action, which may include revocation of the teacher's license, may be taken pursuant to regulations prescribed by the Board of Education.~~

~~As soon after April 15 as the school budget shall have been approved by the appropriating body, the school board shall furnish each teacher a statement confirming continuation of employment, setting forth assignment and salary.~~

~~Nothing in the continuing contract shall be construed to authorize the school board to contract for any financial obligation beyond the period for which funds have been made available with which to meet such obligation.~~

~~A school board may reduce the number of teachers, whether or not such teachers have reached continuing contract status, because of decrease in enrollment or abolition of particular subjects. (1996)~~

{ § 22.1-304. Reemployment of teacher who has not achieved continuing contract status; effect of continuing contract; resignation of teacher; reduction in number of teachers.

A. If a teacher who has not achieved continuing contract status receives notice of reemployment, he must accept or reject in writing within 15 days of receipt of such notice. Except as provided in § 22.1-305 and except in the case of a reduction in force as provided in subsection F, written notice of nonrenewal of the contract must be given by the school board on or before June 15 of each year. If no such notice is given a teacher by June 15, the teacher shall be entitled to a contract for the ensuing year in accordance with local salary stipulations including increments.

B. Teachers employed after completing the probationary period shall be entitled to continuing contracts during good behavior and competent service and prior to the age at which they are eligible or required to retire except as hereinafter

PERSONNEL

Licensed Personnel: Contracts (continued)

provided. Written notice of noncontinuation of the contract by either party must be given by June 15 of each year; otherwise the contract continues in effect for the ensuing year in conformity with local salary stipulations including increments.

C. A teacher may resign after June 15 of any school year with the approval of the local school board or, upon authorization by the school board, with the approval of the division superintendent. The teacher shall request release from contract at least two weeks in advance of intended date of resignation. Such request shall be in writing and shall set forth the cause of resignation.

If the division superintendent has been authorized to approve resignations, a teacher may, within one week, withdraw a request to resign. Upon the expiration of the one-week period, the division superintendent shall notify the school board of his decision to accept or reject the resignation. The school board, within two weeks, may reverse the decision of the division superintendent.

In the event that the board or the division superintendent declines to grant the request for release on the grounds of insufficient or unjustifiable cause, and the teacher breaches such contract, disciplinary action, which may include revocation of the teacher's license, may be taken pursuant to regulations prescribed by the Board of Education.

D. As soon after June 15 as the school budget shall have been approved by the appropriating body, the school board shall furnish each teacher a statement confirming continuation of employment, setting forth assignment and salary.

Nothing in the continuing contract shall be construed to authorize the school board to contract for any financial obligation beyond the period for which funds have been made available with which to meet such obligation.

E. A school board may reduce the number of teachers, whether or not such teachers have reached continuing contract status, because of decrease in enrollment or abolition of particular subjects.

F. Within two weeks of the approval of the school budget by the appropriating body, but no later than June 1, school boards shall notify all teachers who may be subject to a reduction in force due to a decrease in the school board's budget as approved by the appropriating body.

PERSONNEL

Licensed Personnel: Contracts (continued)

(Code 1950, § 22-217.4; 1968, c. 691; 1978, c. 147; 1979, c. 98; 1980, c. 559; 1992, c. 132; 1993, c. 294; 1996, c. 840; 2000, c. 709; 2001, c. 540; 2002, c. 714; 2003, c. 706; 2012, cc. 106, 687.) }

~~Code of Va., §22.1-305. Nonrenewal of contract of probationary teacher.—" A. Before a division superintendent recommends to the school board nonrenewal of the contract of a teacher who has not achieved continuing contract status, the division superintendent shall notify the teacher of the proposed recommendation. Upon written request of the teacher within five working days after receipt of such notice, the division superintendent or his designee shall orally provide the specific reasons, if any, for such recommendation, along with supporting documentation, if any, to the teacher and, if requested by the teacher, to his or her representative. Within ten days after receiving such reasons, the teacher may request, by notification in writing to the division superintendent, a conference before the division superintendent. Upon such request, the division superintendent shall set a date for the conference, which shall be within thirty days of the request, and shall give the teacher at least fifteen days' notice of the time and place of the conference.~~

~~B. The conference shall be before the division superintendent or his designee. No such designee shall have recommended to the division superintendent the nonrenewal of the teacher's contract. The teacher and the person or persons who recommended the nonrenewal of the teacher's contract to the division superintendent, or a representative of either or both, shall be allowed to participate in the conference, but no such representative shall be an attorney.~~

~~C. If the conference is before a designee of the division superintendent, the designee shall communicate his recommendations to the division superintendent and to the teacher.~~

~~D. The division superintendent shall notify the teacher, in writing, of his intention with respect to the recommendation within ten days after the conference.~~

~~E. In any case in which a teacher requests a conference as provided in this section, written notice of nonrenewal of the contract by the school board must be given within thirty days after the division superintendent notifies the teacher of his intention with respect to the recommendation and the provisions of §22.1-304 requiring such notice on or before April fifteenth shall not be applicable.~~

~~F. The conference shall be confidential and no written or oral communication of such conference shall be made to anyone other than the school board, in executive session, and employees of the school division having an interest therein; provided, however, that both the teacher and the division superintendent, upon request, may provide the~~

PERSONNEL

Licensed Personnel: Contracts (continued)

~~reasons for the nonrenewal to a potential employer of the teacher.~~

~~G. The provisions of this section shall be inapplicable when a decrease in enrollment or the abolition of a particular subject or reduction in the number of classes offered in a particular subject causes a reduction in the number of teachers; provided, however, that a statement to that effect shall be placed in the personnel file of each teacher whose contract is nonrenewed for any such reason.~~

~~H. The intent of this section is to provide an opportunity for a probationary teacher to discuss the reasons for nonrenewal with the division superintendent or his designee, and the provisions of this section are meant to be procedural only. Nothing contained herein shall be taken to require cause as defined in §22.1-307 for the nonrenewal of the contract of a teacher who has not achieved continuing contract status nor shall the failure of the school board or the division superintendent to comply with any time requirement herein constitute a basis for continued employment of the teacher.~~

{ § 22.1-305. Nonrenewal of contract of probationary teacher.

A. Before a division superintendent recommends to the school board nonrenewal of the contract of a teacher who has not achieved continuing contract status, the division superintendent shall consider, among other things, the performance evaluations for such teacher required by § [22.1-303](#) and shall notify the teacher of the proposed recommendation. Upon written request of the teacher within five working days after receipt of such notice, the division superintendent or his designee shall orally provide the specific reasons, if any, for such recommendation, along with supporting documentation, including such performance evaluations, to the teacher and, if requested by the teacher, to his or her representative. Within ten days after receiving such reasons, the teacher may request, by notification in writing to the division superintendent, a conference before the division superintendent. Upon such request, the division superintendent shall set a date for the conference, which shall be within thirty days of the request, and shall give the teacher at least fifteen days' notice of the time and place of the conference.

B. The conference shall be before the division superintendent or his designee. No such designee shall have recommended to the division superintendent the nonrenewal of the teacher's contract. The teacher and the person or persons who recommended the nonrenewal of the teacher's contract to the division superintendent, or a representative of either or both, shall be allowed to participate in the conference, but no such representative shall be an attorney.

PERSONNEL

Licensed Personnel: Contracts (continued)

C. If the conference is before a designee of the division superintendent, the designee shall communicate his recommendations to the division superintendent and to the teacher.

D. The division superintendent shall notify the teacher, in writing, of his intention with respect to the recommendation within ten days after the conference.

E. In any case in which a teacher requests a conference as provided in this section, written notice of nonrenewal of the contract by the school board must be given within thirty days after the division superintendent notifies the teacher of his intention with respect to the recommendation and the provisions of § [22.1-304](#) requiring such notice on or before April 15 shall not be applicable.

F. The conference shall be confidential and no written or oral communication of such conference shall be made to anyone other than the school board, in executive session, and employees of the school division having an interest therein; however, both the teacher and the division superintendent, upon request, may provide the reasons for the nonrenewal to a potential employer of the teacher.

G. The provisions of this section shall be inapplicable when a decrease in enrollment or the abolition of a particular subject or reduction in the number of classes offered in a particular subject causes a reduction in the number of teachers; however, a statement to that effect shall be placed in the personnel file of each teacher whose contract is nonrenewed for any such reason.

H. The intent of this section is to provide an opportunity for a probationary teacher to discuss the reasons for nonrenewal with the division superintendent or his designee, and the provisions of this section are meant to be procedural only. Nothing contained herein shall be taken to require cause, as defined in § [22.1-307](#), for the nonrenewal of the contract of a teacher who has not achieved continuing contract status nor shall the failure of the school board or the division superintendent to comply with any time requirement herein constitute a basis for continued employment of the teacher.

(Code 1950, § 22-217.4:1; 1979, c. 98; 1980, c. 559; 1999, cc. [1030](#), [1037](#).) }

Virginia Board of Education Regulations, "Governing Contractual Agreements with Professional Personnel."

§ 1.1 Definitions

PERSONNEL

Licensed Personnel: Contracts (continued)

The following words and terms, when used in these regulations, shall have the following meaning, unless the context clearly indicates otherwise.

"Principal" means a person (a) who is regularly employed full time as a principal or assistant principal and (b) who holds a valid teaching license.

"Supervisor" means a person (a) who is regularly employed full time in a supervisory capacity and (b) who is required by the Board of Education to hold a license to be employed in that position.

"Teacher" means a person who (a) is regularly employed full time as a classroom teacher, visiting teacher, guidance counselor, or librarian and (b) who holds a valid teaching license.

§ 1.2 Eligibility for Continuing Contract

A. Only persons regularly employed full time by a school board as teachers, principals, or supervisors shall be eligible for continuing contract status.

B. A probationary term of service of three years in the same school division is required prior to the issuance of a continuing contract. Once a continuing contract status has been attained in a school division in the State, another probationary period need not be served in any other school division unless a probationary period not exceeding one year is made a part of the contract of employment.

C. A person employed as a principal or supervisor, including a person who has previously achieved continuing contract status as a teacher, shall serve three years in such position in the same school division before acquiring continuing contract status as a principal or supervisor.

D. In calculating probationary terms of service for teachers, principals, and supervisors, employment for 180 days or more teaching days during one school year shall constitute a single year of service credit for the first year of contracted service based on 160 days..

E. If a teacher, principal, or supervisor separates from service during his or her probationary period and does not return to service in the same school division by the beginning of the year following the year of separation, such person shall be required to begin a new probationary period.

F. If a teacher who has attained continuing contract status separates from service and does not return to teaching in Virginia public schools for a period longer than two years, such person shall be required to begin a new three-year probationary period.

PERSONNEL

Licensed Personnel: Contracts (continued)

§1.3 Teaching Outside State Public School System Not Counted in Probationary Term-

Teaching service outside of the Virginia public school system shall not be counted as meeting in whole or in part the required probationary term.

§ 1.4 Continuing Contracts Restricted -

Continuing contracts may be executed in behalf of persons holding a valid postgraduate professional, collegiate professional, technical professional, pupil personnel services or vocational evaluator license.

§ 1.5 Contractual Period -

A 10-month contractual period is defined to include 200 days as follows:

- A. 180 teaching days (minimum required by law),
- B. 10 days for activities such as teaching, planning for opening of school, evaluation, completing records and reports incident to the closing of each semester or school year, committee assignments, and conferences,
- C. 10 days for continuation of activities under items (a) and (b), and/or such other activities as may be assigned or approved by the local school board.

Items A. and B. specify a minimum number of days for specific purposes.

Item C. refers to 10 days subject to optional use as determined by local school board.
(July, 1992)

Adopted by School Board: January 6, 1981

Agenda Report

Date: 03/05/13

Agenda Number: F-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: House Bill 1184: General Education Certificate

Summary/Description:

As described in State Superintendent's Memo 170-12, House Bill 1184 amends Standard One (§ [22.1-253.13:1](#)) of the Standards of Quality by requiring local school boards and community colleges to develop agreements allowing high school students to complete an associate's degree or a one-year Uniform Certificate of General Studies from a community college concurrent with a high school diploma.

The school board has approved the school division's agreement with Central Virginia Community College (CVCC) through which selected students may enroll in Early College and, upon successful completion of the two-year program, receive both a high school diploma and an Associate of Arts and Sciences degree in General Studies.

House Bill 1184 also requires that school divisions enter into an agreement with a community college through which a student may complete a one-year Uniform Certificate of General Studies concurrent with a high school diploma. The Lynchburg City Schools and Central Virginia Community College have developed a pathway for participating students to fulfill the one-year certificate requirements.

Tonight's presentation will outline the pathway available to students interested in obtaining a one-year Uniform Certificate of General Studies (General Education Certificate). Included in the presentation will be an explanation of how CVCC credit will be awarded for applicable dual enrollment courses and Advanced Placement courses with qualifying exam scores of three or higher.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

The following articulates a pathway¹ for a qualifying student² within Lynchburg City Schools to complete the CVCC General Education Certificate³ concurrent with high school graduation:

Course	Term Scheduled	Location	Delivery Method	Credits	Faculty Provided by	Fulfill H.S. Requirement	H.S. Course Name
SDV 100	Fall	CVCC	Lecture/Web	1	CVCC	Elective	College Success Skills
ENG 111	Fall	CVCC/HS	Lecture/AP/Web	3	CVCC/HS	Requirement	Adv. College Comp I
ENG 112	Spring	CVCC/HS	Lecture/AP/Web	3	CVCC/HS	Requirement	Adv. College Comp II
MTH 163	Fall	CVCC/HS	Lecture/AP/Web	3	CVCC/HS	Requirement	Adv. Pre-Calculus I
HIS 121	Fall	CVCC	Lecture/AP/Web	3	CVCC/HS	Requirement	Adv. US History I
HIS 122	Spring	CVCC	Lecture/AP/Web	3	CVCC/HS	Requirement	Adv. US History II
HLT 110	Spring	CVCC	Lecture/Web	3	CVCC	Elective	Adv. Per/Comm Hlt
BIO 101 or CHM 111	Fall	CVCC CVCC/HS	Lecture/Lab AP	4	CVCC/HS	Requirement	Adv. College Biology I or Adv. College Chemistry I
BIO 102 or CHM 112	Spring	CVCC CVCC/HS	Lecture/Lab AP	4	CVCC/HS	Requirement	Adv. College Biology II or Adv. College Chemistry II
Humanities Elective – ENG 251, MUS 121, SPA 101	Spring	CVCC/HS	Lit – AP, Span – AP Music–Lecture	3	CVCC/HS	Elective	Adv. Humanities Elective
Social Science Elective – PLS 211	Fall	CVCC/HS	Lecture/AP/Web	3	CVCC/HS	Requirement	Adv. US Government I

¹Any modifications to the above pathway will be outlined in writing and agreed upon by the College and school division. Any modifications will not prevent students from obtaining the plan’s intended credential.

²In order to participate in the above pathway, a student must meet all dual enrollment admission requirements and College program requirements and complete VCCS placement tests. In order to enroll in any of the courses noted in the pathway, all course pre-requisites must be met.

³Program information including purpose, occupational objectives, admission requirements, notes, computer competency requirements, and course requirements may be found in the College catalog found at: <http://www.cvcc.vccs.edu/>

Agenda Report

Date: 03/05/13

Agenda Number: I-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1) (3), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Employee Performance

Personnel Matters

Acquisition of Property

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) to discuss employee performance, personnel matters, and to discuss the acquisition of real property for public use where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Agenda Report

Date: 03/05/13

Agenda Number: I-2

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The interim superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).